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Separate paging is given to this Part in order that it may be filed as a Separate Compilation.

### PART IV-B

#### Rules and Orders (Other than those published in Parts I, I-A, and I-L) made by the Government of Gujarat under the Gujarat Acts

##### TRIBAL DEVELOPMENT DEPARTMENT

##### NOTIFICATION

Sachivalaya, Gandhinagar, 19<sup>th</sup> September, 2020.

**The Gujarat Scheduled Castes, Scheduled Tribes and Other Backward Classes (Regulation of Issuance and Verification of Caste Certificates) Act, 2018**

**No: GS/SH/01/AJP/102018/419/CH:-** WHEREAS certain draft rule were published as required by subsection (1) of section 18 of the Gujarat Scheduled Castes, Scheduled Tribes and Other Backward Classes (Regulation of Issuance and Verification of Caste Certificates) Act, 2018 (Guj.19 of 2018), at pages 73-1 to 73-26 in the Gujarat Government Gazette Extraordinary Part IV-B, Dated the 7th March 2019, under the Government Notification Tribal Development Department NO: GS/SH/08/AJP/102018/419/CH dated 7th March, 2019 inviting objections or suggestions from all persons likely to be affected thereby within a period of thirty days from the date of publication of the said notification in the Official Gazette;

AND WHEREAS, suggestions or objections received in respect of the said draft rules have been considered by the Government;

NOW, THEREFORE, in exercise of the powers conferred by sub-section (1), of section 18 of the Gujarat Scheduled Castes, Scheduled Tribes and Other Backward Classes (Regulation of Issuance and Verification of Caste Certificates) Act, 2018 (Guj. 19 of 2018) The Government of Gujarat hereby makes the following rules, namely:-

##### 1. Short title and commencement.-

- (1) These rules may be called the Gujarat Scheduled Tribes (Regulation of Issuance and Verification of Certificates) Rules, 2020.
- (2) They shall come into force on the date of publication of the notification in the *Official Gazette*.

##### 2. Definitions.-

- (1) In these rules, unless the context otherwise requires-.
  - (a) "Act" means the Gujarat Scheduled Castes, Scheduled Tribes and Other Backward Classes (Regulation of Issuance and Verification of Caste Certificates) Act, 2018 (Guj. 19 of 2018);
  - (b) "Appellate Authority" means an officer or an authority specified by the Government, by notification in the *Official Gazette*, issued under sub-section (1) of section 5 of the Act to hear and decide appeals against the order of rejection of the application for issuance of Scheduled Tribes Certificate by the Competent Authority;
  - (c) "Applicant" means a persons who makes an application for obtaining a Scheduled Tribe Certificate or for verification of such Certificate;
  - (d) "Competent Authority" means an officer or an authority authorized by the Government, by notification in the *Official Gazette*, to issue Scheduled Tribe Certificate, for such area and for such purpose as may be specified in the said Notification.
  - (e) "Form" means a Form appended to these rules;
  - (f) "Presidential Order" means the Order issued by the President of India under article 342 of the Constitution of India and as amended by Parliament from time to time, notifying the list of the Scheduled Tribes in respect of the State of Gujarat;

- (g) "relative" means a blood relative from paternal side of the applicant;
- (h) "Scheduled Tribe Certificate" means a certificate issued by the Competent Authority indicating therein the Scheduled Tribe to which the applicant belongs;
- (i) "Scrutiny Committee" means the committee or committees constituted by the Government by notification in the *Official Gazette*, issued under sub-section (1) of section 6 of the Act for verification of the caste certificate and to perform the functions of the Scrutiny Committee under the Act;
- (j) "Validity Certificate" means a Certificate issued by the Scheduled Tribe Certificate Scrutiny Committee validating the Scheduled Tribe Certificate issued by the Competent Authority.

(2) Words and expressions used in these rules but not defined shall have the same meanings respectively assigned to them in the Act.

**3. Procedure for obtaining Scheduled Tribe Certificate from the Competent Authority.-**

- (1) A person who claims to belong to any of the Scheduled Tribes and accordingly desires to have a Scheduled Tribe Certificate shall submit his application in Form A to the Competent Authority.
- (2) With the applicant's application.-
  - (a) particulars of the Scheduled Tribe, tribal community, part or group of tribe, which he claims to belong to;
  - (b) the place from which he originally hails;
  - (c) whether he had applied for grant of Scheduled Tribe Certificate in the State of Gujarat or in any other State;
  - (d) whether any Scheduled Tribe Certificate was issued or refused to any of his near relatives in the State of Gujarat or in any other State;

An affidavit in form A-1 specifying its details shall be filed under oath before the authorized officer or court;
- (3) The applicant shall furnish the attested copies of the following documents with his application for obtaining the Scheduled Tribe Certificate and shall produce the originals thereof, on demand, by the Competent Authority:-
  - (a) (i) extract of the Birth Register in respect of an applicant, his father or elderly relatives from paternal side;
  - (ii) extract of the Primary School Admission Register of the applicant, his father or grand-father or great grand-father, whichever is applicable; and
  - (iii) Primary School leaving certificate of the applicant and his father or grand-father or great grand-father, whichever is applicable;
  - (b) documentary evidence in regard to the Scheduled Tribe and place of permanent residence prior to the date of notification of such Scheduled Tribe order;
  - (c) an extract of service record (book) mentioning the Tribe of the applicant's his father or grand-father or great grand-father or blood relatives who are in Government or any other services;
  - (d) Validity certificate if any, of the father or real uncle or any other elderly relatives from paternal side of the applicant granted by the Scrutiny Committee;

- (e) Revenue record or village panchayat record, if any; and
- (4) If the applicant is unable to produce any one or more of the documents mentioned in clauses (a) to (e), in such cases, the applicant shall state reasons thereof in his affidavit and the Competent Authority may consider the same and after conducting enquiry as he deems fit, shall decide the claim on merit, provided the applicant has permanent place of residence prior to date of notification of his tribe in relevant Presidential Order.

**4. Procedure to be followed by Competent Authority for grant of certificate or rejection of application for Scheduled Tribe Certificate.-**

- (1) On receipt of the application under section 3 of the Act, the Competent Authority shall ensure that the applicant has furnished complete information in all respects and shall give the acknowledgment with the date of receipt of the application along with the list of documents furnished by the applicant with the application.
- (2) The Competent Authority shall scrutinise the claim of the applicant and shall satisfy himself about the genuineness of the claim.
- (3) The Competent Authority shall verify the documents with the original documents and if satisfied about the correctness of the information, documents and evidence furnished by the applicants, he shall issue the Scheduled Tribe Certificate in Form B within fifteen days from the date of receipt of the duly completed application.
- (4) The lists of the applicants to whom the Scheduled Tribe Certificates have been issued or, as the case may be, rejected, during a month, shall be displayed on the notice board of the office of the Competent Authority by the 5<sup>th</sup> day of the next succeeding month certificate to that effect shall be recorded in the register maintained by him.
- (5) Each such certificate shall bear.-
  - (a) Serial number of the Scheduled Tribe Certificate issued by the Competent Authority;
  - (b) Signature and official seal of the Competent Authority;
  - (c) Serial number of the Scheduled Tribe mentioned in the list of the Presidential Order as well as title of the Order;
  - (d) Name and designation of the officer, acting as the Competent Authority, below his signature;
  - (e) Date and place of issuance of Certificate;
- (6) If the Competent Authority is not satisfied with the claim of the applicant on the scrutiny of evidence produces, the Competent Authority may, after recording reasons there-of, order a further enquiry as he deems fit. For conducting the inquiry, the Competent Authority shall issue a notice, giving a clear fifteen days period from the date of issue of the notice, to the applicant or any other person concerned for attending the enquiry proceedings.
- (7) Where a person on whom a notice is served under sub-rule (6) by the Competent Authority fails to appear before it, on the date mentioned therein, the Competent Authority shall give one more opportunity to him and then decide the application as well as objections raised, if any, on merits of the case.
- (8) Where the applicant fails to appear before the competent Authority, the Competent Authority shall complete the enquiry within a period of thirty days from the date of the order of enquiry.

- (9) After considering the evidence produced by the applicant or any other person on his behalf, and the statement of the applicant and after taking into account the material gathered by the Competent Authority, if the Competent Authority is satisfied about the genuineness of the claim; he shall grant the Scheduled Tribes Certificate to the applicant within a period of forty-five days from the date of the application. In Case the authority is not satisfied, he may reject the application after recording reasons thereof.
- (10) In case of the rejection of the application, the Competent Authority shall give a copy of the Order, free of cost, immediately, after passing of the Order, to the applicant and obtain an acknowledgement thereof. The Competent Authority shall specifically state below the operative part of the Order, that the applicant has a right to appeal and shall mention about the Appellate Authority and the period of limitation for appeal.

**5. Procedure for obtaining Scheduled Tribe Certificate who have been provided area specific reservation as per Presidential Order SRO-2477-A, dated the 29<sup>th</sup> October, 1956:**

- (1) The Competent Authority shall have jurisdiction to issue Scheduled Tribe Certificate in respect of an applicant who himself or whose father or grand-father or great grandfather (whichever is applicable), was permanently residing within the territorial jurisdiction of that Competent Authority on the date of notification of the Presidential Order scheduling that particular Tribe.
- (2) In case, the applicant or his father or grand-father or great grandfather (whichever is applicable), was not permanent resident of any place within the jurisdiction of that Competent Authority, temporary residence of applicant for the purpose of services, employment, education or confinement in jail etc. within the territorial jurisdiction of the Competent Authority, shall not confer jurisdiction on that Competent Authority to issue Scheduled Tribe Certificate.
- (3) The Competent Authority having territorial jurisdiction to issue Scheduled Tribe Certificate shall be the only authority to issue certificate in case of Scheduled Tribes which have been provided area specific reservation as per the Presidential Order and are permanent resident of concerned area on the deemed date.
- (4) The applicant shall submit the application for Scheduled Tribe Certificate to the Competent Authority having territorial jurisdiction where they are permanent resident on the date of declaration of Presidential Notification.
- (5) The applicant shall submit documentary evidence of the permanent residence on the declaration of Presidential Notification in the notified area shall be submitted along with all document as per rule 3 of these rules.

**6. Maintenance of record by the Competent Authority**

- (1) The Competent Authority shall maintain a register, in Form C, of the Scheduled Tribes Certificates issued by him.
- (2) The Competent Authority shall forward an extract of the register of the Scheduled Tribes Certificates issued for each calendar month to the following authorities before the 5th day of the next following month, namely:-
  - (a) The Commissioner, Tribal Development Department;
  - (b) The concerned Scrutiny Committee;
  - (c) Collector of the concerned District;

- (d) Office of the Assistant Commissioner, Tribal Development Department.
- (3) The register of the Scheduled Tribe Certificate so maintained by the Competent Authority shall be open for inspection by the general public.

#### **7. Appellate Authority.-**

- (1) If the application for grant of Scheduled Tribe Certificate is rejected by the Competent Authority, the applicant may prefer an appeal against the order of rejection to the respective Appellate Authority within a period of thirty days from the date of the rejection order.
- (2) The Appellate Authority shall examine the grounds on which the appeal is filed and also receive or call for further documents and call for further records of the Competent Authority if considered necessary, and pass such orders within a period of three months as the Appellate Authority considers fit and proper in the matter.
- (3) The Appellate Authority shall pass an order as deems fit after giving the applicant proper opportunity of being heard.
- (4) A copy of the order so passed by the Appellate Authority shall be communicated to the applicant and to the concerned Competent Authority with a direction to take action as per the order.

#### **8. Meetings and Quorum of Scrutiny Committee.-**

- (1) The quorum of Scheduled Tribe Certificate Scrutiny Committee for any hearing or sitting for decision shall be of the following three members out of the total five members:-
  - (a) Chairman;
  - (b) Member Secretary;
  - (c) Any other Member.
- (2) A majority decision shall be the judgment of the Scrutiny Committee.
- (3) The Scrutiny Committee shall meet at least once in a month.

#### **9. Constitution of Vigilance Cell.-**

The State Government shall constitute a vigilance cell to assist each Scheduled Tribe Certificate Scrutiny Committee for conducting enquiry which shall consist of, -

- (i) A Deputy Superintendent of Police;
- (ii) Police Officer, who is not below rank of Police Inspector appoint by State Government;
- (iii) Other members to be appointed / nominated by the State Government.

Vigilance Cell shall investigate into the social status claim and visit the local place of residence and original place from which the candidate hails and usually resides or in case of migration to the town or city; the place from which he originally hailed from. The Vigilance Cell shall personally verify and collect all the facts of the social status claimed by the candidate or the parent or guardian, as the case may be. It also shall examine the school records, birth registration, if any. It shall also examine the parent, guardian or the candidate in relation to their caste etc. or such other persons who have knowledge of the social status of the candidate and then submit a report to the Scrutiny Committee with all particulars of the Scheduled Tribes relating to their peculiar anthropological and ethnological traits, deity, rituals, customs, mode of marriage, death ceremonies, method of burial of dead bodies etc. by the concerned castes or

tribes or tribal communities etc. The report shall contain clear opinion of the Vigilance Cell regarding the social status of the candidate.

#### 10. Verification of Schedule Tribe Certificate by Scrutiny Committee.-

- (1) Functions of the Scrutiny Committee: - The Scrutiny Committee shall examine the Scheduled Tribe Certificate for candidature in elections, government jobs, admission to any educational institutions after standard 10. Only after obtaining a validation certificate for the purposes set forth herein, the beneficiary can avail the benefits as a Scheduled Tribe.
- (2) After obtaining the Schedule Tribe Certificate from the Competent Authority, any person desirous to avail the benefits or concessions available to the Scheduled Tribes for the purpose specified in section 3 of the Act shall make an application well in advance in Form D to the concerned Scrutiny Committee for the verification of such Certificate and to obtain the Validity Certificate thereof.
- (3) The applicant shall submit the following documents with his application for verification of the Scheduled Tribe Certificate:-
  - (a) Original documents:-
    - (i) The original Scheduled Tribe Certificate of the applicant along with one attested copy;
    - (ii) An affidavit in Form E.
  - (b) Documents of which, only attested copies are to be submitted in respect of applicant:-
    - (i) Primary School leaving certificate;
    - (ii) An extract of school admission register;
    - (iii) An extract of birth register.
  - (c) Documents in respect of father :-
    - (i) An extract of birth register;
    - (ii) Primary School leaving certificate;
    - (iii) An extract of school admission register;
    - (iv) Scheduled Tribe Certificate.
    - (v) If a father is in service, the extract of the pages of the service record (book) which contain tribe entry;
    - (vi) If a father is illiterate , the primary school leaving certificate of the real elderly blood relative of the paternal side of the applicant and extract of school admission register.
  - (d) Other documents:-
    - (i) Revenue record like birth register, extract of 7/12, sale deed, Records of rights (village form No – 6) containing entries of 73A / 73AA etc;
    - (ii) Documentary evidence which proves permanent residence in a particular area on or before declaration of relevant Presidential Order;
    - (iii) Affidavits of the nearest relatives whose Validity Certificates are submitted in support of the Scheduled Tribe claim of the applicant;

- (4) The applicant shall submit original certificates and documents for verification whenever required by the Scrutiny Committee.
- (5) If Scrutiny Committee call for any further documents, the applicant shall produce the requisite documents.

### **11. Procedure to be followed by Scrutiny Committee.-**

- (1) On receipt of the application, the Scrutiny Committee shall verify the application and evidences submitted by the applicant and approve the application within two months. The Member Secretary shall be required to register the application for verification in the prescribed register in Form F.
- (2) If the Scrutiny Committee is not satisfied with the documentary evidence produced by the applicant, it shall forward the application to the Vigilance Cell for conducting enquiry at the places like the school, residence and such other places.
- (3) The officers of Vigilance Cell shall visit the local place of residence and original place from where the applicant hails and usually resides, or in case of migration, to the town or city or place from which he originally hailed from.
- (4) The Vigilance Cell shall personally verify and collect all the facts about the social status claimed by the applicant or his parents or the guardian, as the case may be.
- (5) The Vigilance Cell shall also examine the parent or guardian or the applicant for the purpose of verification of their tribe of the applicant.
- (6) After completion of the enquiry, the Vigilance Cell shall submit its reports to the Scrutiny Committee which will in turn scrutinize the report submitted by the Vigilance Cell.
- (7) In case the report of Vigilance Cell is in favor of the applicant, and if the Scrutiny Committee is satisfied that the claim of the applicant is genuine and true, it shall issue the Validity Certificate in Form G.
- (8) If the Scrutiny Committee, on the basis of the Vigilance Cell report and other available documents, is not satisfied about the claim of the applicant, it shall issue a show cause notice to the applicant and also serve a copy of the report of the Vigilance Cell by registered post with due acknowledgement. A copy shall also be sent to the Head of the Department concerned (i.e. Commissioner, Tribal Development). The notice shall indicate that the presentation or reply, if any will be made within fifteen days from the date of receipt of the notice. In case, the applicant requests for adjournment or extension of the time limit, reasonable time, may be granted.
- (9) (a) After personal hearing, if the Scrutiny Committee is satisfied regarding the genuineness of the claim, it shall issue the Validity Certificate in Form G. The Scrutiny Committee shall maintain a register in Form H of the Scheduled Tribe Validity Certificate issued by it.  
(b) If the Scrutiny Committee is not satisfied with the authenticity or genuineness of the claim and the correctness of the Scheduled Tribe Certificate, after a personal hearing, it shall order cancellation and forfeiture of the said certificate and communicate it to the concerned Competent Authority for making necessary notes and further necessary action in the register. Eventually, the said scheduled Tribe certificate shall be stamped as "cancelled and forfeited".
- (10) (a) The Scrutiny Committee shall take decision about the claim of the applicant within such period not exceeding two months from the date of receipt of an application.

(b) The Scrutiny Committee shall communicate within one month from the date of decision of the inquiry to the parent/guardian and the applicant.

**12. Complaints:-**

- (1) Any complaint or allegation that a person to whom a Scheduled Tribe Certificate has been issued, is not belonging to that tribe shall be enquired into by the concerned Scrutiny Committee.
- (2) The concerned Scrutiny Committee shall decide all such complaints within a period of two months from the date of receipt of the complaint. The decision of the Scrutiny Committee shall be communicated to the Competent Authority who has issued the said Scheduled Tribe Certificate for taking suitable action against the applicant as per sections 11 and 12 of the Act.
- (3) The Scrutiny Committee shall also communicate the decision of the Committee to the Commissioner, Tribal Development, Gandhinagar, about the issuance of the false Scheduled Tribe Certificate for initiate necessary action against the issuing officer under the relevant disciplinary rules.

**13. Certified Copies.-**

On receipt of an application for certified copy of decision from the person other than the complainant, the Scrutiny Committee may supply the certificated copy of its decision after due satisfaction.

**14. Complaint to be filed by the concerned Scrutiny Committee.-**

After giving opportunity of hearing, The Member Secretary of the Concerned Scrutiny Committee shall file a complaint with the previous sanction of the State Government against the officer concerned who has deliberately or intentionally issued a false Scheduled Tribe certificate in a criminal court having jurisdiction to try the offence.

**15. Procedure for issuance of duplicate copy of Validity Certificate.-**

If the original Validity Certificate is lost or stolen or destroyed by natural calamities like fire, flood, earthquake etc; a duplicate laminated Validity Certificate shall be issued by the Scheduled Tribe Certificate Scrutiny Committee after verification of original record. The application for issuance of duplicate copy of Validity Certificate shall be made along with an affidavit duly sworn. Such certificate shall be clearly marked as "Duplicate".

**16. Preservation of record by Competent Authority and by the Scheduled Tribe Certificate Scrutiny Committee.**

- (1) The Competent Authority shall preserve the record of the Scheduled Tribe Certificate in the following manner:-
  - (i) Consolidated register of issuance of Scheduled Tribe Certificate : - Permanent Record.
  - (ii) Individual case :- Thirty Years.
  - (iii) Any other record :- Ten years
- (2) The Scrutiny Committee shall preserve the record in the following manner:-
  - (i) Case Register:- Permanent record.
  - (ii) Individual cas record:- Permanent record.
  - (iii) Any other record:-Ten Years.

## FORM - A

[see rule 3(1)]

## Application Form for obtaining Scheduled Tribe Certificate

To,

The Competent Authority,

Photograph of the  
Applicant**Subject: Application for obtaining a Scheduled Tribe Certificate.**

I, the undersigned..... request for a Scheduled Tribe Certificate for myself, my son/ daughter and in support of my claim, I am submitting following information and documents, namely:-

1. (a) Full name of the applicant :  
 (b) Present address :  
 (c) Taluka and District :  
 (d) Name of the post office :
2. Full Name of father and full address (if not alive, address of his last residence)
3. (i) Name of the Scheduled Tribe :  
 (ii) Sub tribe :
4. Information of the person for whom the certificate is required-
  - (a) Original Village (Place)/ Taluka/District of the applicant's father / grand-father / great grand-father.(where the applicant's family was residing on 6<sup>th</sup> September 1950 or on the date of notification of that particular tribe) :
  - (b) Name of the Village, if a person is residing in the village other than his original village (ordinary place of residence) :
  - (c) Place of Birth :
  - (d) Name of Primary School, Village, Taluka, District where he/ she studied :
  - (e) Name of Secondary School/ Collage - Village, Taluka, District where he/ she studied :
5. Evidence in support of the Scheduled Tribe claim:-
  - (a) (i) Extract of the birth register in respect of applicant, his father / grand-father / great grand-father or any other elderly relatives from paternal side :  
 (ii) Extract of the primary school Admission Register of the Applicant, his father or grandfather / great grand-father, if available  
 (iii) Primary School Leaving Certificate of the applicant and his father / grand-father / great grand-father :
  - (b) Family Tree affirmed by Talati (starting from great grand-father);

(c) Light bill / extract from Aakaranee register / Tax receipt of residence etc ;  
(d) Validity Certificate, if any of the father or real uncle or any other elderly relative from paternal side of the applicant granted by the Scrutiny Committee:  
or  
(e) An extract of service record (book) mentioning tribe of the applicant's father or blood relatives who are in Government or any other service, if any mentioning Scheduled Tribe.  
or  
(f) Revenue record or village panchayat record,  
(g) Affidavit in Form A-1.

I hereby declare that the information furnished by me in application is correct and I am aware that on, it is found to be incorrect, I will be prosecuted under the provisions of sections 199, 200 and 193 of the Indian Penal Code and shall be punished accordingly,

Yours faithfully,

Place .....

(Signature of the Applicant)

Date:.....

## FORM A-1

[see rule 3(2)]

Application Number
Page
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Photograph of the  
Applicant

## 1. An affidavit to be submitted to the Competent Authority with the Application form to obtain a Scheduled Tribe Certificate by the Applicant

I, Shri/ Smt.....  
 Son/ daughter of Shri....., presently residing  
 at  
 (Address).....

....., have applied for Scheduled  
 Tribe Certificate for myself, and hereby declare that:-

1. I am a citizen of India;
2. I am a permanent resident of the state of Gujarat, my permanent address is .....

.....  
 .....  
 .....

or

My forefathers have been living in this State since 1950/ have migrated to this State before 1950, the permanent address is .....

.....  
 .....  
 .....

3. Earlier I had not applied for this Scheduled Tribe or such certificate was not issued to me or refused by the Authority of the state of Gujarat or any other state.
4. I am a resident of the address declared above;
5. I.....

..... belongs to..... the state of .....

..... tribe which is recognized as Scheduled Tribe in the State of Gujarat;

I..... hereby declares on oath that the information given above in respect of myself is fully correct and I take full responsibility of the accuracy of this statement. If at any point of time a part of the statement is found to be incorrect, I shall have to forfeit the benefit received and shall also be liable to be punished under section 193 of the Indian penal code.

Place .....

(Signature of the Applicant)

Date:.....

## FORM B

[see rule 4 (3)]

Government of Gujarat

## Form of Scheduled Tribe Certificate

Photograph of the Applicant

Certificate Number:

Place:

Date:

This is to certify that Shri/ Shrimati/ Kumari....., Son/daughter of.....of village.....in Tehsil of .....of District.....of the State of Gujarat belongs to..... Tribe, Sr. No..... Which is recognized as a Scheduled Tribe:-

Under: The Constitution (Scheduled Castes) Order, 1950: The Constitution (Scheduled Tribes) Order, 1950; The Constitution (Scheduled Castes) ( Union Territories) Order, 1951, The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[ As amended by the Scheduled Caste and Scheduled Tribes Lists; (Modification) Order, 1956, The Bombay Reorganisation Act 1960, The Punjab Reorganization Act 1966, The State Himachal Pradesh Act, 1970, The North Eastern Areas (Reorganisations Act, 1971) and the Scheduled Castes and Scheduled Tribes orders(Amendment) Act 1976.

The Constitution Jammu And Kashmir Scheduled Caste order, 1956.

The Constitution( Andaman And Nikobar Island)Scheduled Caste order , 1962.

The Constitution (Dadra And Nagar Haveli) Scheduled Caste order, 1962.

The Constitution (Dadra And Nagar Haveli) Scheduled Tribes order, 1962.

The Constitution (Pondicherry) Scheduled Caste Order, 1964.

The Constitution Scheduled Tribes (Uttar Pradesh) Order, 1967.

The Constitution (Goa, Daman and Diu)Scheduled Caste Order, 1968.

The Constitution (Goa, Daman and Diu)Scheduled Tribes Order, 1968.

The Constitution (Nagaland)Scheduled Tribes Order, 1970.

The Constitution (Sikkim)Scheduled Castes Order, 1978.

The Constitution (Sikkim) Scheduled Tribes Order, 1978.

The Constitution (Scheduled Caste)(Amendment) Act Order, 1990.

The Constitution (Scheduled Tribes)(Amendment) Act Order, 1961.

The Constitution (Scheduled Tribes) (Second Amendment) Act Order, 1991.

The Constitution (Scheduled Tribe) Ordinance, 1996.

The Constitution (Scheduled Caste and Scheduled Tribes) Order Amendment Act, 2002.

The Constitution (Scheduled Castes order Amendment Act, 2002.

The Constitution (Scheduled Castes order (Second Amendment Act, 2002

Shri/ Shrimati/ Kumari\*..... and his family ordinarily reside (s) in village/Town ..... In Tehsil ..... of District of the State of Gujarat.

This Certificate is issued on the basis of following credentials:-

- (1)
- (2)
- (3)



Signature of the competent Authority.

(Name.....)

Designation.....

(With Seal of Office)

Note:- The term "Ordinarily reside (s)" used shall have the same meaning as assigned to it, in section 20 of the Representation of the People Act, 1950.

**FORM C**

[see rule 6 (1)]

Form for Register to be maintained by the Competent Authority showing the details of the Scheduled Tribe Certificate issued to the applicant

Name of the District.....

Name of the Competent Authority.....

**FORM D***[see rule 10 (2)]*

Form of application to be submitted to the Scheduled Tribe Certificate Scrutiny Committee for verification of Scheduled Tribe Certificate

To,  
 The Member-Secretary,  
 Scheduled Tribe  
 Certificate Scrutiny Committee

.....

**Subject: Scrutiny and verification of Scheduled Tribe Certificate.**

Sir,

I, the undersigned ..... intend to verify the Scheduled Tribe Certificate (Claim) for ..... purpose. I am submitting following information and documents in support of my Scheduled Tribe Claim. The original certificate may please be returned to me after its scrutiny and verification.

1. Full name of the applicant:

Present Address ;

Village/Town/City, Taluka and District ;

Name of the post office ;

Phone number :

2. Full name of the applicant's father

and permanent address (in case, the father is not alive, the permanent address of the father at the time of his death to be mentioned) :

3. Present occupation of the applicant father with address and phone number :

4. If father is serving, post held and address of the employer with phone number :

5. father's education :

6. family's traditional occupation :

7. Scheduled Tribe/Sub-Tribe/Part

or Group of tribe claimed by the

applicant :

8. (a) Applicant mother tongue :  
(b) Dialect :  
(c) God/Goddess :  
(d) five surnames of the applicant's relatives/community :
9. (a) Applicant's Original Place, post, Taluka, District.  
(b) If The Place has left, when who and why it was left.  
(c) The name of the place (Village/Town/ City, Taluka and District where Applicant's father/grand-father was residing as on 6<sup>th</sup> September, 1950 of Presidential Order.
10. (a) Since when the applicant is staying at the present address and the reasons for leaving original place.  
(b) At present who is staying at the permanent place, his address and phone number.  
(c) is there a house, land at the native place.  
(d) in case of land, dose extract of 7/12 which contain the entries under sections 73A, 73AA of the Gujarat Land Revenue Code, 1879.
11. The authority from whom the applicant has obtained his Scheduled Tribe Certificate, Number and date of the certificate.
12. The Documents on the basis of which the applicant has obtained Scheduled Tribe Certificate from the Competent Authority.
13. Name of the faculty, year, name of the educational institution, where the applicant is presently studying, address with Phone number.
14. Information of the educational institution where the applicant has studied. Stages of Education, Name of the educational institute, Period of Education,
  - (1) Institution and address.
    - (a) Primary Education  
(give Information right from 1st std.) :
    - (b) Secondary Education :

## (c) College Education :

15. Information of the educational institution, where the applicant's father has studied.

Stages of Education, Name of the educational institute, Period of Education,

## (1) Institution and address

## (a) Primary Education

(give Information right from 1st std.):

## (b) Secondary Education

## College Education :

16. (a) Name of the applicant's

Family (i.e. father, uncle,  
elder brother, sister, real uncle),  
who have taken Education.

(b) out of the above member has

any one obtained Scheduled  
Tribe Certificate and have they availed  
the benefits of the Scheduled Tribe?

If yes, when and how.

17. (a) Is scheduled tribe certificate of

any member of the family has  
been verified before this? if yes,  
Name of the family member, relation  
With the applicant and when and  
For what; the verification was done.

(b) If Validity Certificate has been

obtained, give its number  
and date. (enclose a copy)

18. If the Scheduled Tribe, certificate

(claim) is to be verified for the  
purpose of service give the  
Designation of the Appointing  
Authority of the applicant, address and phone number.

(a) Date of selection :

(b) Date of promotion, if promoted :  
(c) Address and phone number of the present office :

19. If the Scheduled Tribe, Certificate

(claim) is to be verified for the

purpose of service give the information of election.

(a) Type of election and Place, Taluka, district.  
(b) Date of election.  
(c) Name and number of the constituency.

20. Following documents (original

certificate and its attested copies

should be enclosed

(a) Original documents

(1) Scheduled Tribe Certificate of the applicant with attested copy.

(2) Affidavit.

(b) Attested copies of following document in respect of applicants particulars :-

(1) Primary school leaving certificate.  
(2) An extract of school admission register.  
(3) An extract of birth and death register.

(c) Attested copies of following document in respect of applicant's father :-

(1) Primary school leaving certificate.  
(2) An extract of school admission register.  
(3) An extract of birth and death register.  
(4) Scheduled Tribe Certificate in the prescribed form.  
(5) If in service, extract of first page/pages of his service record (book) showing his Scheduled Tribe.

(6) If father is illiterate, the primary school leaving certificate of the real elderly blood relatives of the applicant and extract of school admission register.

(d) Other documents-

1. Revenue record like, an extract of 7/12 or revenue, birth register, sale deed, Record of rights (Village form no. 6)containing entries of 73A/73AA of the Gujarat Land Revenue Code ,1879 etc.

2. Affidavit of the nearest relatives from the paternal side whose Validity Certificate are submitted in support of the Scheduled Tribe claim of the applicant ;
3. An Affidavit duly executed by the applicant stating the information about any Certificate of the paternal side held valid or invalid with details thereof ;
4. Any other relevant evidence/documents, in support of the applicants Scheduled Tribe Certificate (claim).

If any one of the above document is not available, state reasons for non availability of the documents.....

I have submitted the original documents and their attested copies as above, along with the application for verification. I declare on oath, in writing, that the information furnished in the application form by me is true and correct to the best of my knowledge and belief.

Place:

Date:

Yours,

(Signature of the Applicant)

(Signature of the applicant's father/guardian)

## FORM E

[see rule 10(3)(a)(ii)]

Form of an affidavit to be submitted to the Scrutiny Committee with the form of application for verification of the Scheduled Tribe Certificate by the applicant

I, \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ aged \_\_\_\_\_ years, occupation \_\_\_\_\_ residing at \_\_\_\_\_ Village of \_\_\_\_\_ Taluka of \_\_\_\_\_ District of State of Gujarat hereby Solemnly affirm as under:-

Scheduled Tribe Certificate No \_\_\_\_\_ I belong to \_\_\_\_\_ Scheduled Tribe. I have applied for verification of my dated \_\_\_\_\_ issued by the \_\_\_\_\_.

The documents regarding validation/invalidation of following relatives from paternal side are enclosed with application:

(1).....  
(2).....

As mentioned above, a genealogical tree showing the relation with the relative whose validity certificates are enclosed with the application.

All the documents furnished along with an application form and the information furnished in the application form, are true and correct to the best of my knowledge and belief.

Signature.....

.....  
(Name of the applicant)

\*Strike out which is not applicable.

**FORM F**

[see rule 11 (1) ]

**Form for Register to be maintained by the Member Secretary to register application for verification received**

## FORM G

[see rule 11 (7) and 11 (9) (a)]

**GOVERNMENT OF GUJARAT**  
**TRIBAL DEVELOPMENT DEPARTMENT**  
**SCHEDULED TRIBE CERTIFICATE SCRUTINY COMMITTEE**  
**VALIDITY OF CERTIFICATE**

Photograph of the  
Applicant

Case No. ....	Sr.No. ....	Date.....
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After considering the documents and associated facts, it is certified that  
 Shri/Smt/Kum..... belongs to the  
 ..... Scheduled Tribe.

Therefore, his Scheduled Tribe certificate bearing no  
 ..... Authority..... Dated the....., 2020 issued by the Competent  
 District..... is found valid by the Scrutiny Committee.



Seal

Signature :-

(Name:.....)

Place :-

Member-Secretary.

## FORM H

[see rule 11 (9) (a)]

**Register showing the details of the validity certificate issued by the Scheduled Tribe  
Certificate Scrutiny Committee.**

Serial No.	Village taluka	Name of person to whom the validity certificate has been issued	Sr No. of the application in the register of application	Address	Scheduled Tribe Certificate No.	Validity Certificate No.	Name of the tribe	Sr No. in the list of Scheduled Tribes	Date of issuance of Scheduled Tribes Validity Certificate	Signature and name of the Competent Authority
1	2	3	4	5	6	7	8	9	10	11

By order and in the name of the Governor of Gujarat,

Joint Secretary to Government.

**Copy to:-**

- The Principal Secretary to the Hon'ble Governor of Gujarat, Rajbhavan, Gandhinagar.
- The Personal Secretary to the Hon'ble Chief Minister of Gujarat, Swarnim Sankul-1, Sachivalaya, Gandhinagar.
- The Personal Secretary to the Hon'ble Deputy Chief Minister of Gujarat, Swarnim Sankul-1, Sachivalaya, Gandhinagar.
- The Personal Secretary to the Hon'ble Minister, Tribal Development, Swarnim Sankul-1, Sachivalaya, Gandhinagar.
- The Personal Secretary to the Hon'ble Minister of State for Tribal Development, Swarnim Sankul-2, Sachivalaya, Gandhinagar.
- The Personal Secretary to Chief Secretary, Block No.1, 5<sup>th</sup> Floor, Sachivalaya, Gandhinagar.

**FORM H**

[see rule 11 (9) (a)]

**Register showing the details of the validity certificate issued by the Scheduled Tribe  
Certificate Scrutiny Committee.**

Serial No.	Village taluka	Name of person to whom the validity certificate has been issued	Sr No. of the application in the register of application	Address	Scheduled Tribe Certificate No.	Validity Certificate No.	Name of the tribe	Sr No. in the list of Scheduled Tribes	Date of issuance of Scheduled Tribes Validity Certificate	Signature and name of the Competent Authority
1	2	3	4	5	6	7	8	9	10	11

By order and in the name of the Governor of Gujarat,

**J. R. DODIYA,**  
Joint Secretary to Government.

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