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ARUNACHAL PRADESH MEDICAL COUNCIL RULES, 2006

NOTIFICATION

The 25th January, 2007

No. APMC-13/2004.— In exercise of the powers conferred by section 15 of the Arunachal Pradesh Medical Council Act, 2004 (Act No 4 of 2004); the State Medical Council of Arunachal Pradesh with the previous sanction of the State Government hereby makes the following rules, namely:-

1. Short title and commencement :-

- (1) These rules may be called the Arunachal Pradesh Medical Council Rules, 2006.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. Definitions :- In these rules, unless the context otherwise requires,

- (a) 'Act' means the Arunachal Pradesh Medical Council Act, 2004 (Act, 4 of 2004);
- (b) 'Council' means the Arunachal Pradesh Medical Council constituted under section 3 of the Act;
- (c) 'Employees of the Council' means persons appointed including Registrar under sub-section (1) of section 5 and section 6 of the Act to carry out the purposes of the Act;
- (d) 'Member' means a member elected or nominated under section 3, 4 and sub-section (1) of section 5 of the Act;
- (e) 'Ministerial Staff' means the Section Officer / Superintendent, Accountant, Clerk, Stenographer, Computer Operator, Group-D staff etc. appointed under section 5 of the Act;
- (f) 'President' means the President of the Council elected or nominated under sub-section (1) (b) of section 3 and sub-section (2) of section 4 of the Act;
- (g) 'Vice-President' means the Vice-President of the Council elected or nominated under sub-section (1) (b) of section 3 and sub section (3) of the section 4 of the Act;
- (h) 'Registrar' means the Registrar of the Council who shall be the ex-officio Secretary;
- (i) 'Medicine' means the modern scientific system of medicine and includes surgery and obstetrics but does not include veterinary medicine or veterinary surgery or the Homeopathic or the Ayurveda or the Siddha or the Unani system of medicine and the expression 'medicine' shall be construed accordingly;
- (j) 'Practitioner' or 'medical practitioner' means a person who is engaged in the practice of modern scientific system of medicine and all its branches and has qualifications as prescribed in the First, Second or Third Schedule to the Indian Medical Council Act, 1956 (102 of 1956).

3. Office of the Council:- The Office of the Council shall be situated in the State Capital, either at Naharlagun or at Itanagar.

PART-I
POWERS/DUTIES/FUNCTIONS OF THE COUNCIL

4. The powers, and duties of the Council shall include –

- (a) to maintain the live register and to provide for the registration of medical practitioners;
- (b) to hear and decide appeals against the professional conduct of practitioners;
- (c) to prescribe a code of ethics for regulating the professional conduct of practitioners;
- (d) to reprimand a practitioner, or to suspend or remove his name from the register, or to take such other disciplinary action against him as may, in the opinion of the Council be necessary or expedient;
- (e) to exercise such other powers, perform such other duties and discharge such other functions, as are laid down in the Act, or as may be prescribed;
- (f) to receive such complaints from public (including patients and their relatives) against misconduct or negligence by a medical practitioner, to proceed for inquest, take a decision on the merits of the case and to initiate disciplinary action or award compensation and similarly to take action against frivolous complaints;
- (g) to provide protection to its members in discharging professional duties;
- (h) to ensure that no unqualified person practices modern scientific system of medicine and take such actions against unqualified persons practicing modern system of medicine, as may, in the opinion of the Council be necessary and expedient.

PART-II

COUNCIL MEETINGS

- 5. (1) Time and Place of the Council Meetings :-** The meetings of the Council shall ordinarily be held at State Capital Complex either at Naharlagun or at Itanagar or at such other places and on such dates and time as may be decided by the Council. Provided the President may call a special meeting at any time after giving 15 days' notice on a special requisition made by the Secretary of the Council: otherwise State Council shall meet at least once in three months of every year at its office at such time as may be appointed by the Council under sub-section (9) of section 4 of the Act.
- (2) Notice of the Meetings:-** Notice of every meeting other than a special meeting called under the provision to sub-rule (1) of Rule 5 of Part-II of the Rules shall be despatched by the Secretary to each member of the Council not less than 30 days before the date of the meeting.
- 6. (1) Agenda Papers :-** The Secretary shall issue with the notice of the meeting an agenda paper showing the business to be brought before the meeting, the terms of all motions to be moved of which notice in writing has previously reached him and the names of the movers.
- (2) Admissibility of Motion in the Agenda :-** Any member may send a motion to be included in the agenda for an ordinary meeting so as to reach the Registrar twenty clear days before the date fixed for such meeting and seven clear days in case of extraordinary meetings. The President and the Registrar shall discuss and decide whether or not to include such motion / motions in the agenda, and where any motion is disallowed, the Secretary shall inform the members of the Council during the Council meetings by recording reasons thereof.
- 7. (1) Attendance of the meeting :** At each meeting, an attendance register shall be placed in the meeting room and every member present shall sign against his / her name in the Register.
- (2) Fees & allowance to the members of the Council, Executive Committee as the case may be, may be paid @ Rs.500/- (Rupees five hundred) per head for attendance at the meeting and reasonable TA/DA for out station members.**
- 8. Conduct of business of meetings :-** Every meeting of the Council shall be presided over by the President or if he is absent, by the Vice-President or if both of them are absent, by a Chairperson to be elected by the members present from among themselves.
- 9. Quorum :-** 50% of total number of the members of the Council shall form a quorum. If, at the time appointed for a meeting, a quorum is not present, the meeting shall not commence until a quorum is present the meeting shall stand adjourned to such future time and date as the President may appoint.
- 10. (1) Voting on motions :-** Every matter to be determined by the Council shall be determined on a motion moved by a member and put to the Council by the President.
- (2) Vote shall be taken by show of hands or by ballot as the President may direct.**
- (3) The result of the Vote shall be announced by the President and shall be final.**
- (4) In the event of an equality of votes the President shall have the power of casting vote.**
- 11. (1) Amendment to motions :-** During the meeting, the President may, at any time, make any objection or suggestion to elucidate any point to help the members in the discussion.

(2) When an amendment to any motion is moved and seconded or when two or more such amendments are moved and seconded, the President shall state or record to the Council the term of the original motion and the amendment or amendments proposed serially.

(3) An amendment to a motion shall be put to the vote first and thereafter decided as per the quorum.

12. (1) **Adjournment of meeting:-** When a meeting is adjourned to a future day, the Secretary shall inform the members in the meeting by announcing.

(2) Representatives of the press at discretion of the President and other visitors not exceeding four at a time may be admitted to the meeting on production of permits from the Secretary. The press representative(s) shall be required to obtain permission from the Secretary for the publication of their report of the proceedings. The Secretary at any time may hold the meeting in camera.

(3) The proceeding of the meeting of the Council shall be preserved in the form of written or typed or printed minutes by obtaining signatures of the members present.

13. (1) **Minutes of the Meetings:-** A copy of the minutes of each meeting shall be submitted to the President and after his attestation the same shall be circulated to the Council members immediately thereafter.

(2) The minutes of the Council meeting shall, as soon as is practicable after their confirmation be made up to sheets and consecutively paged for insertion in a volume which shall be permanently preserved. After necessary compilation copies of such volumes may be sold to the public at a price to be fixed by the Council.

14. **Approval of written proposal by circulation :-** Whenever it appears necessary to the President to consider a proposal by circulation, he may, instead of convening a meeting, direct the Registrar to circulate a written proposal for the observations and votes of the members of the Council and then decide on the basis of majority.

15. **Power to appoint Committee and Sub-Committee:-** The Council may, if so desires appoint Committees/ Sub-Committees to carry out such functions of the Council as may be entrusted.

PART-III **PRESIDENT, VICE-PRESIDENT AND MEMBERS**

16. **Powers and duties of the President:-** The President shall exercise such powers and perform such duties as prescribed/ conferred under the Act and standing orders of the Council. He / she shall act such as he / she considers necessary in furtherance of the objects for which the Council is established. In case of urgency the President may take the necessary action and intimate the fact to the next Council meeting.

17. **Vice- President:-** If the office of the President is vacant or the President for any reason is unable to exercise the powers or perform the duties of his/ her office, the Vice-President shall act in his/ her place and shall exercise the powers and perform the duties of the President.

18. **Resignation:-** The President may at any time resign his / her office by a notice in writing addressed to the Council and delivered to the Registrar. The resignation shall take effect from the date on which it is accepted by the Council or on the expiry of 60 days from the date of the delivery of the notice whichever event occurs earlier.

A member desiring to resign his / her seat in the Council shall send his resignation in writing to the President and his/her resignation shall take effect from the date specified by him /her and in case no such date is mentioned, from the date of receipt of his/ her letter, whichever is later.

19. **Filling up of Casual vacancy:-** When a casual vacancy occurs by reason of death or resignation of a member, a report shall be made forthwith by the President to the State Government who shall take steps to have the vacancy filled for the remaining period by nomination or election as the case may be; by the Authority.

PART-IV **REGISTRAR-CUM-SECRETARY**

20. Registrar/ Secretary:-

(1) **Secretary/ Registrar of First State Council:-** The Secretary of the Council, who shall act as Registrar of the First State Council under the sub-section (1) (a) of section 3 of the Act shall exercise his powers and duties as contained in the provisions of the Act, the rules and regulations, and standing orders of the Council.

(2) **Appointment of Registrar/ Secretary.** The Registrar-cum- Secretary shall be a senior qualified medical practitioner of the Government (Post Graduates would be preferred) and shall be a whole time salaried regular employee and shall be appointed by the Council under sub-section (1) of section 5 of the Act and his/her pay scale shall be determined as per recruitment rules made by the Council in accordance with the pay scale as admissible to State Government Officers of equivalent rank and equal status.

(3) **Terms of the Office of Secretary/ Registrar:-** The terms of the office of the Secretary/Registrar shall be fixed by the Council at the time of appointment. He/she shall normally be retired on attaining the age of 58 years or as per Government norms unless otherwise determined by the Council provided that he/she may be granted extension of service beyond retirement date for a total period not exceeding 2 years.

(4) **Other Service Conditions** :- The Central Civil Services (Conduct) Rules, 1964 and Central Civil Service (Classification, Control and Appeal) Rules, 1965 as adapted and applied by the State Government from time to time shall *mutatis mutandis* apply to the Registrar-cum-Secretary.

21. Powers and duties of the Secretary / Registrar:-

- (1) **Executive Officer** : The Registrar shall be the executive officer of the Council.
- (2) **Drawing and Disbursement Officer** : The Registrar shall be the Drawing and Disbursing Officer.
- (3) **Miscellaneous** :- (a) He/ she shall perform such duties assigned to him / her under the Act and the Rules and also assigned by the President. He / she shall also be responsible for the safety of the property of the Council, the control and management of the office and the accounts and correspondences. He/ she shall also see that the Officers/ Staff perform such duties as may be required of him / her by the Council for the purpose of the Act.
- (b) The Registrar shall not less than 90 days before the expiry of the term of any member of the Council, draw the attention of the President to the approaching vacancy and the latter shall forth with report to the Government in order that a new member may be nominated or elected to fill the vacancy from the date in which the vacancy occurred.

PART-V

STAFF

22. (1) **Appointments** :- Till such time as regular employees are appointed, the Council shall engage / appoint suitable number of ministerial as well as lower grade Group "D" staff on contract basis or on ad-hoc basis or on any other suitable terms and conditions under sub-section (1) and sub-section (2) of section 5 of the Act.

(2) **Conduct and Service Rules** : - The Central Civil Services (conduct) Rules and Central Civil Services (classification, control and Appeal) Rules shall *mutatis mutandis* apply to all employees of the Council.

(3) **Duties of Staffs** : - The duties and responsibilities of the staff shall be such as may be laid down from time to time in the standing orders as may be framed for the purposes by the Council subject to the approval of the President, the Registrar shall appoint the clerical and Group – D staff from time to time and pay a reasonable rate of remuneration to such personnel provided it does not exceed the rate sanctioned by the State Government for the corresponding permanent staff. These appointments shall be subject to ratification by the Council.

PART-VI

FINANCE AND ACCOUNTS

23. (1) **Banker** :- The Council shall have an account in the local branch of any one of the nationalized banks e.g. State Bank of India, Central Bank of India, United Bank of India etc. All funds of the Council shall be deposited into the Council account with the Bank.

(2) **Operation Council Account** : -Withdrawal of money from the Council Account shall be by means of cheques jointly signed by the President and Registrar. The Registrar is the Drawing and Disbursing Officer. The cheque book shall remain in the personal custody of the Registrar or with the Assistant dealing cash.

(3) **Income of the Council**:-

The income of the Council shall consist of –

- (a) registration fees, fees for renewal, etc. received from the practitioners;
- (b) grants received from the Government; and
- (c) any other sums raised by the Council.

(4) **Expenditure of the Council** :- It shall be competent for the Council to incur expenditure for the following purposes, namely:-

- (a) Salaries and allowances of the Registrar and the staff maintained by the Council.
- (b) Fees and allowance paid to the members of the Council and of the Executive Committee.
- (c) Such other expenses as are necessary for its own maintenance and performing the functions under the Act.

(5) **Sanctioning Power of the Registrar** :- The Registrar shall have power to sanction expenditure on miscellaneous items of contingent nature up to an amount not exceeding to Rs.25,000/- (Rupees twenty five thousand) at a time and Rs.2,00,000/- (Rupees two lakh) in a year. Expenditure in excess of that amount shall require the sanction of the President. A permanent advance of Rs.25,000/- (Rupees twenty five thousand) shall be made to the Registrar.

(6) **Account Book Maintenance:-**

The following account Registers of the Council shall be maintained :

- (a) Cash Book.
- (b) Register of stock of furniture and Office properties.
- (c) Register of stock of Cheque Books.
- (d) Register of leave and pension contribution.
- (e) Register of permanent advance.
- (f) Annual Account.
- (g) Any other Register as may be necessary.

(7) **Account Audit:-** The Accounts of the Council shall be audited annually by the State Government authorities or the Council may appoint a Chartered Accountant for the purposes. Any such expenditure incurred in connection with such Audit shall be payable by the Council.**PART-VII****PREPARATION & MAINTENANCE OF REGISTRATION
IN THE REGISTER****24. Preparation of Register:-**

- (1) **The Register :** As soon as may be after the appointed day, the Registrar shall prepare and maintain thereafter a register of medical practitioners of the state of Arunachal Pradesh in accordance with the provisions of the Act. The Register shall be maintained in such form as is provided in the Appendix-A annexed to these rules.
- (2) **Who shall be registered :** Every person whether practising or servicing modern scientific system of medicine as physician/ surgeon or as an officer (by what ever designation called) in Govt. or in any other Institution maintained by a local or other authorities in the State of Arunachal Pradesh shall be required to register with the Council.
- (3) **Who may not be registered :** No person whose name has been removed whether before or after the appointed day, from any register kept under the Council or any other law for the time being in force in India regulating the registration of medical practitioners on the ground of professional misconduct, shall be entitled to have his/her name entered in the Register, unless his name is duly ordered to be restored to the register from which it was so removed.

25. How to Register :- Any Person who possesses recognised medical qualification(s) under sub-section (1) (a) of section 2 of the Act shall apply to the Registrar in Form-1, accompanied by:

- (i) the documents mentioned in the Form-1;
- (ii) a fee of Rs.1000/-or a revised fee by a crossed Bank Draft from a nationalised Bank in favour of "Arunachal Pradesh Medical Council", payable at Naharlagun;
- (iii) three recent pass-port size photographs of the applicant duly attested by a Gazetted Officer or an Officer authorised on this behalf or a Principal of a recognised Medical College or a Member of Legislative Assembly of any State or a Member of Parliament or a local Magistrate.

26. Special cases for registration of foreign degree holders: (1) No person who possesses a medical qualification granted by any authority in any place outside the territory of India (other than the qualification specified in the Second Schedule or the Third Schedule of the Indian Medical Council Act, 1956), shall be registered under the Council, unless the procedure specified in the sub-rule (2) has been fulfilled.

- (2) Any person, who holds any such medical qualification may apply to the Council for registration by giving a correct description of his/her qualification, with his / her degree, diploma, license or certificate. The Council shall transmit the same to the Medical Council of India for opinion and shall act according to the opinion.

27. Display of certificate of registration :- Every registered practitioner shall be given a certificate of registration in Form-2 which shall be valid for a period of five years from the date of registration. The registered practitioner shall display the certificate of registration in a conspicuous part in the place of his/ her practice and if he/she has more than one such places, in any one of them.**28. Validity of the Registration & Renewal :-** The Registration Certificate shall be valid for only five years from date of registration and thereafter the same is renewable by applying in a prescribed Form-3.

- 29. (1) **Publication of List of Registered Practitioners :-** (i) After having prepared the register of all medical practitioners in accordance with Rule 24, 25 & 26, the Registrar shall cause to be printed and published in the Official Gazette and in such news papers the council may select, the first correct list of all persons for the time being entered in the register.
- (ii) After every five years from the first publication of the list of practitioners according to clause (i) above, the Registrar shall cause two General Notices in Form-4 to be published, at an interval of not less than 30 days, in the Official Gazette and in such newspapers the council may select and on such dates as the Registrar may with approval from the President of the Council decide, calling upon all Registered practitioners to apply to the Registrar in Form-3 along with a fee of Rs. 1000/- or a revised fee within a specific period, for continuation of their name in the Register.

(iii) The Registrar shall, after the publication of the first notice under clause (ii) above, send an Individual Notice in Form-5 by registered post enclosing therewith the prescribed form of the application to the registered Practitioners at their addresses as entered in the register, calling upon them to return the application to the Registrar for continuation of their names on the Register within forty five days of the date of the notice. If any of the practitioners fails to return such application within the time specified, the Registrar shall issue a further notice to such registered practitioner by registered post after the publication of the second notice under clause (ii) above.

(iv) If the application is not received by the Registrar on or before the date fixed by the further notice sent by registered post under clause (iii) above, the Registrar shall remove the name of the defaulter from the Register and shall inform him of such removal by registered post.

(v) The Registrar shall publish such names which have been removed from the Register, in the Official Gazette and a copy thereof shall be displayed on the Notice board of the office of the State Council for a period of 90 days from the date of such removal.

(vi) The Registrar shall send by registered post an intimation of removal of the name from the Register to each of the registered practitioners whose names have been removed. On such removal of his/her name from the Register, the Certificate of Registration of the practitioner shall be deemed to have been cancelled.

(2) **Addendum & corrigendum :** The Registrar shall cause to be printed and published annually on or before a date to be decided by the Council an addendum and a corrigendum to the list published under sub-rule 29 (1) showing :-

- (a) the names of all persons for the time being entered or re-entered in the register, and not included in any subsisting list already printed and published;
- (b) the names of all practitioners included in any subsisting list whose names have since been removed on account of any reason whatsoever form, and not re-entered in, the register; and
- (c) any other amendments to the subsisting list.

(3) **Additional qualification :** Persons registered with the Council are entitled to apply for entering additional qualifications acquired by them as specified in the Schedule to Indian Medical Council Act, 1956, in Form -6 along with payment of the fees prescribed by the Council. The period of validity of the certificate shall remain as in the original certificate with a mention of date incorporating the additional qualification (s).

(4) **Alteration of name of Registered Practitioner :** (1) Alteration of name of a Registered Practitioner may be made in the Register if the application in the prescribed form is accompanied by:

- (i) a notification in the official Gazette relating to the alteration of name, or
- (ii) an affidavit regarding such alteration of name affirmed and authenticated before a Judicial Magistrate of first class or Metropolitan Magistrate, in original, and.
- (iii) a fee of Rs.500 (Rupees five hundred only) or a revised fee by a crossed Bank Draft from a nationalised bank in favour of the Arunachal Pradesh Medical Council, payable at Naharlagun.

(2) The Registrar shall return the original documents when no longer required.

(3) When the name of any registered practitioner is to be altered in the above circumstances, the original Certificate of Registration in Form-2 shall stand amended, and after scrutiny of the application and the accompanied documents if satisfied the Registrar shall issue a new Registration Certificate in the altered name in lieu of the original certificate of registration. The period of validity of the certificate shall remain as the original certificate with a mention of the date on which the name of the Registered Practitioner was altered in the Register.

(5) **Change of address of Registered Practitioner :**

It shall be the duty of every Registered Practitioner who changes his/her address or residence or place of practice to intimate the State Council within 90 days of such change.

(6) **Restoration of registration:**

- (i) The Registrar may consider an appeal for restoration of registration of a person whose name has been struck off the register for any valid reason whatsoever and after examining the appeal in the prescribed manner in Form-7, if satisfied, may re-enter the name of the practitioner in the register on payment of the prescribed fees.
- (ii) Every appeal shall be accompanied by a fee of Rs.1000 or a revised fee by a Bank draft from a nationalised bank in favour of Arunachal Pradesh Medical Council, payable at Naharlagun.
- (iii) In such situation where the Registrar is unable to make a clear decision as to whether the name that has been struck off the register is fit to be re-entered in the register, the Council will consider the case and direct the Registrar the appropriate course of action.

(7) **Death of Registered Practitioner :-** In the event of death of practitioner, on receiving an authentic copy of the death certificate issued by the Registrar of Birth & Death, the Registrar shall remove the name of the deceased from the Register.

(8) **Loss of certificate of registration** :- Where it is shown to the satisfaction of the Registrar that a certificate of registration has been lost or destroyed, corroborated by a copy of FIR with the Police in this behalf, the Registrar may thereafter, on payment of prescribed fee and on furnishing an indemnity bond issue a duplicate certificate after due confirmation from the Council.

30. Provisional registration:

- (i) Any person who desires to be registered provisionally under section 25 of the Indian Medical Council Act, 1956 (102 of 1956), shall make an application in the prescribed Form-8 to the Registrar and shall pay the prescribed fee.
- (ii) Every person whose name is entered in the register under clause (i) above shall be given a certificate of provisional registration in the prescribed Form-9 and for the purpose specified therein and for no other purpose. Such certificate shall remain in force for such period as may be specified therein.
- (iii) The names of the persons provisionally registered under clause (i) and (ii) above shall be entered in a separate list maintained in such form as it prescribed in Appendix-B for the purpose and they shall not be included in the State Medical Council Register.

Part – VIII

DISCIPLINARY ACTION AND INQUIRY

31. False assumption of Registered Medical Practitioner or Practitioner : Any person who falsely assumes that he /she is a registered medical practitioner or practitioner as defined in clause (j) of Rule 3 of the Rule and practices the modern scientific system of medicine within the state of Arunachal Pradesh, shall be punishable with rigorous imprisonment which may extend up to three years or with a fine which may extend up to Rs. 25,000 (Rupees twenty five thousand) or with both.

32. Falsely claiming to be registered as Medical Practitioner : If any person whose name is not for the time being entered in the register, falsely represents that it is so entered, or uses in connection with his/her name or title any words or letters reasonably calculated to suggest that his/her name is so entered, he/she shall, on conviction, be punishable with fine which may extend to Rs.5000/- (Rupees five thousand) or imprisonment up to 1 (one) month or with both.

33. Court competent to try offence and take cognizance of offence:

- (i) No court other than the court of Judicial Magistrate 1st class shall take cognizance of, or try an offence, under the Act and Rule.
- (ii) No Court shall take cognizance of any offence under this Rule except on a complaint in writing by an officer in this behalf.

34. Disciplinary action including removal of names from the register:

- (1) If a registered practitioner has been, after due inquiry held by the Council in the prescribed manner, found guilty of any misconduct by the Council, the Council may-
 - (a) issue a letter of warning to such practitioner ; or
 - (b) direct the name of the practitioner –
 - (i) to be removed from the register for such period as may be specified in the aforesaid direction ; or
 - (ii) to be removed from the register permanently.
- (2) **Deemed guilty of misconduct** :- A registered practitioner shall be deemed to be guilty of misconduct if-
 - (a) he/she is convicted by a criminal court for an offence which involves moral turpitude and which is cognizable within the meaning of the Code of Criminal Procedure, 1973 (2 of 1974), or
 - (b) in the opinion of the Council his conduct is infamous in relation to the medical profession particularly under the Code of Ethics prescribed by the Medical Council of India constituted under the Indian Medical Council Act, 1956 (102 of 1956) in this behalf.
- (3) **Enforcing Power of the Council**:- In holding any inquiry under this rule, the Council shall have the same powers as are vested in Civil Courts under the Code of Civil Procedure, 1908 (5 of 1908) when trying a suit in respect of the following matters, namely :-
 - (a) enforcing the attendance of any person, and examining him on oath;
 - (b) compelling the production of documents;
- (4) All the inquiries under this rule shall be deemed to be judicial proceedings within the meaning of sections 193, 219 and 228 of the Indian Penal Code (45 of 1860).
- (5) **Assessor** :-
 - (a) For the purpose of advising the Council on any question of law arising in a inquiry under this Rule, there may in all such inquiries be an assessor, who has been for not less than seven years –
 - (i) an advocate enrolled under the Advocate Act, 1961 and including any period during which he was enrolled as an Advocate under the Indian Bar Council Act, 1926; or
 - (ii) an officer with a degree in law and having experience in handling legal matters in any govt. or semi govt. organisation.
 - (b) Any assessor under this Rule may be appointed either generally, or to any particular inquiry, and shall be paid the prescribed remuneration.

35. Inquiries:-

(1) Receipt of complaints: The Council may inquire into complaint against medical practitioner either *suo motu* or on the basis of any complaint made to the Council in respect of misconduct or negligence of any medical practitioner for the purposes of the Act. The proceeding shall be conducted by the Registrar in the presence of at least two other members of the Council or Committee/ Sub-Committee constituted in this behalf.

The complain shall contain the following particulars:-

- (a) the name, description and address of the complainant;
- (b) the name, description and address of the opposite party or parties; as the case may be; as far as can be ascertained;
- (c) the facts relating to the complaint, when the cause of action arose and what are the grounds or causes of the complaint;
- (d) documents in support of the complaint if any;
- (e) the relief which the complainant claims;

No complaints shall be entertained unless it is in writing and signed by the person making it. All anonymous and frivolous complaints shall be rejected.

(2) Procedure on receipt of complaint: The Council shall on receipt of a complaint -

- (a) refer a copy of the complaint to the opposite party mentioned in the complaint directing him /her to give his/her version of the case within a period of fifteen days on receipt of the copy of the complaint.
- (b) where the opposite party denies or disputes the allegations contained in the complaints, or omits or fails to represent his /her case within the time given by the Council, the Council shall proceed to adjudicate the complaint.
- (c) The Council shall fix a date for hearing and intimate the date to the complainant and the opposite party. On the date of hearing it shall be obligatory on both the parties to appear before the Council. Where the complainant fails to appear before the Council on the day of hearing, the Council may in its discretion either dismiss the complaint for default or decide it on merits. Where the opposite party fails to appear on the date of hearing, the council may decide the complaint *ex parte*.

PART-IX

MISCELLANEOUS, CERTIFICATES AND FEES

36. Migration / Transfer:

Requests for migration to another Medical Council shall be considered by the Council and after the approval by the Council, "No objection" Certificate shall be issued by the Registrar on receipt of application along with fee as prescribed.

37. Certificate of good standing:

Certificate of good standing shall be issued by the Registrar to registered practitioner on receipt of an application along with fees as prescribed provided that no enquiry is pending against the applicant. This Certificate shall be valid for the period as specified in the certificate.

38. Fees:

(1) Fees shall be levied by the Council as shown below :-

Sl. No.	Amount
(i) Registration.	Rs. 1000/-
(ii) Renewal of Registration.	Rs. 1000/-
(iii) Provisional Registration.	Rs. 500/-
(iv) Issue of duplicate certificate of registration.	Rs. 500/-
(v) Entry of each additional qualification.	Rs. 500/-
(vi) For restoration of registration.	Rs. 1000/-
(vii) Late fee for non- registration.	
(a) upto a period of one year from the date from which registration was due	Rs. 500/-
(b) upto a period of more than one year but up to five years	Rs. 1000/-
(c) for period more than five years	Rs. 5000/-
(viii) Late fee for non-renewal of registration.	
(a) upto four months from the date from which registration is due for renewal	Nil
(b) for a period of more than four months but up to one year.	Rs. 1000/-
(c) for period more than one year	Rs. 1500/-
(ix) Certificate of good standing.	Rs. 500/-
(x) No objection certificate.	Rs. 500/-
(xi) For change of name in the Register	Rs. 500/-

* all fees are non-refundable

(2) The above fee structure may be revised from time to time.

PART - X

ELECTIONS

39. Returning officer : Any officer appointed as such by the Govt of Arunachal Pradesh shall be the Returning Officer for election of the Council.

40. The Electoral Roll:

- (a) **Electorate :** All persons whose names are enrolled on Arunachal Pradesh State Medical Council Register on the date of notification of the election, shall be entitled to vote at the election of Council Members under sub- section (1) (a) of section 4 of the Act.
- (b) **Controversies of eligibility :** If any question arises as to whether a person is or not entitled to vote in the election or to stand for the election, the question shall be referred to the Returning Officer whose decision shall be final.

41. Election Procedures:

- (a) **Notification of election :** The Returning Officer shall appoint and shall notify in the official Gazette and in such manner as he/ she thinks fit, the date, time and place for all the stages of election.
- (b) **Eligibility and nomination form :** Any person qualified to stand for the election under section 4 of the Act may be nominated as a candidate for election and such nomination shall be made by means of a nomination paper in **Form-10**, which shall be supplied by the Returning Officer to any elector who may apply for the same.
- (c) **Nomination fee :** Each candidate wishing to stand for the election under Section 4 of the Act shall pay to the Registrar a fee of Rs.1000 by crossed bank draft from a nationalised bank in favour of "Arunachal Pradesh Medical Council", payable at Naharlagun. The said fee shall not be refunded. This fee may be revised by the Council from time to time.
- (d) **Nomination of Candidate :** Each candidate name shall be proposed by any two members of the Electorate, one as the proposer and the other as the seconder who shall duly complete and sign the prescribed nomination form. The nominated candidate himself / herself shall also subscribe in the nomination form which shall indicate his/her consent to the nomination.
- (e) **Receipt of nomination paper :** On receipt of each nomination paper the Returning Officer shall forthwith endorse thereupon the date and hour of the receipt. A nomination paper which is received after the date and time appointed in that behalf shall be rejected.
- (f) **Scrutiny of nomination papers :** On the date and time appointed for scrutiny of nomination papers, each candidate and his /her proposer and the seconder may attend the proceedings at the appointed time and place.
- (g) **Objections :** The Returning Officer shall examine the nomination papers and decide on any question and objections if there are any. If any nomination is rejected the reason for doing so shall be stated in writing by the Returning Officer.
- (h) **Withdrawal of candidature :** Candidate may withdraw his/her candidature by notice in writing delivered to the Returning Officer within seven days after the completion of scrutiny of the nomination papers , or within a time period fixed by the Returning Officer.
- (i) **Polling :**
 - (i) **Number of vacancies exceeding number of candidates :** If the number of contesting candidates does not exceed the number of vacancies to be filled in, the Returning Officer shall forthwith declare such candidates as duly elected to fill such vacancies without any polling. When the number of Candidates is less than number of members to be elected the Returning Officer shall commence procedures for the remaining vacancies to be filled.
 - (ii) **Number of candidates exceeding number of vacancies :** when the number of candidates exceeds the number of members to be elected, the Returning Officer shall conduct the election within the stipulated time.
 - (iii) **Sending of ballot papers :** The Returning Officer shall send by registered post to each elector a letter of intimation (in **Form-11**), together with numbered declaration paper (in **Form-12**), a voting paper (ballot in **Form -13**) containing the names of the candidates in alphabetical order and two paper covers self addressed to the Returning Officer, one for the ballot paper and another for outer envelope.
 - (iv) **Obtaining for fresh ballot :** An elector who has not received the ballot and the connected papers sent to him by post may make his/her own arrangement to obtain fresh papers from the Returning Officer not later than seven days before the date of the appointed date for the poll.
 - (v) **No election shall be invalid by reason of the non-receipt of voting papers by the electors.**
 - (vi) **Each elector shall have as many votes as there are members to be elected, but shall give only one vote to any one candidate.**
 - (vii) **Receipt of electors votes :** Every elector shall send his/her vote by post at his/her own cost to the Returning Officer or deliver it in person in the office of the Returning Officer so as to reach him not later than 2:00 PM on the date fixed for the poll. All votes received after that day and hour shall be rejected.

- (j) **Custody of ballot papers** : The ballot boxes shall be kept in a safe custody of the Returning Officer and shall not be opened till counting of votes begins.
- (k) **Scrutiny and Counting** : The scrutiny and counting of votes shall be undertaken by the Returning Officer at the time, day and place appointed. A candidate and not more than one representative, duly authorized by him/her, may remain present at the time of counting votes. The Returning Officer can reject a ballot if it is not properly filled or completed. All the ballot papers other than those received late and rejected shall be mixed together and then scrutinized and the valid votes counted.
- (l) **Declaration of election results** : After counting of votes is completed, the Returning Officer shall forthwith declare the result of election. If there is an equal number of votes in favour of two or more candidates for one vacancy the election shall be determined by the Returning Officer by draw of lots in presence of the candidates or their representatives.
- (m) **Documents of election** : Upon completion of the counting and result having been declared, the Returning Officer shall seal up the voting papers and all other documents related to the election and shall retain the same for a period of six months and thereafter, on obtaining permission from the State Government the same can be destroyed.
- (n) **Constitution of new Council**: The Returning Officer shall communicate the result of the election to the State Government who shall take steps to constitute the new Council as under sub-section (1) (a), (b) & (c) of section 4 of the Act and publish the same in the Official Gazette.

42. Election of President:

- (i) The Registrar or any officer appointed as such by the Govt of Arunachal Pradesh shall be the Returning Officer.
- (ii) The President shall be elected by the members present at the time of election from among themselves.
- (iii) The date, time and place of the election shall be intimated to each of the members by the Returning Officer at least seven days before the date of the meeting.
- (iv) Any member present shall be entitled to propose a name of any other member present, for election as the President. The proposal shall be required to be seconded by another member other than the proposer of the one whose name is proposed. A member shall be entitled to propose or second only one name.
- (v) Any candidate may withdraw his/her candidature before the actual election.
- (vi) If the name of only one candidate is duly proposed and seconded, the Returning Officer shall forthwith declare in Form '14', such candidate duly elected.
- (vii) If the number of candidates duly proposed and seconded exceeds one, an election shall be held by secret ballot.
- (viii) Before the commencement of the election, the Returning Officer shall invite the members to inspect the ballot box, in case they may like to do so and he/she shall then lock the box.
- (ix) At the time of actual election, the members present in the meeting shall one by one, sign against their names in the list containing the names of all the members in alphabetical order and placed along the side of the ballot box.
- (x) After a member has signed his/her name in the said list, he shall be given a ballot paper in Form '15' which he/she shall drop into the ballot box after affixing thereupon a cross 'X' mark against the name of the candidate of his/her choice.
- (xi) As soon as all the members present and wishing to exercise the right to vote have done so, the Returning Officer shall, in the present of the candidates who may be present in person, open the ballot box and take out from it all the ballot papers, examine and reject as invalid any ballot paper-
 - (a) if it does not bear the signature of the Returning Officer; or
 - (b) if the member signs his name or write word or make any mark on it by which it becomes recognisable as his/her ballot paper ; or
 - (c) if no vote is recorded there on ; or
 - (d) if the vote has been given in favour of more than one candidate ; or
 - (e) if there arises any other reason/s to give rise to uncertainty of the vote exercised.
- (xii) The Returning Officer shall then proceed to arrange the valid votes according to the candidates in whose favour they have been cast and count separately for each candidate.
- (xiii) After the counting is over, the Returning Officer shall make an announcement in the meeting about the votes secured by each of the candidates and declare the candidate securing the largest number of valid votes as duly elected to be the President.
- (xiv) In the event of two or more candidates securing the same number of votes and that number being more than the number of votes secured by any other candidate, lots will be drawn among the candidates securing the highest same votes and the candidate on whom the lot falls shall be declared elected.
- (xv) The Returning Officer shall intimate the name of the person so elected as President to the State Government.

43. Election of Vice-President : For the election of the Vice – President, the provisions of Rule 42 shall apply as if for the expression “President” occurring therein, the expression “Vice President” is substituted.

Part-XI

MISCELLANEOUS

44. Professional Conduct, Etiquette and Ethics :- Each applicant, at the time of making an application for registration under the provisions of the Act, shall be provided a copy of the Indian Medical Council (Professional Conduct, Etiquette and Ethics), 2002 (which may be modified by the Medical Council of India from time to time), and shall duly submit a duly signed Declaration as provided in Appendix -C. The applicant shall also certify that he /she has read and agreed to abide by the same.

45. Logo of Arunachal Pradesh Medical Council :-

- (a) The Logo of Arunachal Pradesh Medical Council shall have the words “**ARUNACHAL PRADESH MEDICAL COUNCIL**” in bold upper case written in the top portion and the words “**NAHARLAGUN, INDIA**” is in upper case but in smaller size in the bottom portions of the space between two concentric circles.
- (b) **Caduceus** will occupy the central space of the inner circle with outline map of Arunachal Pradesh in its background.
- (c) The three-word motto of Arunachal Pradesh Medical Council namely **SERVICE, KNOWLEDGE and ETHICS** shall be written in the inner circle to the left, bottom and right of the Caduceus.

46. Motto of Arunachal Pradesh Medical Council :- The duty of a practitioner to the people is to render Professional Service and he/ she must possess appropriate knowledge and skills in modern system of medicine and surgery which must be continuously improved and must discharge his/her duty within the guiding principles of professional Conduct, Etiquette and Ethics. Arunachal Pradesh Medical Council shall stand for all the above.

T. Bagra
Secretary (Health & Family Welfare)
Government of Arunachal Pradesh
Itanagar.

APPENDIX-A

(See Rule 24)

Arunachal Pradesh Medical Council

FORMAT FOR REGISTER OF MEDICAL PRACTITIONERS

Photograph
of the
registered
practitioner

Sl. No.	Name	Father's Name/ Husband's Name	Mother's Name	Gender	Nationality	Date of birth (dd/mm/yy)	Address		
							Residential Address	Permanent Address	Professional Address
1	2	3	4	5	6	7	8	9	10

Telephone No./ Fax No./ E-mail ID	Category (General/ APST)	Qualification							
		General Degree				Medical Degree			
		Description of Quali- fication	Institution	Board/ Univer- sity	Year of Qualifi- cation	Description of Qualifi- cation	Medical College/ Institu- tion	Board/ University/ Licensing Body	Year of Qualifi- cation/ comple- tion of Internship
11	12	13	14	15	16	17	18	19	20

MCI Registration, if any		Registration in other state, if any			APMC Registration		Initial of Registrar	Remarks
Date of Registra- tion	Registration No.	Date of Registra- tion	Registration No.	Authority under whom registered	Date	Registra- tion No.		
21	22	23	24	25	26	27	28	29

Additional Qualification					Initial of Registrar	Remarks	Removal from Register				
							Other State/ Central		APMC		Initial of Registrar
Degree	Year of Qualifi- cation	Medical College/ Institu- tion	Board/ Council/ Univer- sity/ Licens- ing Body	Date of entry in APMC Register			Date	Reason	Date	Reason	
30	31	32	33	34	35	36	37	38	39	40	41

Restoration of Name in the Register				Initial of Registrar	Remarks	Renewal		Initial of Registrar	Remarks		
						Renewal Due date	Renewed on				
Other State/Central		APMC									
Date	Reason	Date	Reason								
42	43	44	45	46	47	48	49	50	51		

FORM-1
 (See Rule 25, 26)
 Arunachal Pradesh Medical Council
Application form for Direct Registration

Receipt No.

Date.....

(For office use)

To,

The Registrar,
 Arunachal Pradesh Medical Council,
 Naharlagun.

Affix
 passport
 size
 photograph
 attested

Sir,

I hereby request that my name and other particulars mentioned below may be entered in the State Register of Arunachal Pradesh Medical Council as required under section-10 of Arunachal Pradesh Medical Council Act 2004 (Act No.4 of 2004).

1. Name of the Applicant (in block letters) :
2. Father's/ Husband's Name :
3. Mother's Name :
4. Gender :
5. Nationality :
6. Date of Birth (date, month, year) :
7. Address :
 - (a) Residential Address :
 - (b) Permanent Address :
 - (c) Professional Address :
8. Telephone No./ Mobile No./ Fax No./ E-mail ID :
9. Category (General/ APST) :
10. Qualifications :
 - (a) General Degree

Sl. No.	Description of Qualification	Name of the School/ College/ Institution	Name of the Board/University	Year of Qualification

(b) Medical Degree

Sl. No.	Description of Qualification	Name of the College/ Institution	Name of the University/ Licensing Authority	Year of Qualification/ completion of Internship

11. Details of Internship (include separate sheet, if require) :
12. MCI Registration No. & Date (if any) :

13. (a) Registration No. & Date, if any in other State :

(b) Authority under whom Registered :

14. (a) Bank Draft No. & Date :

(b) Draft Prepared from (Bank) :

I submit herewith original certificates for verification and submit attested copies of the same certificates:-

(a) If registered else where (MCI and other State).

- (i) Birth Certificate/ Matriculation Certificate/SSC Exam certificate with date of birth.
- (ii) MBBS Degree/ Post Graduate Degree/ Diploma/ Post Doctoral Degree/ any other.
- (iii) State Medical Council/ Medical Council of India Registration Certificates with MBBS Qualification.
- (iv) Original Internship Completion Certificate.
- (v) Other evidence in support of my having obtained the qualification which I possess.
- (vi) No Objection Certificate from State Medical Council where earlier registered.
- (vii) Three recent passport size photographs with name and signature at the backside.
- (viii) Bank Draft Rs.1000/-(Rupees one thousand) in favour of "Arunachal Pradesh Medical Council" payable at Naharlagun (non-refundable).

(b) In case of fresh registration.

- (i) Birth Certificate/ Matriculation Certificate/SSC Exam Certificate with date of birth.
- (ii) MBBS Degree/ Post Degree/ Diploma/ Post Doctoral Degree.
- (iii) Original Internship Completion Certificate.
- (iv) Other evidence in support of my having obtained the qualification which I possess.
- (v) Three recent passport size photographs with name and signature at the backside.
- (vi) Bank Draft for Rs.1000/-(Rupees one thousand) in favour of "Arunachal Pradesh Medical Council" payable at Naharlagun (non-refundable).

DECLARATION

I solemnly affirm and declare that the particulars furnished above by me are true to the best of my knowledge and belief and I undertake to abide by the code of conduct & Ethics of Arunachal Pradesh Medical Council and Indian Medical Council and by the Rules of Arunachal Pradesh Medical Council.

Date:.....

Signature of the Applicant.

(for office use only)

Received the above documents in original.

Signature of registered person.....

Name.....

Date.....

FORM-2

(See Rule 27)

Arunachal Pradesh Medical Council

Registration Certificate

Office of Arunachal Pradesh Medical Council

Logo

Naharlagun

Passport size
photograph
of the
registered
practitioner

CERTIFICATE OF REGISTRATION

This is to certify that :-[

Registration No.....

1. Dr..... (whose sign is in the box) , son/ daughter/ wife of born on/...../.....(date, month, year) possessing the qualification(s)..... has been duly registered under the Arunachal Pradesh Medical Council Act.2004 (Act. No.4 of 2004).

2. Dr..... has solemnly affirmed to abide by the Rules and Regulations of Arunachal Pradesh Medical Council Rules, 2006 and ethics of Arunachal Pradesh Medical Council and Indian Medical Council (professional conduct, etiquette and ethic) Regulations, 2002 !.

3. In witness whereof, the seal of the Arunachal Pradesh Medical Council and the signature of the Registrar is herewith affixed.

4. Subject to the provision of the said Act this certificate is valid upto a period of 5 (five) years from this date.

Date.....

Signature of Registrar
With seal

ADDITIONAL QUALIFICATION:

Sl. No.	Description of Qualification	Date of Registration in APMC Register	Signature of Registrar with seal

Registration Renewed :

Date :

Renewal seal

Signature of Registrar with seal

Important Notice:-

1. Registered Medical practitioners should sent immediate notice to the Registrar of Arunachal Pradesh Medical Council if there is any change in the registered address.
2. The Registration must be renewed before the expiry of 5 (five) years from the date of last registration or renewal.
3. After the publication of names in the printed medical Register, the last addition of the Register alone is the legal evidence of Registration.
4. The Registered practitioner shall display the Certificate of Registration in a conspicuous part in the place of his/her practice, if he or she has more than one such places, in any one of them.

FORM-3
(See Rule 28, 29 (ii))
 Arunachal Pradesh Medical Council

APPLICATION FORM FOR CONTINUATION OF NAME IN THE REGISTER

Receipt No.....

Date.....

(For office use)

To,

The Registrar,
 Arunachal Pradesh Medical Council,
 Naharlagun.

Sub:- **Continuation of name in the Register**
 Sir,

Affix
 passport
 size
 photograph
 attested

I request that my name may be continued in the State Register maintained by Arunachal Pradesh Medical Council.

1. Name of the Applicant (in block letters) :
2. Mother's Name :
3. Father's/ Husband's Name :
4. Gender :
5. Date of Birth (date, month, year) :
6. Nationality :
7. Category (General / APST) :
8. (a) Residential Address :
8. (b) Permanent Address :
8. (c) Professional Address :
9. Telephone No./ Mobile No./ Fax No./ E-mail ID :
10. Details of Qualifications :

Sl. No.	Description of Qualification	Name of the School/ College/ Medical Institution	Name of the Board/ University/ Licensing body	Year of the completion of Internship in case of MBBS in any other case year of passing examination.
11.	Arunachal Pradesh Medical Council Registration Certificate No. & Date			

11. Arunachal Pradesh Medical Council Registration Certificate No. & Date :
12. Present Occupation :

I submit herewith original certificates for verification and submit attested copies of the same certificates:-

- (a) Two recent passport size photographs with name and signature at the backside.
- (b) Arunachal Pradesh Medical Council Registration Certificate.
- (c) MBBS Degree/ Post Graduate Degree/ Diploma/ Post-Doctoral Degree Certificate.

I hereby submit a Bank Draft No..... Dated prepared from (Bank)..... for Rs.1000/- (Rupees one thousand) as non-refundable fee in favour of "Arunachal Pradesh Medical Council" payable at Naharlagun.

(in case of late fee)

I hereby submit a Bank Draft No..... Dated prepared from (Bank)..... for Rs..... being the late fee as non-refundable in favour of "Arunachal Pradesh Medical Council" payable at Naharlagun.

DECLARATION

I solemnly affirm and declare that the particulars furnished above by me are true to the best of my knowledge and belief and I undertake to abide by the code of conduct & Ethics of Arunachal Pradesh Medical Council and Indian Medical Council and by the Rules of Arunachal Pradesh Medical Council.

Date :

Signature of the Applicant

(for office use only)

Received the above documents in original.

Signature of registered person.....

Name.....

Date.....

FORM-4

(See Rule 29 (1) (ii))
Arunachal Pradesh Medical Council

Form for General Notice

General Notice is hereby given to all the Registered Practitioners included in the State Register of Arunachal Pradesh Medical Council under the Arunachal Pradesh Medical Council Act, 2004 (Act No.4 of 2004) whose validation of Registration i.e. 5 years have been completed, they have to make an application to the Registrar for continuance of their names in the said Register as provided in Rule 29 (1) (ii) of the Arunachal Pradesh Medical Council Rules, 2006.

Individual notices along with the prescribed form of application are being sent under Certificate of posting to every such Registered Practitioner to the address in the said Register. An application in **Form-2** for continuation of the name in the Register should be returned to the undersigned duly completed within 45 days of the issue of the notice. Any Registered Practitioner not receiving the form by post may obtain it from the office of the Registrar.

Date:

Registrar,
Arunachal Pradesh Medical Council,
Naharlagun.

FORM-5

(See Rule 29 (1))
Arunachal Pradesh Medical Council

Notice for continuation of Name in the Register

To,
Dr.....

.....
.....

Sub :- Individual Notice for continuation of name in the Arunachal Pradesh Medical Council Register.

Sir,

Notice is hereby given to you calling upon you to return the enclosed application form (Form No.2) duly filled in by you to the Registrar within 45 (forty five) days for continuation of your name in the state Register of Arunachal Pradesh Medical Council.

Yours faithfully,

Registrar,
Arunachal Pradesh Medical Council,
Naharlagun.

FORM-6
 (See Rule 29 (3))
 Arunachal Pradesh Medical Council

APPLICATION FOR REGISTRATION OF ADDITIONAL QUALIFICATION(S)

Receipt No.....

Date.....

(For office use)

To,

The Registrar,
 Arunachal Pradesh Medical Council,
 Naharlagun.

Affix
 passport
 size
 photograph
 attested

Sub:- **Registration of additional qualification**

Sir,

I am a registered practitioner of Arunachal Pradesh Medical Council and my Registration No. is I have acquired an additional qualification in modern system of medicine and desire to register the same. My particulars are as under :-

1. Name of the Applicant (in block letters) :
2. Mother's Name :
3. Father's/ Husband's Name :
4. Gender :
5. Date of Birth (date, month, year) :
6. Nationality :
7. Category (General/ APST) :
8. (a) Residential Address :
 (b) Permanent Address :
 (c) Professional Address :
9. Telephone No./ Mobile No./ Fax No./ E-mail ID :
10. Nomenclature of Additional Degree/ Diploma obtained with the name of the University/ Licensing Body and the year of obtaining the qualification. The subject of post graduation(s) should also be indicated:

Sl. No.	Description of Qualification	Name of the College/ Medical Institution	Name of the University/ Licensing body	Year of obtaining the qualification

I hereby submit a Bank Draft No..... Dated obtained from (Bank)..... for Rs.500/- (Rupees five hundred) as non-refundable fee in favour of "Arunachal Pradesh Medical Council" payable at Naharlagun.

DECLARATION

I solemnly affirm and declare that the particulars furnished above by me are true to the best of my knowledge and belief and I undertake to abide by the code of conduct & Ethics of Arunachal Pradesh Medical Council and Indian Medical Council and by the Rules of Arunachal Pradesh Medical Council.

Date:.....

Signature of the Applicant.

Note:

1. Copies of relevant additional qualification may be submitted with this application along with originals, which would be returned after verification.
2. Only post graduate qualification(s) recognised by the Medical Council of India would be entered in the register.
3. Entries of additional qualification(s) would be entered only for those persons who possess a registerable basic medical qualification as included in the schedule to the Indian Medical Council Act 1956.
4. The certificate of Registration with Arunachal Pradesh Medical Council shall be required to be submitted, in original, with this application.
5. Two recent pass port size photographs with name and signature at the backside.
6. Bank Draft for Rs. 1000/- (Rupees one thousand) in favour of "Arunachal Pradesh Medical Council" payable at Naharlagun (non refundable)

(for office use only)

Received the above documents in original.

Signature of registered person.....

Name.....

Date.....

FORM-7

(See Rule 29 (6))

Arunachal Pradesh Medical Council

APPLICATION FOR RESTORATION OF NAME IN THE REGISTER

Receipt No.....

Date.....
(for office use only)

To,

The Registrar,
Arunachal Pradesh Medical Council,
Naharlagun.

Sub:- Restoration of name in the Register.

Sir,

Affix
passport
size
photograph
attested

1. I, the undersigned (full name and address) holding qualification of do solemnly declare that the following are * facts of my case on which I seek restoration of my name in the Register.
2. My name was duly registered in the State Register of having registration number (Name of the State) dated
3. My name was duly registered in the State Register of Arunachal Pradesh Medical Council on having registration number
4. At an enquiry held on the day of by the Council/ Board/ Committee of my name was directed to be removed from the State Register and the offence(s) for which the Council/ Board/ Committee of directed removal of my name was/were
5. Since the removal of my name from the Register, I have been residing at and my occupation has been
6. It is my request that my name be restored in the Register of State.
7. The grounds for the present application are:
 - (i)
 - (ii)
 - (iii)
8. The prescribed fee of Rs.1000/- (Rupees one thousand) deposited by Bank Draft No..... dated..... in favour of Arunachal Pradesh Medical Council payable at Naharlagun.
9. I request that orders may be passed for restoration of my name in the State Register of (State).
10. I submit three recent passport size photographs.
11. I submit Arunachal Pradesh Medical Council Registration Certificate in original.

Declared at.....
Before.....

Signature

(for office use only)

Received the above documents in original.

Signature of registered person.....

Name
Date

* (Instructional) : All facts and the grounds on which the application is made should be clearly and concisely stated. Use separate sheets if necessary)

FORM-8
 (See Rule 30 (i))
 Arunachal Pradesh Medical Council
APPLICATION FOR PROVISIONAL REGISTRATION

Receipt No.....

Date.....

(for office use)

To,

The Registrar,
 Arunachal Pradesh Medical Council,
 Naharlagun.

Sub:- **Provisional Registration.**

Affix
 passport
 size
 photograph
 attested

I hereby request that my name and other particulars mentioned below may be entered in the State Provisional Register of Arunachal Pradesh Medical Council as required under section 9 (2) of the Arunachal Pradesh Medical Council Act 2004 (Act No.4 of 2004).

1. Name of the Applicant (in block letters) :
2. Mother's Name :
3. Father's/ Husband's Name :
4. Gender :
5. Date of birth (date, month, year) :
6. Nationality :
7. Category (General/APST) :
8. Address :
9. Telephone No./ Mobile No./ Fax No./ E-mail ID :
10. Details of Qualification :
(a) General Degree:

Sl. No.	Description of Qualification	Name of the School/ College	Name of the Board/ University	Year of Qualification

(b) Medical Degree:

Sl. No.	Description of Qualification	Roll No/ Registration No.	Name of the Medical College/ Institution	Name of the University/ Licensing Authority	Year of passing

11. Name of the Institution where applicant has been selected for practical training (whether the Hospital or Institution) where such training is to be undertaken is recognised by the Medical Council of India.

12. Name of the Medical College attended :

I hereby submit a Bank Draft No..... Dated obtained from (Bank)..... for Rs.500/- (Rupees five hundred) as non-refundable fee in favour of "Arunachal Pradesh Medical Council" payable at Naharlagun.

DECLARATION

I solemnly affirm and declare that the particulars furnished above by me are true to the best of my knowledge and belief and I undertake to abide by the code of conduct & Ethics of Arunachal Pradesh Medical Council and Indian Medical Council and by the Rules of Arunachal Pradesh Medical Council.

Date:.....

Signature of the Applicant.

Note:

1. Application to be submitted at the office of the Arunachal Pradesh Medical Council along with three recent passport size photographs.
2. Provisional degree/ diploma or provisional certificate of having passed the MBBS examination issued by the Dean of the College/ University in original along with relevant copies be forwarded with this application. The original will be returned with the provisional certificate of registration.
3. Certificate of date of birth
4. Bank Draft for Rs.500/- (Rupees five hundred) in favour of "Arunachal Pradesh Medical Council" payable at Naharlagun (non refundable).

(for office use only)

Received the above documents in original.

Signature of registered person.....

Name.....

Date.....

FORM-9

(See Rule 30 (ii))
Arunachal Pradesh Medical Council
FORM FOR CERTIFICATE OF PROVISIONAL REGISTRATION

Office of Arunachal Pradesh Medical Council
Logo
Naharlagun

Passport size
photograph of
the registered
practitioner

CERTIFICATE OF PROVISIONAL REGISTRATION

Provision Registration No

This is certify that(who has signed in the box , son/ daughter
of Sri/ Smti..... having passed the final MBBS-examination on
.....(date) from(Medical College)
affiliated to the University of has been given Provision Registration
under the Arunachal Pradesh Medical Council Act, 2004, for the purpose of practical training (Internship/.....),
in *

In witness whereof, the seal of the Arunachal Pradesh Medical Council, Arunachal Pradesh and the signature
of the Registrar are herewith affixed.

Subject to the provisions of the said Act, this certificate is valid upto..... or the
completion of the Internship, whichever is later.

This holder shall be entitled to practice medicine in the approved institution for the purpose of such training
and for no other purpose.

Date.....

**Signature of Registrar
With seal**

***Institution/ Hospital**

N.B:- This certificate is to be surrender to the Council at the time of Final Registration.

Appendix-B

(See Rule 30 (iii))
 Arunachal Pradesh Medical Council

FORMAT FOR PROVISIONAL REGISTER OF MEDICAL PRACTITIONERS

Sl. No.	Name	Mother's Name	Father's Name/ Husband's Name	Gender	Date of birth (dd/mm/yy)	Nationality	Category (General/ APST)	Address	
								Residential Address	Permanent Address
1	2	3	4	5	6	7	8	9	10

Telephone No./ Fax No./ E-mail ID	Qualification								
	General Degree				Medical Degree				
	Description of Qualifica- tion	Institution	Board/ University	Year of Qualifi- cation	Description of Qualification	Medical College/ Institution	Roll No./ Registra- tion No.	Board/ Univer- sity Licens- ing Body	Year of Qualifi- cation
11	12	13	14	15	16	17	18	19	20

Hospital/ Institution selected for practical training (Internship)	Name of the Medical College attended	Initial of Registrar	Remarks
21	22	23	24

FORM-10

(See Rule 41 (b))

Arunachal Pradesh Medical Council

Nomination Paper

Election to the Arunachal Pradesh Medical Council

(To be filled up by the Candidate)

Bank Draft No..... Date.....
Amount.....Affix recent
passport
size
photograph

I am a registered practitioner of the Arunachal Pradesh Medical Council under Registration No....., and hereby offer my candidature for election as Member of Arunachal Pradesh Medical Council. I further declare that I shall work for Arunachal Pradesh Medical Council if elected.

1. Name of the Candidate (in block letters)
(As it appears in the Arunachal Pradesh Medical Council Registration Certificate.)
2. Father's Name
3. Sex
4. Age
5. Present Occupation
6. Postal Address of the Candidate

Date: Signature of the Candidate

(To be filled by the Proposer)

I hereby propose Dr..... as a candidate for the forthcoming election to the Arunachal Pradesh Medical Council.

1. Name of the Proposer (in block letters)
(As it appears in the Arunachal Pradesh Medical Council Registration Certificate)
2. Postal Address of the Proposer
3. Proposer's Registration No. in the Arunachal Pradesh Medical Council

Date: Signature of the Proposer

(To be filled by the seconder)

I second above nomination

1. Name of the Seconder (in block letters)
(As it appears in the Arunachal Pradesh Medical Council Registration Certificate.)
2. Postal Address of the Seconder
3. Seconder's Registration No. in the Arunachal Pradesh Medical Council

Date: Signature of the Seconder

(To be filled by the Returning Officer)

Serial No. of nomination paper

This nomination paper was delivered to me at my office on.....

Date:.....
Decision of Returning Officer
Date:.....(Returning Officer)
(Returning Officer)

INSTRUCTION

(i) Nomination papers which are not received by the Returning Officer before.....(hour) on the shall be rejected.

(ii) The names of the proposer and seconder as they appear in the State Register of Arunachal Pradesh Medical Council and their registered number shall be clearly written below their respective signature.

Received the nomination paper.

(for office use only)

Signature of Returning Officer.....

Name.....
Date.....

FORM-11

(See Rule 41 (i) (iii))

Arunachal Pradesh Medical Council

Letter of Intimation to the Voters**Election to the Arunachal Pradesh Medical Council**

Sir/Madam,

1. The persons, whose names are printed on the voting paper sent herewith, have been duly nominated as candidates for the election to the Arunachal Pradesh Medical Council. If you desire to vote at the election, I request that you shall -
 - (a) fill up and sign the declaration paper ;
 - (b) mark your vote/votes in the column provided for the purpose in the voting paper as directed on the voting paper;
 - (c) enclose the voting paper in the smaller cover (hereafter called the voting paper cover) and stick it up ; and
 - (d) enclose the smaller cover and the declaration paper in outer envelope addressed to me and return the same to me by post or deliver it in person in my office so as to reach me not later than 2.00 P.M. on the of year
2. **The voting paper cover shall be rejected if-**
 - (a) the outer envelope enclosing the voting paper cover is not sent by post or delivered in person in my office or is received later than the day and hour fixed for the closing of the poll ; or
 - (b) the outer envelope contains no declaration paper outside the voting paper cover ; or
 - (c) the declaration paper is not the one sent by the Returning Officer to the voter ; or
 - (d) the declaration is not signed by the elector ; or
 - (e) the voting paper is placed outside the voting paper cover ; or
 - (f) more than one declaration or voting paper cover have been enclosed in one and the same outer envelope.
3. **A voting paper shall be invalid, if;**
 - (a) it does not bear the Returning Officer's initials or facsimile signature ; or
 - (b) the voter signs his name, or writes any word or makes any mark by which it becomes recognisable as his voting paper ; or
 - (c) no vote is recorded thereon ; or
 - (d) the number of votes recorded thereon exceeds the number of seats to be filled ; or
 - (e) there is uncertainty of the vote exercised.
4. If a voter inadvertently spoils a voting paper, he can return it, not later than seven days before the date appointed for the poll, to the Returning Officer who shall, if satisfied of such inadvertence, issue to him another voting paper.
5. The scrutiny and counting of votes shall begin on(date) at (Hour) at(Place).
6. No person shall be present at the time of scrutiny and counting of votes except the Returning Officer, such other persons as he may appoint to assist him and the candidate or their duly certified representative(s) under clause (k) of Rule 41 of the Arunachal Pradesh Medical Council Rules, 2006.

FORM-12

(See Rule 41 (i) (iii))
Arunachal Pradesh Medical Council
Voter's Declaration Paper
Election to the Arunachal Pradesh Medical Council

Election to the Arunachal Pradesh Medical Council under section 4 of Arunachal Pradesh Medical Council Act, 2004 (Act No. 4 of 2004).

Serial No.

Elector's Name

Number on the State }

Register of Allopath }

ELECTOR'S DECLARATION

I (Name in full and Designation if any) declare that I am elector for the election to Arunachal Pradesh Medical Council by the electorate under section 4 of the Act and that I have signed no other voting paper at this election.

Station

State

Signature

FORM-13

(See Rule 41(i) (iii))
Arunachal Pradesh Medical Council
Voting paper
Election to the Arunachal Pradesh Medical Council

Serial No.

..... (in words *member (s) is/are to be elected under section 4 of the Arunachal Pradesh Medical Council Act, 2004 (Act No. 4 of 2004)).

Sl. No.	Name and Address of Candidate	Vote
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Returning Officer
Seal and Signature

INSTRUCTIONS

1. Each elector has number of votes as the number of members to be elected.
2. Each elector shall give only one vote to any candidate.
3. He/ she shall vote by placing the Mark 'X' opposite the name of the candidate/ candidates to whom he wishes to vote.
4. The voting paper shall be invalid if-
 - (a) it does not bear the Returning Officer's initials or facsimile signature; or
 - (b) the voter signs his name or writes any word or makes any mark on it, by which it becomes recognisable as his voting paper; or
 - (c) no vote is recorded thereon; or
 - (d) the number of votes recorded thereon exceeds the number of seats to be filled; or
 - (e) there is uncertainty of the vote exercised.

*Number in words.

FORM-14

(See Rule 41 (i) & 42 (vi))
Arunachal Pradesh Medical Council

DECLARATION OF RESULT OF MEMBER, PRESIDENT & VICE-PRESIDENT

I hereby declare that Dr. has been duly elected under sub-section 1 (a) / 2 / 3 of section 4 of the Arunachal Pradesh Medical Council Act, 2004 (Act No.4 of 2004) as the Member/ President/ Vice-President of the Arunachal Pradesh Medical Council for a period of w.e.f.

Place:

Date: _____ Returning Officer _____

FORM- 15

(See Rule 42 (X))
Arunachal Pradesh Medical Council

ELECTION OF PRESIDENT/VICE-PRESIDENT

BALLOT PAPER

Signature of the Returning Officer

INSTRUCTIONS

5. Each elector has only one vote.
6. The elector should place the Mart(X) clearly opposite the name of the candidate of his choice.

APPENDIX-C

(See Rule 44)

Arunachal Pradesh Medical Council

Declaration : Pledge

At the time of registration, each applicant shall be given a copy of the following declaration by the Registrar and the applicant shall read and agree to abide by the same and affirmed by the signature in presence of Registrar.

- (1) I solemnly pledge myself to consecrate my life to service of humanity.
- (2) Even under threat, I will not use my medical knowledge contrary to the laws of Humanity.
- (3) I will maintain the utmost respect for human life from time of conception.
- (4) I will not permit consideration of religion, nationality, race, party politics or social standing to intervene between my duty and my patient.
- (5) I will practice my profession with conscience and dignity.
- (6) The health of my patient will be my first consideration.
- (7) I will respect the secrets which are confined in me.
- (8) I will give to my teachers the respect and gratitude which is their due.
- (9) I will maintain by all means in my power, the honour and noble tradition of medical profession.
- (10) I will treat my colleagues with all respect and dignity.
- (11) I shall abide by the code of medical ethics as enunciated in the Indian Medical Council (Professional Conduct, Etiquette and Ethics) Regulation, 2002.
- (12) I shall abide by the Rules of Arunachal Pradesh Medical Council, 2006 and shall uphold the motto of Arunachal Pradesh Medical Council i.e, Service, Knowledge and Ethics in its correct prospective as enunciated in Rule 46 of the Arunachal Pradesh Medical Council Rules, 2006.

I make these promises solemnly, freely and upon my honour.

Signature

Name.....

Place.....

Date.....

Address.....

.....
.....
.....