

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF ECONOMICS & STATISTICS**  
**AND**  
**OFFICE OF THE CHIEF REGISTRAR (BIRTHS & DEATHS)**  
3<sup>rd</sup> floor, 'B' wing, Vikas Bhawan-II,  
Upper Bela Road, Civil Lines, Delhi – 110054  
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Website [www.delhi.gov.in](http://www.delhi.gov.in)

No. F.2 (61)/ VS/DES/2015/ 7567-88

dated: 27/11/2015

To

1. The Municipal Health Officer & Addl. Chief Registrar (B&D) North Delhi Municipal Corporation, 12 <sup>th</sup> Floor, SPM Civic Centre, 1-J.L.N. Marg, New Delhi-02.	2. The Municipal Health Officer & Addl. Chief Registrar (B&D) South Delhi Municipal Corporation, 18 <sup>th</sup> Floor, SPM Civic Centre, 1-J.L.N. Marg, New Delhi-02.
3. The Municipal Health Officer & Addl. Chief Registrar (B&D) East Delhi Municipal Corporation, A-2 Block, 1 <sup>st</sup> Floor, Plot No.-419, Udyog Sandan, Patpar Ganj Industrial Area, Delhi-92.	4. The Medical Officer of Health & Addl. Chief Registrar (B&D) New Delhi Municipal Council, Palika Kendra, 10 <sup>th</sup> Floor, Parliament Street, New Delhi-01.
5. The Chief Executive Officer & Addl. Chief Registrar (B&D) Delhi Cantonment Board, Delhi Cantt., Delhi-10.	

**Sub: Abolition of the practice of taking affidavits for issuing births and deaths certificates**

Sir,

Please refer to this office letter of even No. dated 10.04.2015 on the subject cited above and letter No. F.1(7)/18/VS/DES/2008/6249-69 dated 05.10.2015 on the subject 'correction in name and date of birth of the child in birth record'(copy enclosed). In this regard it is again informed that Hon'ble Council of Ministers , GNCTD vide its decision No. 2238 dated 03.11.2015 has also decided to abolish the following affidavits with immediate effect:

1. Correction in birth and death records/certificates
2. Addition of name of child in birth certificate.

In lieu of desiring affidavits for above said services, you are advised to get self certification/undertaking/declaration from the applicant, as per format attached herewith.

Further, it is also advised that in case the Registrar/Sub- Registrar( Births & Deaths) require more satisfaction to finalize the request for correction in birth and death records/certificates, it may be dealt with the provisions of Rule 11(4) of the Delhi Registration of Births and deaths Rules, 1999 viz the concerned Registrar/Sub-Registrar (B&D) may satisfy himself/herself by obtaining declaration/undertaking of two credible persons(with their Ids) to authenticate true facts of the case. Here it is clarified that the physical presence of said two persons in the office of Registrar/ Sub-Registrar (B&D) is not required for providing verification/authentication of the true facts of the case.

In view of the above, you are requested to ensure that Registrar/ Sub- Registrar (B&D) of all zones under your jurisdiction should not take affidavits for the following services:

1. Correction in birth and death records/certificates
2. Addition of name of child in birth certificate.

Yours faithfully,

(Dr. B.K. Sharma)  
**Director cum Spl. Secretary**  
**&**  
**Chief Registrar (Birth & Death)**

**Copy for information to:**

1. The Deputy Registrar General (CRS), V.S. Division, Office of RGI, M.H.A., Govt. of India, West Block-I, R.K. Puram, New Delhi-110066.
2. The Dy. Director, Dte. Of Census Operation, Delhi, C Wing, Ground Floor, Pushpa Bhawan, Madangir Road, New Delhi-110062.
3. The Dy. Director, AR Deptt., GNCTD, 7<sup>th</sup> level, C-Wing, Delhi Secretariat, Delhi-110002.

**Copy for information and necessary action to:**

4. The Registrar,City Zone, North DMC, Multi Level Under Ground Car Parking, Asaf Ali Road, Delhi-110001.
5. The Registrar, Sadar Paharganj Zone, North DMC, Behind Sadar Thana,Idgah Road, Delhi-110055.
6. The Registrar,Karol Bagh Zone, North DMC, Nigam Bhawan, D.B.Gupta Road, Dev Nagar, New Delhi-110005.
7. The Registrar,Civil Line Zone, North DMC, 16, Rajpur Road, Civil Line, Delhi-110054.
8. The Registrar,Narela Zone, North DMC, Zonal Office building, First Floor, Opposite police station, Nerala, Delhi-110040.
9. The Registrar, Rohini Zone, North DMC, Sector-5, Rohini, Delhi-110085.
10. The Registrar,West Zone, South DMC, Room No. 209, Community Centre,Vishal Enclave, New Delhi-110027.
11. The Registrar,Central Zone, South DMC, Deputy Commissioner office, Lajpat Nagar, New Delhi-110024.
12. The Registrar, South Zone, South DMC, Room.No.14, Green park, New Delhi-110016.
13. The Registrar,Najafgarh Zone, South DMC, Dhansa Stand, Near Suraj Cinema, Opp. Damkal Kendra, Najafgarh, Delhi-110043.
14. The Registrar,Shahdara South Zone, East DMC, Vishwas nagar, Behind Karkar Dooma Court, Delhi-110032.
15. The Registrar,Shahdara North Zone, East DMC, Zonal Office Building, Opp. Welcome Metro Station Delhi-110032.
16. The Registrar,New Delhi Municipal Council, Mandir Marg, New Delhi 110001.
17. The Registrar, Delhi Cantonment Board, Delhi Cantt., Delhi 110010.

  
for (Dr. B.K. Sharma)  
Director cum Spl. Secretary  
&  
Chief Registrar (Birth & Death)