

**Rules for Grants-in-Aid to the Local Bodies for Capital Works**  
**Published vide Notification No. F 10(20) PW/ 63, dated 20-1-1964 RJ714**

The Governor has been pleased to issue the following Rules for the payment of grant-in-aid to Local Bodies, through the agency of Public Works Department for Capital Works.

- 1. Title.** - These Rules may be called Rules for grants-in-aid to the Local Bodies for Capital Works.
- 2. Purpose.** - Grants-in-aid under these Rules may be sanctioned for capital works of the nature of the construction of roads, drains, stone payments, public urinals and latrines etc., which are of direct public utility, within the area of the Local Body.
- 3. Extent of Grant.** - (i) Upto 40% of the estimated cost of work (s) or the amount shown below on the basis of classification of Local Bodies made by the Director of Local Bodies, whichever is less, may be sanctioned as grants-in-aid:-
  1. Class I.....[Rs. 95,000/-]
  2. Class II.....Rs. 20,000/-
  3. Class III.....Rs. 15,000/-
  4. Class IV.....Rs. 10,000/-
  5. Class V.....Rs. 7,500/-

(ii) In addition to the amount mentioned in sub-clause (i) above, a sum of Rs. 5,000/- will also be admissible to the Local Body which is the District Head quarter and/or comprises, in its area, places of religious importance.
- 4. Eligibility condition.** - (1) The Local Body applying for aid must pass and attach a copy of the resolution to the effect that it is ready to meet its share of 60% of the estimated cost of the work .  
(2) Application for grant-in-aid must be accompanied by detailed estimates duly checked and verified by the Executive Engineer (B & R) or the Assistant Engineer (B & R) duly authorised by him.  
(3) Grants made during the previous years should have been utilised by the Local Body and certificate of utilisation as provided in Rule 8 below must be attached with the application.  
(4) [X X X X]  
**[4.]** (1) Special grant-in-aid will be sanctioned to those local bodies which are not having any current arrears of the Rajasthan State Electricity Board & have got funds available to meet its 25% share of the construction. The expenditure will be in the ratio of 75:25 by the State and the Municipality and the construction work can be carried out by the Municipal Board/Council itself and the grant shall be only for purposes of roads and Cross-drainage and would be subject to a maximum limit of Rs. 1/- per head of the last census within the latest Municipal units.]
- 5. Application.** - Application for grant-in-aid will be addressed to the Secretary, Public Works Department through the Director of Local Bodies, Rajasthan, Jaipur who while forwarding the application to the Secretary, Public Works Department, will attach a certificate regarding the financial position of the Local Body, with special reference to its capacity to its spend its share as per rules and pay off the loan arrears as well.
- 6. Purpose of utilisation.** - The grant will be utilised by the Local Bodies for the purpose for which it has been sanctioned within the prescribed time as per rule 7 after the expiry of which the unspent amount must be surrendered to the Government.
- 7. Period of utilisation.** - The grants-in-aid must be utilised by the Local Body within one year from the date of issue of the sanction as laid down in rule 8. [However, the Administrative Department may extend the period of utilisation by not more than another one year after the expiry of the original

period of 12 months, if it is satisfied that the circumstances necessitating extension were beyond the control of the Local body concerned.]

**8. Utilisation Certificate.** - It will be obtained by the Local Body from the Executive Engineer or by an Assistant Engineer authorised by him in the form appended to these rules, within 2 months on the expiry of the period of one year mentioned in rule 7 and copies of it will be supplied to the Secretary, Public Works Department, Accountant General Local Fund audit Department and Director of Local bodies. The Executive Engineer and the Assistant Engineer, will have free access to the accounts of such grants-in-aid utilised according to the conditions laid down in these rules. [The Examiner, Local Fund Audit Department when next visits the Local Body will issue utilisation certificate after he has checked the accounts of the Local Body concerned. The same will be sent by him in duplicate to the Director of the Local Bodies who will furnish one copy thereof to the Accountant General, Rajasthan.]

**9. Authority to ensure proper utilisation.** - The Director of Local Bodies will ensure that the amount of grants-in-aid is utilised according to the conditions laid down in these rules.

**10. Countersigning authority.** - The amount will be drawn in cash by the Local Bodies under the counter signatures of the Executive Engineer, Public Works Department (B & R) \*[Such of the Local Bodies who want to get the work executed through the agency of State Public Works Department will not be paid the amount of Grant-in-Aid in cash. The amount shall be credited in the accounts by the Executive Engineer under head "Deposit Works" by transfer entry.]

**11. Utilisation of old estimates.** - More than one grant-in-aid may be sanctioned, by the sanctioning authority against the same estimates, under head "103-Capital Outlay on Public Works-D- grants-in-aid (2) other grants-in-aid" to make Government grant upto 40% of the estimate cost in a phased way instead of calling for fresh estimates every year, provided the previously sanctioned amount of grant has been utilised in full with 60% share of the Local Body according to these rules and a utilisation certificate is submitted.

**12. Budget Provision.** - The grants will be sanctioned subject to and to the extent of Budget Provision in a financial year.

The Director of Local Bodies will certify that necessary provision has been made in the Local bodies annual Budget for the works for which grant has been applied.

**(Utilisation Certificate Vide Rule 8)**

It is certified that the..... has utilised the amount of..... sanctioned under Government No..... as Grant-in-aid on the construction .....in full alongwith its own share of 60%.