

VICTORIA MEMORIAL, CALCUTTA

NO. 1430

GOVERNMENT OF INDIA, HOME DEPARTMENT

PUBLIC

Calcutta, the 26th March 1903

NOTIFICATION

In exercise of the power conferred by section 5 of the Victoria Memorial Act, 1903 (X of 1903), [the President]¹ is pleased to make the following rules: -

- Trustees: Term of office
1. Trustee appointed under the Victoria Memorial Act, 1903, Section 2, Sub-section 1, Clause (d) and (h) shall, subject to the provisions of Rules 2 and 3, hold office for 3 years and shall be capable of re-appointment.
 2. If a Trustee appointed as aforesaid leaves India without the intention of returning or being absent from India for a period exceeding twelve consecutive months, he shall thereupon cease to be a Trustee.
 3. If a Trustee appointed as aforesaid gives notice in writing to the Trustees that he desires to resign his office, the Trustees shall cause such notice to be recorded in their proceedings, and the person so giving notice shall therefore cease to be a Trustee.
- Meetings
4. Meetings of the Trustees shall be convened by the Governor of West Bengal.
 5. The quorum necessary for the transaction of business at a meeting of the trustees shall be five.
 6. The Governor of West Bengal shall preside at meetings of the Trustees and in his absence the Trustees present shall elect one from among themselves to preside.

¹ Substituted vide Government of India, Ministry of Education – Notification No. F.12-3/50-AI (C) dated 7th March, 1950.

7. The Governor of West Bengal or in his absence the Trustee elected to preside under rule 6 shall have a deliberative and casting vote at a meeting of the Trustees.

Decision of Trustees by circulation.

²*7(A) (1) The Governor of West Bengal shall decide whether the decision of the Trustees on any matter should be obtained by circulation.

(2) In pursuance of such decision the Secretary & Curator shall circulate to the Trustees in such order as he may consider appropriate, but always so that it reaches the Governor of West Bengal last the matter requiring decision with such paper, notes or memorandum as may be necessary to the proper understanding thereof.

(3) Each Trustee shall record on the Memorandum of circulation his views on such matter and shall pass the Memorandum on to the next Trustee on the list with the least possible delay.

(4) The Governor of West Bengal shall have in the determination of a decision by circulation a deliberative and a casting vote.

* The rule “refers solely to decisions of the Trustees and not to decisions of the Committee or committees formed by the Trustees in exercise of the powers conferred on them by rule 9 of the existing Victoria Memorial rules”. No. 65/3/43-Pub., Govt. of India, Home Department, 26th June 1944.

³8. The Trustees by resolution passed by a majority of those present and voting at a meeting, may from time to time appoint Committees, to consist of any member or members of their body, for carrying out the purposes of the Act, and may delegate any of their powers, either with or without restriction or limitation, to such Committees, and may revoke any such appointment or extend, vary, modify or annul

² Inserted vide, Govt. of India, Home Department, Notification No. 65/2/43-Pub (C) dated 24th May 1945 and amended vide Victoria Memorial (2nd Amendment) Rules,1973

³ Rules 8 to 11, substituted vide Home Department-(Public), Notification No. 3150 dated 11th December, 1907.

any delegation made or any restriction or limitation imposed.

9. The Trustees may, from time to time, by resolution passed in the manner mentioned in the last preceding rule, make such regulations and give such directions as to the Trustees may seem expedient regarding –

- (a) the exercise by any Committees appointed by the Trustees in pursuance of these rules of the powers delegated to such Committees;
- (b) the conduct of business entrusted to any such Committees;
- (c) the appointment by such Committees of any sub-committees to consist of any member or members of their own body, for the purpose of conducting or facilitating the conduct of the business entrusted to such Committees;
- (d) the employment by such Committees of professional or other expert persons to advise or assist such Committees upon any question arising in connection with the exercise of the powers delegated to such Committees and the terms and conditions of such employment;
- (e) the holding of meetings by any Committees appointed by the Trustees in pursuance of these rules;
- (f) the procedure to be observed in the convening and holding of meeting of any Committees so appointed;
- (g) the conduct of business at such meetings;
- (h) the management, investment or expenditure of funds, and the keeping and handling of accounts by any Committees appointed by the Trustees in pursuance of these rules;
- (i) the making of reports by any Committees so appointed and
- (j) all matters in respect of which any powers shall be delegated to or vested in any such Committees.

10. All Committees appointed by the Trustee in pursuance of these rules shall in the exercise of the powers delegated and in the conduct of matters entrusted to them and in their proceedings conform to the regulations made and directions given by the Trustees in manner aforesaid.

11. No delegation made to any committee in pursuance of these rules shall operate to prevent the Trustees from acting in the exercise of any power so delegated.

Accounts

12. The Trustees shall keep accounts of all moneys received and expended by the Executive Committee and shall cause such accounts to be audited annually by a Chartered Accountant practising in Calcutta, and an abstract of such accounts, together with the auditors' certificate thereon, shall be published for general information.

⁴13. The Trustees are authorised to retain or place on deposit with the State Bank of India or other Nationalised Banks or Unit Trust of India and invest in Central Government securities all or any part of the funds in their custody for the purposes of the Victoria Memorial Act, 1903, and to make such arrangements as to interest or otherwise as to them shall seem fit in their absolute discretion.

Explanation: For the purposes of this rule, "Nationalised Bank" means a corresponding new Bank as defined in the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970 (5 of 1970).

⁵14. (1) The Employees of the Trustees shall be entitled to such pension (including family pension), gratuity, children's education allowance, leave and leave travel concession as may be admissible from time to time to the corresponding categories of the employees of the Central Government. (No. F. 13-10/74-CAI(5))

(2). In the rules as so applied all references to the Provincial

⁴ Inserted vide Home Department-(Public), Notification No. 3239 dated 25th August, 1909, and amended vide Victoria Memorial (2nd Amendment) Rules, 1973

⁵ Inserted vide Home Department- Notification No. F. 1102 dated 24th October, 1922, and amended vide Home Department- Public, Notification No. F. 345/18/36 dated 29th April, 1937 and Victoria Memorial (2nd Amendment) Rules, 1973

Government and 'Government' shall be constructed "referring to the Trustees".

Maintenance

⁶15. Without prejudice to the right of the Trustees to receive recurring or non-recurring grants from any State Government or other sources for specific purposes, the Trustees shall, out of grants, recurring or non-recurring, received from the Govt. of India, be responsible for –

(a) the proper maintenance of the building and its environs through necessary repairs and

(b) the sanction and payment of salaries, and all admissible allowances of the employees of the Victoria Memorial.

16. With the previous sanction of the Central Govt. and subject to such conditions as may be imposed by it in this behalf, the Trustees may create such posts as may be necessary for the care or maintenance of the Museum and may fix or alter the scales of pay of such post and re-classify such posts.

Care and Custody of the Museum objects.

17. (i) The Trustees may receive bequests, donations, subscription and acquire any such objects of interest being paintings, busts, medals, statues, relics, coins, medals, pictures, engravings, documents, maps, plans, models, manuscripts and other property or objects as may have bearing on the Indian history with regard to such period as may be, with the previous approval of the Central Govt. determined by the Trustees, hold the same and lay out such money as it may deem necessary for purposes of the Victoria Memorial in the improvement and enlargement of the collections deposited therein, presented to, or purchased for the Memorial.

(ii). All Collections referred to in sub rule (i) shall become the property of the Trustees and they shall have the exclusive possession, occupation and control over them for the purposes of the Trust of the said Memorial.

18.(I) The Trustees may, from time to time, order any duplicates of printed books, medals, coins and other curiosities to be exchanged for manuscripts, books, and other objects of interest, or direct any such duplicate to be sold and the proceeds of such duplicates to be sold and

⁶ Rules 15 to 19 inserted vide Victoria Memorial (2nd Amendment) Rules, 1973.

the proceeds of such sale shall be expended on the purchase of manuscripts, books, maps, coins, medals, and other objects that may be proper for other objects that may be proper for the Victoria Memorial.

(ii).Every article in the collection shall be marked and numbered and shall be kept and preserved in the said Memorial with such marks and numbers and inventory of such articles both on display in the galleries and preserved in the stores, shall be prepared and kept in the custody of the Trustees.

(iii) The Trustees may, as they deem fit, display objects in the collection of the said Memorial.

(iv) The Trustees shall arrange for the proper preservation of the objects with the aid of properly equipped Conservation Unit set up under their authority.

Access to Victoria
Memorial.

19. Admission to the Victoria Memorial shall be subject to purchase of tickets at the rates given below: –

(c) 30 paise for each adult visitor on all days except Fridays;

(d) 15 paise for each child visitor aged between 5 and 12 years on all days except Fridays;

(e) On Fridays, 50 paise for each adult visitor and 25 paise for each child visitor aged between 5 and 12 years;

(f) School-children escorted by teachers and Jawans in uniforms shall be admitted at the concessional rate of 15 paise per visitor on all days except Fridays at the rate of 25 paise per visitor;

(g) Children under age of 14 years shall be admitted only when under charge of responsible person and persons.

(h) Children below the age of 5 years shall be admitted free only when under charge of responsible person or persons.

No. F.12-8/72-CAI (5)