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- (ii) Notwithstanding anything contained in sub-clause(i) the Chairman may place or permit any member to place for consideration of the Corporation any matter not included in the agenda of a meeting.
- (iii) Any member who desires that a certain matter should be discussed by the Corporation shall communicate that matter in writing to the Secretary who shall include it in Agenda for the next meeting, unless the Chairman, for reasons to be communicated to the member, orders otherwise.
- (iv) The next meeting for the purpose of sub-clause(iii) shall be any meeting held after 7 days from the date on which the matter is received by the Secretary.

6.

Quorum

The number of members including the Chairman whose presence shall constitute a quorum shall be four. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting shall be adjourned, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall proceed to transact the business before the Corporation notwithstanding the absence of a quorum and no action or proceeding of the Corporation in such adjourned meeting shall be invalid or called in question merely on the ground that there was no quorum in such meeting.

7.

Adjournment:

- (a) The Chairman may adjourn any meeting until any date or time to be specified by him and at the adjourned meeting only the business left unfinished at the meeting on which the adjournment was made shall be transacted.
- (b) Notwithstanding anything contained in sub-clause (1) the Chairman may permit of transaction of any other business.

8.

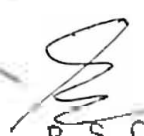
Other points of procedure:

Any other point of procedure to be followed at any meeting shall be decided by the chairman.

9.

Minutes:

The minutes of the proceedings of every meeting shall be prepared by the Secretary as soon as possible after the meeting and after getting Chairman's approval thereto, shall be circulated to the members. The minutes shall be taken as correct and shall be signed by the Chairman at the succeeding meeting unless any member who was present at the meeting to which the minutes relate, has objected to the minutes as having been incorrectly or incompletely

  
B. S. CHAUDHARY  
Sr. Manager  
DELHI TRANSPORT CORPORATION  
Govt. of NCT of Delhi  
1. P. Estate, New Delhi-110

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**DELHI TRANSPORT CORPORATION (Meetings)  
REGULATIONS, 1991.**

In exercise of the powers conferred by Section 45(1), (2) (c) of the Road Transport Corporations Act, 1950 (No. 64 of 1950) read with Delhi Road Transport Laws (Amendment) Act, 1971 the Delhi Transport Corporation with the previous sanction of the Central Government, hereby makes the following regulations; namely:-

1. Short title and commencement:

- (i) These regulations may be called the Delhi Transport Corporation (Meetings) Regulations, 1991.
- (ii) They shall come into force on 12.12.91

2. Definitions:

In these regulations, unless the context otherwise requires:-

- (a) "Act" means the Road Transport Corporations Act, 1950 (64 of 1950)
- (b) "Corporation" means the Delhi Transport Corporation.
- (c) "Chairman" means the Chairman of the Corporation nominated by the Central Government under sub-Section(1) of section 5 of the Act, or in the absence of the Chairman at any meeting of the Corporation, the member presiding at that meeting under sub-section (2) of section 11 of the Act.
- (b) "Secretary" means the Secretary appointed by the Corporation to perform the duties of the Secretary.

3. Time and place of meetings:


The Corporation shall meet at such time and place as the Chairman may from time to time appoint in this behalf. Provided that the Corporation shall meet at least once in a month.

4. Notice of Meetings:

A notice of meeting shall be sent or circulated by the Secretary to every member not less than three days before the date fixed for the meeting and it shall specify the place, the date and the hour of the meeting. Provided that the Chairman may convene a meeting at short notice for the purpose of disposing of a urgent business.

5. Agenda: (i) A copy of the agenda with explanatory notes shall ordinarily be circulated by the Secy. to the members along with the notice of the meeting. No business not on the agenda shall ordinarily be transacted at any meeting.

Cont.....2/-

  
Sr. Manager (Admin.)  
DELHI TRANSPORT CORPORATION  
Govt. of NCT of Delhi  
1. P. Estate, New Delhi-110002

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**DELHI TRANSPORT CORPORATION (Meetings)**  
**REGULATIONS, 1991.**

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Cont.....2/-

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DELHI TRANSPORT CORPORATION  
( A GOVT. OF INDIA UNDERTAKING )  
I.P.ESTATE : NEW DELHI

NO. AdmI-8(1)/78

Dated:-7.11.78

OFFICE ORDER NO.38.

As approved by the DTC Board vide its Resolution No. 147/78 dated 26.10.78 and Ministry of Shipping & Transport vide its letter No.TGE(34)/78 dated 26.10.78, the following concessions will be admissible to the DTC employees w.e.f. 1.10.1978:-

(a) The House Rent Allowance is increased from 15% to 25% subject to the rules/conditions applicable for payment of H.R.A. to Govt. servants.

(b) The Night Duty allowance being paid to class III & IV employees, as per Office Order No.15 dated 28th April, 1978 is increased from 0.50 paise to Rs.1/-per night. The Night Duty Allowance will be payable for the actual number of days the night duty is performed by a worker.

(c) Washing Allowance of Class IV employees is increased from Rs.2/- to Rs.3/- per month and for Class III employees from Rs.2.50 to Rs.3.50/-, per month, as per the rules/conditions already applicable.

(d) Leave Salary shall be admissible for the Earned Leave standing to ones credit on retirement/death subject to a maximum period of 4 months. Leave Salary shall also be admissible for Refused Leave under Clause 14(13) of the Regulations on retirement or termination of Service subject to a maximum period of six months. Payment of Leave Salary will be governed by the rules applicable to Govt. servants for payment of leave salary on retirement/death.

(e) Workshop Staff, who are in receipt of Uniforms will be provided shoes also w.e.f. current year.

(f) The post of vehicle Examiner is revived in the depot on the same pattern as it existed earlier. Senior Drivers will be put on this duty by Depot Managers. One Vehicle Examiner will be provided to each depot in each of the two shifts.


The above concessions will entail considerable financial strain on the Corporation. Workers are, therefore, requested to co-operated in increasing the operation efficiency, so that this additional expenditure can be recoped by additional income.

Sd/-

( T.D. GUPTA )  
Dy. General Manager(P)

All Officers/Units/Departments/Sections.

Copy to: 1. Notice Boards.  
2. All Unions.

  
B. S. CHANDRA  
Sr. Manager  
DELHI TRANSPORT CORPORATION  
Govt. of NCT of Delhi  
I. P. Estate, New Delhi-110002