

**Government of Chhattisgarh**  
**Department of Electronics & Information Technology**  
**Mantralaya, Naya Raipur**

**ORDER**

No. F 4-24/56/E&IT/2017/eDistrict

New Raipur, 28 / 07 /2017

In exercise of the powers conferred by rule 5 of the Chhattisgarh Citizen Service (Electronic Governance) Rules, 2003, the following services are hereby declared as notified citizen services in addition to the services notified in Order No. 817/CA/SIT/2003/CHOICE Raipur August 19, 2003, Order No. 198/ACS/IT/BT/2006/CHOICE Raipur Dated 13/07/2006 and order no. 237/S/E&IT/2015/eDistrict Raipur, dated: 30/03/2015.

1. Services under Cooperative Department  
Office of Registrar, Firms and Societies, Chhattisgarh
  - Registration of New Firms
  - Registration of New Societies
2. Services under Higher Education Department
  - a) Admission process in Universities/Colleges of Chhattisgarh
    - Online registration of students
    - Online application of students
  - b) Online Examination forms for Students under Universities/Colleges, Chhattisgarh.
3. Services under Legal Metrology Department
  - New Manufacturer License / Renewal
  - New Dealers License / Renewal
  - New Maintenance License/Renewal
4. Services under School Education Department
  - Copy of Mark sheet
  - Transfer Certificate
5. Services under Technical Education Department
  - Transfer Certificate
  - Character Certificate
  - Branch changes at the institution level
  - All types of refund at the institution level to the students
  - NOC for change of institution
  - All types of refund at the institution level for disabled students
  - Transfer Certificate for Disabled students.
6. Services under Sports and Youth Welfare Department
  - Applications for Financial Assistance to Associations/Organizations and Sport person under.

7. Services under Rural industries Department:-

- Solution of financial proposals of weavers' co-operative societies and handloom units (At Directorate and District level)
- Application for the supply of plant and aid amount under Mulberry plantation expansion.
- Providing Subsidy under Family origin/margin money scheme
- Schemes implemented under Chhattisgarh Handicrafts Development Board
  - i. Application for registration of artisans
  - ii. Registration of businessmen working in the field of handicrafts
  - iii. Registration of self-help groups / co-operative societies
  - iv. Application form for participating in State Level Handicrafts Award Competition
  - v. Application for sanction of tools /workshop construction grant from Chhattisgarh Handicraft Development Board
  - vi. Application for providing monthly financial assistance/benefits to artisans
  - vii. Application for joining Janshree Group Insurance.
  - viii. Applications for admission of children of craftsmen for the 04-year-old undergraduate program.

8. Services under Agriculture Department

- New Registration and Renewal for Fertilizer Business in District
- License / Renewal of Business for Plant Protection Medicines (Pesticides) in District
- New Registration and Renewal for certified labeled seeds of agriculture
- Powered Advanced Agricultural Equipment Distribution (Directorate of Agriculture / Horticulture)
- Tube well plan (Farmer's prosperity and Tube-wells)
- New Registration and Renewal for certified seeds business (Horticulture)

9. Services under Women and Child Development Department.

- Swavlamban Yojana

10. Services under Water Resources Department

- Application for irrigation/supply of Water

11. Services under Panchayat and Rural Development (P&RD) Department

- Birth / Death Registration (at Gram Panchayat level)
- Marriage registration (at Gram panchayat level)
- Tap Connection (at Gram panchayat level)
- Building / Repair Permission (at Gram Panchayat level)
- Street Light (Bulbs & Tube Lights)
- Necessary cleaning system

12. Services under Public Works Department

- Registration of unemployed engineers

13. Services under Health and Family Welfare Department

- Registration of Medical Professionals for Ayurvedic / Yunani / Natural and Yoga.

14. Services under Manpower Planning Department

- Application for admission to Industrial Training Institutions.

15. Services under Jail (Home) Department

- Facility of meeting and correspondence with the convicted prisoners (Central, District and Sub Jail level)

16. Services under Police (Home) Department

- Information about the number of registered crimes in police stations
- Submit report under the Motor Vehicle Act for Road Accidents.
- Submit report on the FIR filed under Scheduled Caste / Tribes Torture Prevention Act.
- Application to Tehsildar for the relief of the afflicted families in natural disasters (which is under police investigation)
- Action for immediate relief to the injured in road accidents
- Applications under various insurance claims and compensation amount for any kind of Unnatural Death.
- Proceeding on the application form for information on action taken on the submitted complaint / application form.

17. Services under Food, Civil Supplies & Consumer Protection Department

- Acceptance / Renewal of license for trade under control order
- Allotment of Fair Price Shops in District Headquarters and others

18. Services under Agriculture(Fisheries) Department

- Action on the applications of groups seeking interest from the departmental reservoirs on the basis of self-interest.
- Submission of pond lease to three-tier Panchayati Raj institutions.
- To prepare the case of accidental sum insured for death/ permanent disablement of insured fishermen
- Submit a loan case for the fisheries beneficiary.

19. Services under Forest Department

- License of Sawmill Renewal/ Resolution
- Designers of timber manufacturers/ carpenters and registration of consumers
- Approval or resolution of license for retail sale of specified forest produce.

20. Services under Livestock Welfare Department

- Action taken on receipt of information on Animal Disease Disorders.

21. Services under Department of Culture

- Provide an overview and copy of the records.

By Order and in the name of  
Governor of Chhattisgarh



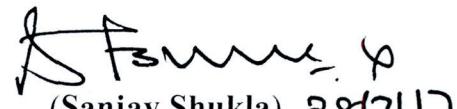
(Sanjay Shukla)

Secretary

Government of Chhattisgarh  
Electronics & Information Technology  
and Competent Authority

**Copy to:-**

1. Secretary to Governor, Government of Chhattisgarh for information.
2. Principal Secretary, Chhattisgarh Legislative Assembly for information.
3. Registrar General, High Court, Bilaspur for information.
4. Additional Chief Secretary to Chief Minister, Government of Chhattisgarh for information.
5. Special Assistant/ Personal Secretary/ Personal Assistant to Minister/Minister of State/ Parliamentary Secretary (All), Government of Chhattisgarh for information.
6. Deputy Secretary, Office of Advocate General, Chhattisgarh for information.
7. Joint Secretary to Chief Secretary, Government of Chhattisgarh for information of Chief Secretary, Government of Chhattisgarh.
8. Chief Auditor General, Chhattisgarh for information.
9. Chairman, Revenue Board, Chhattisgarh for information.
10. Additional Chief Secretary/ Principal Secretary/ Secretary/ Special Secretary/ Joint Secretary (All), Government of Chhattisgarh for information.
11. Commissioner, Treasury, Account & Pension, Government of Chhattisgarh for information.
12. Commissioner, Department of Public Relation, Government of Chhattisgarh for information.
13. Additional Secretary/Deputy Secretary/Under Secretary, Government of Chhattisgarh for information.
14. Controller, Government Printing Press, Chhattisgarh, Rajnandgaon for information.
15. CEO, CHiPS for information and necessary action.
16. Collector (All), Government of Chhattisgarh for information and necessary action.
17. Head of the Departments, Government of Chhattisgarh (All) for information.
18. SIO, NIC, Chhattisgarh State Unit for information.
19. Senior Web Designer, CHiPS for web publication on the websites [www.chips.gov.in](http://www.chips.gov.in), [www.cgstate.gov.in](http://www.cgstate.gov.in) and [www.edistrict.cgstate.gov.in](http://www.edistrict.cgstate.gov.in).
20. All Division of Finance Department, Government of Chhattisgarh for information.

  
(Sanjay Shukla) 28/03/2017  
Secretary

Government of Chhattisgarh  
Electronics & Information Technology  
and Competent Authority

28 JUL 2017