

**HARYANA GOVERNMENT****AGRICULTURE DEPARTMENT****Notification**

The 4th January, 2008

**2349-Agri. S(1)-2008/279.** In exercise of the powers conferred by sub-section (1) clauses (xxviii), (xxh) and (xxx) of sub-section (2) of Clause 43 of the Punjab Agricultural Produce Markets Act, 1961 (Punjab Act 23 of 1961), the Governor of Haryana makes the following rules regulating the recruitment and conditions of service of persons appointed to the Haryana State Agricultural Marketing Board Service, namely:-

**PART-I****GENERAL**

1. (1) These rules may be called the Haryana Agricultural Marketing Board Rules, 2008. Short title and application.

(2) They shall apply to all the employees in the service of the Board except those exempted by specific agreement; and,

Provided that in the case of Government employees on deputation, they shall apply to employees specified in the Memorandum of Conditions of their deputation.

2. (i) In these rules unless the context otherwise requires:-

Definitions

(a) "Act" means the Punjab Agricultural Produce Market Act, 1961 (Punjab Act 23 of 1961);

"Administrative Committee" means an Administrative Committee constituted by the Board consisting of Chairman, Managing Director and Chief General Manager of the Board;

(c) "Administrative Officer" means the Administrative Officer of the Haryana State Agricultural Marketing Board;

(d) "Apprentice" means an Apprentice to these rules;

(e) "appointing authority" means the appointing authority of the Board as specified under rule 6 to these rules;

(f) "Chairman" means the Chairman of the Board;

(g) "Commission" means the Haryana Public Service Commission or Haryana Staff Selection Commission, as the case may be, constituted by the Government;

(h) "direct recruitment" means an appointment made otherwise than by promotion, within the service or by transfer or deputation of an official already in the service of the Government of India or any State Government;

(i) "Education Board" means the Haryana Board of School Education, Haryana, established under the provisions of the Haryana Board of School Education Act, 1966 or any other Education Board established by law in any of the States of India;

(j) "Government" means the Haryana Government or the Administrative Department;

(k) "Managing Director" means the Managing Director of the Board;

(l) "non technical post" means a post which does not require technical qualification.

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- (c} a person of Ind.an, rigin v.ho h:ls ni i l t.U trom Pakistan, Burma,Sr i (formerly Ce) Ion) or .in) of he East Alican colmtries of Kenya,U ttle Uom<l Rlpubh1.: of Tanzania (f rmcr) T:10ganylka and Zanz Zamhia. \.l.tl:mi. Zaue and Etluo plol with the 111leotion ofpe rman

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5. No person shall be appointed to the Service by direct recruitment who is less than 18 years of age or more than forty years of age on the last date of receipt of applications: Age.

Provided that the lower and the upper age limit shall be such as may be fixed by the

Government from time to time:

Provided further that in the case of candidates belonging to the Scheduled Castes, Scheduled Tribes, Backward Classes, Other Backward Classes, Ex-servicemen and Physically Handicapped, the upper age limit shall be relaxed as may be fixed by the Government from time to

Provided further that in the case of candidates already in the service of the Board, there shall be relaxation over and above the maximum upper age limit specified above and to be fixed by the Board from time to time.

6. Appointments to the posts specified in column 2 of the table given below, in the manner, shall be made by the authorities mentioned against each in column 3 of the said

Appointing  
authority

TABLE

Sl. No.	Designation of post	Appointing authority
1.	Chairman	Government
2.	Managing Director	Government
3.	Additional Managing Director	Government
4.	General Manager (Finance and Accounts)	Administrative Committee
5.	Chief General Manager	Government
6.	Chief Engineer	Administrative Committee
7.	Chief General Manager, Development-cum Inquiry Officer	Government
8.	District Attorney	Government
9.	Senior Town Planner	Government
10.	Architect	Government
11.	Zonal Manager	Government
12.	General Manager	Government
13.	Additional General Manager	Government
14.	Superintending Engineer	Government
15.	Administrative Officer	Government
16.	Deputy Zonal Manager (Enforcement)	Administrative Committee
17.	Executive Engineer	Government
18.	Assistant Architect	Government
19.	Deputy General Manager (Finance and Accounts)	Government

STORE KEEPER  
H.S.A.M.B. Panchkula

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- (iii) declare that he has completed his probation satisfactorily, if there is no permanent vacancy; or

(b) if his work or conduct has, in its opinion, been not satisfactory -

- (i) dispense with his services, if appointed by direct recruitment, or if appointed otherwise revert him to his former post or deal with him in such other manner as the terms and conditions, of his previous appointment permit; or
- (ii) extend his period of probation and thereafter pass such orders, as it could have passed on the expiry of the first period of probation:

Provided that the total period of probation including extension, if any, shall not exceed three years.

3. Seniority inter se of the members of the Service shall be determined by the length of continuous service on any post in the Service : Seniority

Provided that where there are different cadres in the Service, the seniority shall be determined separately for each cadre:

Provided further that in the case of members appointed by direct recruitment, the order determined by the appointing authority mentioned in these rules shall not be disturbed, the seniority:

Provided further that in the case of two or more members appointed on the same date, seniority shall be determined as follows :-

- (a) a member appointed by direct recruitment shall be senior to a member appointed by promotion or by transfer;
- (b) a member appointed by promotion shall be senior to a member appointed by transfer;
- (c) in the case of members appointed by promotion or by transfer, seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred; and
- (d) in the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a member, who was drawing in higher rate of pay in his previous appointment and if the rates of pay drawn are also the same, then by the length of their service in the appointments and if the length of such service is also the same, an older member shall be senior to a younger member.

14. Seniority of members of the Service appointed on purely provisional basis or on daily wages/contractual person shall be determined as and when they are regularly appointed in view of the date of such regular appointment

15. A member of the Service shall be liable to serve at any place, whether within or outside of Haryana, on being ordered so to do by the appointing authority or by an officer authorized by him in this behalf. Liability to serve.

15. In respect of pay, leave, pension, provident fund and all other matters not expressly provided for in these rules, the members of the Service shall be governed by the Punjab Civil Service Rules and such other rules and regulations as may have been or thereafter be made by the Government and adopted by the Board.

Pay, leave, pension, provident fund and other matters.

In respect of pension, provident fund and gratuity, the members of the Service shall be governed by the Haryana State Agricultural Marketing Board and Market Committee. Pension, Provident Fund and Gratuity.

Substitutions were not significant at  $p < 0.01$  (4/12/20)

## APPENDIX-A

(See rule 3)

Serial Number	Designation of post	Number of posts	Scale of pay (in rupees)
2		3	4
	Chairman	01	Honorarium
	Managing Director	01	As per incumbent scale
3	Additional Managing Director	01	As per incumbent scale
4	General Manager (Finance and Accounts)	01	As per incumbent scale
	Chief General Manager	01	As per incumbent scale
6	Chief Engineer	01	1.6400-450-20900
7	Chief General Manager, Development-cum-Inquiry, Officer	01	As per incumbent scale
8	District Attorney	01	As per incumbent scale
9	Senior Town Planner	01	As per incumbent scale.
10	Architect	01	As per incumbent scale.
11	Zonal Manager	03	As per incumbent scale
	General Manager	01	13500-375-17250
13	Additional General Manager	01	12000-375-16500
14	Superintending Engineer	6	12000-375-16500
15	Administrative Officer	02	10000-325-13900
16	Deputy Zonal Manager (Enforcement)	04	10000-325-13900
17	Executive Engineer	Civil =20 Electrical =2 Public Health=01 Mechanical=1 (Diminish 11g)	10000-325-13900
18	Assistant Architect	01	8000-275-10200-EB-275-13500
19	Deputy General Manager (Finance and Accounts)	02	8000-275-10200-EB-275-13500
20	District General Manager (Enforcement)	12	8000-275-10200-EB-275-13500
21	Sub Divisional Engineer	Civil =72 Electrical=6 Public Health=3 Mechanical=1	8000-275-10200-EB-275-13500
22	Sub Divisional Engineer (Landscaping)	1	8000-275-10200-EB-275-13500
23	Executive Officer-cum-Secretary	106	7450-225-9025-EB-225-1500
24	Librarian	01	6500-200-8500-EB-200-10500



1	2	3	4
25	Architectual Assistant	01	6500-200-8500-EB-200-10500
26	Private Secretary	02	6500-200-8500-EB-200-10500
27	Assistant District Attorney	03	6500-200-8500-EB-200-10500
28	Assistant General Manager (Finance and Accounts)	06	6500-200-8500-EB-200-10500
29	Superintendent	07	6500-200-8500-EB-200-10500
30	Assistant Accounts Officer/Section Officer	08	6500-200-8500-EB-200-10500
31	Divisional Accountant	21	6500-200-8500-EB-200-10500
32	Senior Draftsman (Architect)	02	6500-200-8500-EB-200-9900
33	Commercial Accountant	03	6500-200-8500-EB-200-9900
34	Circle Head Draftsman (Civil)	08	6500-200-8500-EB-200-9900
35	Junior Draftsman (Architect)	04	5500-175-8300-EB-175-9000
36	Personal Assistant	05	5500-175-8300-EB-175-9000 plus special pay.
37	Deputy Superintendent	06	5500-175-8300-EB-175-9000
38	Assistant Secretary	177	5500-175-8300-EB-175-9000
39	Agri-business Manager	21	5500-175-8300-EB-175-9000
40	Head Draftsman	Civil=20 Electrical=01	5500-175-8300-EB-175-9000
41	Junior Engineer	Civil=229 Electrical=19 Mechanical=6 Public Health=9	5500-175-8300-EB-175-9000 (Grade-I) 6500-200-8500-EB-200-9900 (Grade-II)
42	Junior Engineer (Landscaping)		5500-175-8300-EB-175-9000 (Grade-I) 6500-200-8500-EB-200-9900 (Grade-II)
43	Statistical Assistant	04	5450-150-6950-EB-150-8000
44	Kanungo	01 (Diminishing)	5000-150-7100-EB-150-7850
45	Assistant Draftsman (Architect)	02	5000-150-7100-EB-150-7850
46	Senior Scale Stenographers	10	5000-150-7100-EB-150-7850
47	Assistant (Accounts)	102	5000-150-7100-EB-150-7850
48	Accountant (Market Committees)	129	5000-150-7100-EB-150-7850
49	Assistant Draftsman	Civil= 41	5000-150-7100-EB-150-7850
50	Mandi Supervisor-cum-Fee Collector	455	5000-150-7100-EB-150-7850
51	Assistant	72	5000-150-7100-EB-150-7850
52	Auditor	02	5000-150-7100-EB-150-7850



1	2	3	4
53	Assistant Fire Sub Officer	18	5000-150-7100-EB-150-7850
	Plumber	10 (Diminishing cadre)	4000-100-4800-EB-100-6000 for diploma holder and Rs. 3050-75-3950-EB-80-4590 for others.
	Electrician	12 (Diminishing)	4000-100-4800-EB-100-6000 for diploma holder and Rs. 3050-75-3950-EB-80-4590 for others.
	Motor Mechanic	01	4000-100-4800-EB-100-6000
	Junior Stenographers	11	4000-100-4800-EB-100-6000
	Driver Operator	14 (Diminishing)	4000-100-4800-EB-100-6000
	Leading Fireman	14 (Diminishing)	4000-100-4800-EB-100-6000
	Drivers	Car-cum-Jeep Driver=14, Tractor Driver=42, Truck Driver=20, Road Roller Driver=46 and Bus Driver=1	4000-100-4800-EB-100-6000 Note: Special pay of Rs. 300/- only
	Punwari	01	3050-75-3950-EB-80-4590
	Computer Operator	01 (Diminishing)	3050-75-3950-EB-80-4590
63	Restorer		3050-75-3950-EB-80-4590
6J	Typing Machine Operator		3050-75-3950-EB-80-4590
	Bus Conductor		3050-75-3950-EB-80-4590(1
66	Clerks	203	3050-75-3950-EB-80-4590
	Steno Typist	29	3050-75-3950-EB-80-4590 plus special pay.
	Fireman	53 (Diminishing)	3050-75-3950-EB-80-4590
	Auction Recorder	084	3050-75-3950-EB-80-4590
	Tubewell Operator	09 (Diminishing)	3050-75-3950-EB-80-4350
	Daftri	2	2650-65-3300-EB-70-4000
	Jamadar	2	2650-65-3300-EB-70-4000
	Road Roller Cleaner	01 (Diminishing)	2550-55-2660-EB-60-3200
	Mali	03 (Diminishing)	2550-55-2660-EB-60-3200
	Ferro Khalasi	051 (Diminishing)	2550-55-2660-EB-60-3200
	Sweeper	20 (Diminishing)	2550-55-2660-EB-60-3100
	Peon-cum-Chowkidar	253	2550-55-2660-EB-60-3200
	Truck Cleaner	4	2550-55-2660-EB-60-3200

(See rules 7 and 10)

Serial Number	Designation of Po I	Academic qualifications and experience, if any, for direct recruitment.	Academic qualification and experience, if any, for appointments other than by direct recruitment	Method of recruitment
2	3	4	5	
	Chamnan			To be nominated by the Government.
2	Managing Director		I.A.S	By transfer or deputation of an officer already in the service of any State Government or the Government of India
3	Additional Managing Director		I.A.S	By transfer or deputation of an officer already in the service of any State Government or the Government of India.
4	General Manager (Finance and Accounts)		(i) An Officer of Indian Audit and Accounts Service of the rank of Senior Accounts Officer/Deputy Senior Deputy Accountant General Manager (Finance and Accounts) or Deputy Accountant General, or (ii) Senior Accounts Officer/ Deputy General Manager Government or the Government (Finance and Accounts) with of India three years experience having State Accounts Service (S.A.S) Master of Business Administration (Finance)/ Chartered Accountant/ ICW.A. HCS	By promotion from amongst the Senior Accounts Officer/Deputy Senior Deputy Accountant General Manager (Finance and Accounts) or by transfer or deputation of an officer already in the service of any State Government or the Government of India or Oanl or Corporaon or Statutor) body
5	Chief General Manager			By transfer or deputation of an officer already in the service of State Government
6	Chief Engineer		Three year experience as Superintending Engineer	By promotion from amongst the Superintending Engineer or by transfer or deputation of an officer already in the service of State Government or the Government of India or Oanl or Corporaon or Statutor) body
7	Chief General Manager (Development) cum-Inquiry Office.		HCS	By transfer or deputation of an officer already in the service of State Government
8	District Attorney	Degree of Bachelor of Law from a recognized University; and who has practised at the Bar for a period of not less than five years.	A prescribed in the concerned department.	By transfer or deputation of an officer from Prosecution Department, Haryana
9	Senior Town Planner		A prescribed by the concerned department	By transfer or deputation of an officer from Town and Country Planning Department, Haryana

	2	3	4	5
10	Architect	(1) Degree in Architecture from recognized University or equivalent diploma in Architecture from Indian Institute of Architects duly recognized and registered by the Council of Architecture; and having atleast five years experience of reputed institution/firm.  (ii) Hindi/Sanskrit up to Intermediate standard.	Seven year experience as Assistant Architect.	By direct recruitment or by promotion from amongst Assistant Architect or by transfer or deputation of an officer already in the service of any State Government or Board, Corporation/ Statutory body.
11	Zonal Manager		H.C.S	By transfer or deputation of an officer already in the service of State Government.
12	General Manager		Two years experience as Additional General Manager.	By promotion from amongst Additional General Manager.
13	Additional General Manager		Two year, experience as Deputy Zonal Manager (Enforcement).	By promotion from amongst Deputy General Manager (Enforcement).
14	Superintending Engineer		Seven year experience as an Executive Engineer in respective branch of engineering.	(i) Sixty-seven percent by promotion from amongst Executive Engineer.  (ii) Thirty-three percent by transfer or deputation of an officer already in the service of State Government/ or Local Government of India or Board or Corporation or Statutory body.
15	Administrative Officer		Graduate from a recognized University with three years experience as Superintendent/ Secretary or by transfer or deputation of an officer already in the service of State Government.	<b>Note: Superintendent and Private Secretary shall be promoted in the ratio of 4:1 provided that the total strength on this post from the cadre of Private Secretary shall not exceed more than fifty percent.</b>
16	Deputy Zonal Manager (Enforcement)		Three years experience as District Manager/ District Officer.	By promotion from amongst District Manager/ District Officer (Enforcement)
17	Executive Engineer		(i) Six years experience as Sub-Divisional Engineer; (ii) Bachelor of Engineering in Civil/Electrical/Electronic and Communication/ B.A. holder of Technology or its equivalent from a recognized university in respective branch of engineering.	(i) Sixty even percent by promotion from amongst Sub-Divisional Engineer, and  (ii) Thirty three percent by transfer or deputation of an officer already in the service of State Government/ or the Government of India

2	i	4	5
		(iii) Has passed the departmental examination as prescribed by the Board.	or Board or Corporation or Statutory body.
18 Assistant Architect	(i) Degree in Architecture from recognized University or equivalent diploma in Architecture from Indian Institute of Architects duly recognized and registered by the Council of Architecture and having atleast four years experience of reputed institution/firm.	Architectural Assistant with three years experience in case of degree holder or five years experience in case of those having three years diploma in Architectural Assistantship from a recognized Technical Education Board.	By direct recruitment or promotion from amongst Architectural Assistant or by transfer or deputation of an officer already in the service of State Government or Board or Corporation or Statutory body.
19 Deputy General Manager (Finance and Accounts)	(ii) Hindi/Sanskrit upto Matric standard.	Accounts Officer, State Accounts Service (S.A.S.) / Assistant General Manager (Finance and Accounts) with three years experience.	By promotion from amongst Officer/Assistant General Manager (Finance and Accounts) or by transfer or deputation of an officer already in the service of State Government or Government of India or Board or Corporation or Statutory body.
20 District General Manager (Enforcement)		Five years experience as Executive Officer-cum-Secretary with Post Graduate diploma in marketing from recognized institution.	By promotion from amongst the Executive Officer-cum-Secretary.
21 Sub Divisional Engineer	Bachelor of Engineering in Civil, Electrical/ Electronics and Communication/ Bachelor of Technology or its equivalent with fifty five percent marks from a recognized university or respective branch of Engineering and Hindi/ Sanskrit up to Matric standard.	Three years Diploma in Civil, Electrical/ Electronics and Communication Engineering with 10 years experience as Junior Engineer/ Circle Head Draftsman/ Assistant Draftsman	(a) By direct recruitment; and (b) By promotion from- (i) amongst Junior Engineer; 40 percent (ii) amongst Junior Engineer possessing qualification of Associate Member of Institute of Engineers or Bachelor of Engineering; 6.67 percent (iii) amongst Junior Engineer possessing qualification of Associate Member of Institute of Engineers or Bachelor of Engineering; 10.33 percent (iv) amongst Assistant Draftsman possessing qualification of Associate Member of Institute of Engineers or Bachelor of Engineering; 3 percent

	2	3	4	5
				<p><b>Note 1:</b> In case candidate is not available from source (Ui) and (iv), the vacancy shall be filled up by direct recruitment.</p> <p><b>Note 2:-</b> In case a candidate is not available from source (a) or (ii) of source (b) and a person who has to be appointed in public interest as a stop gap arrangement from other than allotted source such an official shall be liable to be reverted to his original cadre when a candidate from the allotted source is available and the period of service rendered by such person will not be reckoned for the purpose of seniority.</p>
22	Sub-Divisional Engineer (Landscaping)	<p>(i) Should be Bachelor of Architecture from a recognized university (duly registered with the Council of Architecture).</p> <p>(i.i) Should hold post-graduate degree in Landscape, Design or equivalent from a recognized Institute.</p> <p>(ii) Hindi/Sanskrit up to Matric.</p>	Junior Engineer (Landscaping) (i)	<p>By direct recruitment or by transfer or deputation of an officer already in the service of State Government or Board or Corporation or Statutory Body; or</p> <p>(ii) By promotion from amongst the Junior Engineer (Landscaping).</p>
23	Executive Officer-cum-Secretary	<p>Post graduate with 55% marks in any discipline with Post Graduate Diploma in Marketing or Master of Business Administration (Marketing) with 55% marks</p> <p>Preference will be given to diploma in agriculture marketing or agribusiness from recognized University/ Board and Hindi/Sanskrit up to Matric standard.</p>	Three years experience as Assistant Secretary/Statistical Assistant.	<p>(1) Fifty percent by direct recruitment; and</p> <p>(ii) Fifty percent by promotion:-</p> <p>(a) forty-eight percent from amongst Assistant Secretaries; and</p> <p>(b) two percent from amongst Statistical Assistants.</p>
24	Librarian	<p>Post Graduate in Library Science from a recognized University with Hindi / Sanskrit up to Matric Standard.</p>	Post Graduate in Library Science from a recognized University.	By direct recruitment or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.
25	Architectural Assistant		Six years experience as Senior Draftsman (Architecture).	By promotion from amongst Senior Draftsman (Architecture) or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.

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26	Private Secretary		Graduate from a recognized University with five years experience as Personal Assistant.	By promotion from amongst Personal Assistant or by transfer or deputation of an official already in the service of State Government Or Board or Corporation or Statutory Body
27	Assistant District Attorney	Degree of Bachelor of Law from a recognized University; and who has practised at Bar for a period of not less than two years and Hindi/Sanskrit up to Matric standard..	As prescribed by the Prosecution Department, Haryana.	By direct recruitment or b) transfer or deputation of an officer from Prosecution Department, Haryana.
28	Assistant General Manager (Finance and Accounts)	Master of Business Administration (Finance) with 55% marks or Chartered Accountant or Indian Cost Works Accountancy (ICWA) from a recognized University/Institution.	Three years experience as Assistant Accounts Officer/Section Officer.	(i) Fifty percent by direct or b) transfer or deputation of an officer already in the service of State Government or Government of India or Board or Corporation or Statutory Body; (ii) Fifty percent by promotion from amongst Assistant Accounts Officer /Section Officer.
29	Superintendent		Graduate from a recognized University with one-year experience as Deputy Superintendent/ten years as Assistant or Personal Assistant.	By promotion from amongst Deputy Superintendent/ Assistant and Personal Assistant or by transfer or deputation of an officer already in the service of State Government or Board or Corporation or Statutory Body. <b>Note: Deputy Superintendent Assistant and Personal Assistant shall be promoted in the ratio of 6:1 provided that 3 post will go to the Personal Assistant. The total strength on this post from the cadre of Personal Assistant shall not exceed more than fifteen percent.</b>
30	Assistant Accounts Officer/ Section Officer	Post graduate in Commerce with fifty five percent marks from a recognized university with five years experience from a reputed firm and Hindi/ Sanskrit up to Matric standard.	(i) Five years experience as Divisional Accountant; or (ii) State Accounts Services (S.A.S) from State Government or Government of India.	(i) Fifty percent by direct recruitment; or (ii) Fifty percent by promotion from amongst Divisional Accountant or by transfer or deputation already in the service of State Government or Government of India or Board or Corporation or Statutory Body.
31	Divisional Accountant	Post graduate in Commerce with fifty five percent marks from a recognized University with three years experience from a reputed firm and Hindi/ Sanskrit up to Matric standard.	(i) State Accounts Service (S.A.S); or (ii) Bachelor of Commerce having ten years experience as Assistant (Accounts)	Thirty-three percent direct recruitment or transfer or deputation of an official already in service of State Government or Board or Corporation or Statutory Body.

## PART II

2	3	4	5
			(ii) Sixty-seven per cent by promotion from amongst Assistant (Accounts).
32	Senior Draftsman (Architect) Degree in Architecture from recognized University or equivalent diploma in Architecture from Indian Institute of Architects duly recognized and registered by the Council of Architecture and having atleast four years experience of reputed institution/inn and Hind.i/Sanskrit up to 10 Matric.	Seven years experience as Junior Draftsman (Architecture).	Fifty percent by direct recruitment and fifty percent by promotion from amongst Junior Draftsman (Architecture) or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.
33	Commercial Accountant	Diminishing cadre.	
34	Circle Head Draftsman.	Six years experience as Head Draftsman.	By promotion from amongst Head Draftsman or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.
35	Junior Draftsman (Architecture)	Diploma in Architectural Assistantship with two years experience after qualification and Hindi/Sanskrit up to Matric.	By direct recruitment or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.
36	Personal Assistant	Graduate from a recognized university with five years experience as Senior Scale Stenographer	By promotion from amongst Senior Scale Stenographer or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.
37	Deputy Superintendent	Graduate from a recognized University with seven years experience as Assistant.	By Promotion from amongst the Assistants or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.
38	Assistant Secretary.	(i) Bachelor of Science (Honors) in Agriculture with 55% marks or Graduate with 55% marks with Post Graduate Diploma in Marketing from a recognized University; (ii) Hindi/Sanskrit up to Matric standard; and. (iii) Basic knowledge of computer. Preference will be given to diploma in agriculture marketing or Agri-business from recognized University/Institution/ Board.	(i) Fifty percent by direct recruitment; and (ii) fifteen percent by promotion from amongst Accountants; and. (iii) Thirty-five percent by promotion from amongst the Mandi Supervisors.



1	2	3	4	5
				By direct recruitment or by transfer or deputation of an official already in the service of the State Government or Board of Corporation or Statutory Body).
3	Agri-busmess Manager	(i) Bachelor of Science in Agriculture from a recognized University; (ii) Master of Business/Post Graduate Diploma in Business Management or its equivalent from a recognized University or Deemed University; and (iii) Hindi/Sanskrit upto Matric standard.	(i) Bachelor of Science in Agriculture from a recognized University; and (ii) Master of Business/Post Graduate Diploma in Business Management or its equivalent from a recognized University or Deemed University.	
40	Head Draftsman		Seven years' experience as Assistant Draftsman	(i) By promotion from among Assistant Draftsmen or (ii) by transfer or deputation of an official already in the service of the State Government Board or Corporation or Statutory Body).
41	Junior Engineer, Civil/Electrical/Mechanical/Public Health	(i) Degree or three years Diploma in Civil, Electrical/Electronics and Communication Engineering from a recognized University or Technical Education Board; and (ii) Hindi/Sanskrit upto Matric standard	Diploma in respective branch of Engineering but in case of promotion from Electrician for Junior Engineer (Electrical) only the Electrician who, having completed the Industrial Training Institute in Electrical Wireman or its equivalent trade having fifteen years' service as Electrician and has passed the departmental test as prescribed by the Board, shall be eligible for promotion.	By direct recruitment or transfer or deputation already in the service of the State Government or Board of Corporation or Statutory Body; <b>Note: Ten per cent posts Junior Engineer (Electrical) shall be filled up by promotion from amongst the Electrician Workmen or its equivalent the Board.</b>
42	Junior Engineer (Landscaping),	Degree in Agriculture from a recognized University and Hindi/Sanskrit up to Matric.	Degree in Agriculture from a recognized University and having three years' experience of Board's service in Group C.	By direct recruitment, or promotion from amongst Group C employees or by transfer or deputation of an official already in the service of the State Government or Board of Corporation or Statutory Body.
43	Statistical Assistant	(i) Master's degree from a recognized University in statistics or mathematics or commerce with statistics as one of the papers; and (ii) Hindi/Sanskrit up to Matric standard	Masters' degree from a recognized University in Statistics or Economics or mathematics or commerce with statistics as one of the papers	By transfer or deputation of an official from Economic and Statistical Organization, Haryana. In case of non-availability the posts shall be filled up by direct recruitment.
44	Kanungo	Dimishmg Cadre		
45	Assistant Draftsman (Architectural)	Dimishmg Cadre		
46	Senior Scale Stenographer	(i) Graduate from a recognized University with 55% marks; (ii) Hindi/Sanskrit upto Matric standard; (iii) Speed in English/Hindi Shorthand at 100/80 words per minute	(i) Three years' experience as Junior Scale Stenographer; and (ii) Spe'd 10 English/Hindi Shorthand at 100/80 words per minute respectively and transcription thereof at 20/15 words per minute respectively.	(i) Sixty per cent by direct recruitment; and (ii) Thirty four per cent promotion from amongst Junior Scale Stenographers.

2	3	4	5
	pectively and transcription thereof at 20/15 words per minute respectively.		
47	Assistant (Accounts)	Bachelor of Commerce from a recognized University with 55% marks; six months certificate in computer from a recognized institution; and Hindi/Sanskrit upto matric.	<p>Bachelor of Commerce with three years experience as Clerk.</p> <p>(i) Eighty percent by direct recruitment; and</p> <p>(ii) twenty percent by promotion from amongst Clerks or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.</p>
48	Accountant (Market Committees)	<p>(i) Bachelor of Commerce with 55% marks from a recognized University with six months certificate course in computer from a recognized institution; and</p> <p>(ii) Hindi/Sanskrit upto Matric standard.</p>	<p>Bachelor of Commerce with 50% marks from recognized university with three years service as Mandi supervisor/ Auction Recorder.</p> <p>(i) Ninety percent by direct recruitment or by transfer or deputation of an official already in service of State Government or Board or Corporation or Statutory Body; and</p> <p>(ii) Ten percent by promotion from amongst Mandi Supervisor/ Auction Recorder.</p>
49	Assistant Draftsman	<p>(i) Three years Diploma in Engineering in respective discipline from a recognized Technical Education Board or two years certificate in draftsmanship in respective discipline from recognized technical institution; and</p> <p>(ii) Hindi/Sanskrit upto Matric standard.</p>	<p>Three years Diploma in Engineering in respective discipline from a recognized Technical Education Board or two years certificate in draftsmanship in respective discipline from recognized technical institution.</p> <p>By direct recruitment or by transfer or deputation of an official already in service of State Government or Board or Corporation or Statutory Body.</p>
50	Mandi Supervisor-cum-Fee Collector	<p>(i) Graduate with 55% marks from a recognized university with six months certificate in computer from a recognized institution; and</p> <p>(ii) Hindi/Sanskrit upto Matric standard.</p>	<p>Seven years experience as Auction Recorder.</p> <p>(i) Fifty percent by direct recruitment; and</p> <p>(ii) Fifty percent by promotion from amongst Auction Recorder.</p>
51	Assistant	<p>(i) Graduate from a recognized University with 55% marks; Post Graduate Diploma in Computer Application (P.G.D.C.A) from a recognized institution; and</p> <p>(ii) Hindi/Sanskrit upto matric standard.</p>	<p>Graduate from a recognized University with seven years experience as Assistant (Accounts) and ten years experience as Clerk.</p> <p>(i) Thirty-three percent by direct recruitment; and</p> <p>(ii) Sixty-seven percent by promotion from amongst Assistant (Accounts)/Clerk.</p> <p><b>Note: Assistant (Accounts) and Clerk shall be promoted in the ratio of 2:3.</b></p>
52	Auditor	<p>(i) Post graduate in Commerce with fifty five percent marks from a recognized university with three years experience from a reputed firm; and</p>	<p>State Accounts Service (S.A.S) or Bachelor of Commerce having Ten years experience as Assistant (Accounts).</p> <p>(i) Thirty-three percent by direct recruitment or by transfer or deputation of an official already in service of State Government or Board or Corporation or Statutory Body; and</p>

STORE KEEPER  
H.S.A.M.B. Panchkula

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		(ii) Hindi/Sanskrit upto Mame standard		(ri) Stxl)•Sevcn perceol b) prommion from amongst A slsl:m (Accounts).
53	Assistant Fire Sub Officer	Dunimshing cadre		
4	Plumbe r	Dimlnishmg cadre		
5	E:lecLncian	DlmiImhing Ca dre		
56	Motor Mechanic	Dlminishmg cadr		
57	Junior )Cale Stenographer	(i) Graduate from rec0!!- niJ.cd Unlver lty Y.lth 55 marks, (ii) One yea, diploma of Nauonal frade Cemfi- catc in stenog ra ph y from Indu tn al Training Institute. (111) Hmdi/San krit upto MaLric tandard. th I Speed in Enghsh/Hinili Shorthand at 100/80 \\ords per minute re pecll cly and tran!>criptton the reo f at 20/15 word per- minute rcspecuvely. (v) Kno"ledge of com- puter.	(1)Three )e'.H e'<pericnee a Steno yp,t and (11) Speed m l-nghsh/Hindl Short h:mJ al 100/hO word per minute resrectlwly and tran- scnpuon thereof at 20/1S words per mmute cspcctiv,e y.	(1) Thilty-four pelcent h) direct recrunment. and (11) Sixty-s lx percent h) promol lon from amongst Steno-typl t or by transfer or deputauon of an offlc i.i. a lready in er. lcc of State Gon:rnmcnt or lfoard o- Corpor:tuon or S ta tutu r) Body
58	Dnv,*r Operator	Dlmm1,hmg cadre		On contr. lcl b,rs•
59	Leadlllg Flrem:ill	Dlmrnishmg cadre		On contract bast
60	Driver	A. ror lleav Tr an port hide (1) Mntric f ro m a lccog- m1c.d Ed-icaton Board wlth l-hntli/Snnskn1; (nJ H<3V) Transporl Vehicle Driving Licence :md (11i) fl,,c )Cars expcncce of dnvtnq a He.,) Tran port Vehiek B. For Lightf <ill!l Vehic (i) Matrle from a recog- nileJ Education Board \\lthJ-hnch: (11) Light \.10101 Vehicle Dn.,lllg Licence; md (iii) Fiv.: " :ar expcncce of drl\rng a Light Motor Vclucle. ri) Senior Secondary with 55" mJrl-s Ir"n :i recognized Edu1...itior1 8oaIJ or II eq1,, ;J ent;	A. fo r Heav ) Vehi ll: (*)Matrre from a re<:oglliled Educ:illcn Board ,,,ith Hmdi, (11) hC3V) TranspC>rt Vchlc Dm ing Licence; and (i11) Fl/e yearly expenen<:c of dnvng a heavy Tran port H:l:;o/o on (1(.0/00 Ccc n00i 5. Vchi ek on group C or t> po ts 8. For-1J.liliL..fotor Vchacle . Ci)'l'lame from a recogniled Education Board with Hmdl; (11) Li g h t o t o r V e h i c l e D n v i n g Licence. and (111) F,,,c year experience of driving a Light \.lotor Vehicle on Group C or D po !\.	(1) Etghly percent by dire recnlllmcn1. and (u) twenty pclcen1 b prom, uon from amongst Grou C and Group D cmplc e of th Board/Mark Commlllccs The ma- mum age for an cmplo) of Group C and Group • to qualif' for promo11 shall If ted t slia)) be re lnc\ u l"orty-flvc years. Note: In cas e of non-a, - abiUt y of person from p motion quota , the e po shillbefilled up hy direct cnaitment.
61	P,uwari		(i) Matnc from a recognized EJucauon 13oa,d wllh Hrndl/ San,IJ 11 up 10 vlatne Landard. ind	(i) by dtrec1 recn,itement. (111) by promotion among,l Group D e vees or by 1,an,fe

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		(ii) Hindi/Sanskrit upto Matric standard; and (iii) Should have passed Patwar Examination con- ducted by the Revenue Department, Haryana.	(ii) Should have passed Patwar Ex- amination conducted by the Revenue Department, Haryana. (iii) Two years experience on Group D post.	deputation of an official al- ready in service of State Government or Board or Corporation or Statutory Body.
62	Computer Operator (Computer)	Diminishing cadre.		
63	Restorer/	Diminishing Cadre-	Diminishing Cadre	
64	Duplicating Machine Operator	Diminishing Cadre	Diminishing Cadre	
65	Bus Conductor	Diminishing Cadre		
66	Clerk	(i) Graduate from a recog- nized University with 55% marks; (ii) Hindi/Sanskrit upto Matric standard; (iii) six months certificate in computer from a recog- nized institution; and (iv) Hindi/English typing at a speed of 25/30 words per minute respectively.	(i) Senior Secondary with five years experience on Group D post; (ii) six months certificate in computer from a recognized institution; and (iii) Should pass the prescribed test in Hindi or English typing at the speed of 25/30 per minutes respectively within a period of one year from the date of appointment, failing which he would not be allowed annual increment(s) till he passes the prescribed typing test. On passing the typing test he will be allowed due increment(s) without arrears.	(i) Eighty percent by direct recruitment or by transfer or deputation of an official already in service of State Government or Board or Corporation or Statutory Body; and (ii) Twenty percent by promo- tion from amongst Group D employees of Board.
67	Steno-typist	(i) Senior Secondary (10+2) or its equivalent with 55% marks from a recognized Education Board; (ii) one year diploma of National Trade Certifi- cate in stenography from Industrial Training Institute; (iii) Hindi/Sanskrit upto Matric standard; (iv) six months certificate in computer from a recog- nized institution; and (v) Speed in English/Hindi Shorthand at 80/60 words per minute respectively and tran- scription thereof at 15/11 words per minute respectively.	(i) One year experience as Clerk; one year diploma in computer from a recognized institution; and (ii) speed in English/Hindi Short- hand at 80/60 words per minute respectively and transcription thereof at 15/11 words per minute respectively.	(i) Ninety percent by direct recruitment; and (ii) ten percent by promotion from amongst Clerks or by transfer or deputation of an official already in service of State Government or Board or Corporation or Statutory Body

	2	3	4	5
68	Fireman	Diminishing cadre		On contract basis
69	Auction Recorder.	Graduate with 55% marks from a recognized University or its equivalent with six-month certificate in computer from a recognized institution. Hindi/Sanskrit upto Matric.	(i) Seven years service in Group D employees of Board/Market Committees; (ii) Senior Secondary (10+2); (iii) Hindi/Sanskrit upto Matric standard; (iv) Knowledge of Computer.	(i) Eighty percent by direct recruitment or by transfer or deputation of an official already in the service of State Government or Board or Corporation or Statutory Body.  (ii) Twenty percent by promotion amongst Group D employees of Board/Market Committees.
70	Tubewell Operator.	Diminishing Cadre		
71	Daftri	Matric pass.		By direct recruitment
72	Jamadar	Matric pass.		By direct recruitment
73	Road Roller Cleaner	Matric pass.		By direct recruitment
74	Mali	Matric pass.		By direct recruitment
75	Ferro Khalasi	Matric pass.		By direct recruitment
76	Sweeper	Matric pass.		By direct recruitment
77	Peon-cum-Chowkidar	Matric Pass		By direct recruitment
78	Truck Cleaner	Matric pass		By direct recruitment

	2	3	4	5
		(ii) Hindi/Sanskrit upto Matric standard; and (iii) Should have passed Parwar Examination conducted by the Revenue Department, Haryana.	(ii) Should have passed Parwar Examination conducted by the Revenue Department, Haryana (iii) Two years experience on Group D post	deputation of an official already in service of State Government or Board or Corporation or Statutory Body.
62	Computer Operator (Computer)	Diminishing cadre.		
63	Resrorer/	Diminishing Cadre	Diminishing Cadre	
64	Duplicating Machine Operator	Diminishing Cadre	Diminishing Cadre	
65	Bus Conductor	Diminishing Cadre		
66	Clerk	(i) Graduate from a recognized University with 55% marks; (ii) Hindi/Sanskrit upto Matric standard; (iii) six months certificate in computer from a recognized institution; and (iv) Hindi/English typing at a speed of 25/10 words per minute respectively.	(i) Senior Secondary with five years experience on Group D post: (ii) six months certificate in computer from a recognized institution; and (iii) Should pass the prescribed test in Hindi or English typing at the speed of 25/30 per minutes respectively within a period of one year from the date of appointment, failing which he would not be allowed annual increment(s) till he passes the prescribed typing test. On passing the typing test he will be allowed the increment(s) without arrears.	(i) Eligible person by direct recruitment or by transfer or deputation of an official already in service of State Government or Board or Corporation or Statutory Body; and (ii) Twenty percent by promotion from amongst Group D employees of Board.
67	(i) Senior	Secondary (10+2) or its equivalent with 55% marks from a recognized Education Board; (ii) one year diploma of National Trade Certificate in stenography from Industrial Training Institute; (iii) Hindi/Sanskrit upto Matric standard; (iv) six month certificate in computer from a recognized institution; and (v) Speed in English/Hindi Shorthand at 80/60 words per minute respectively and transcription thereof at 15/11 words per minute respectively.	(i) One year experience as Clerk; one year diploma in computer from a recognized institution; and (ii) speed in English/Hindi Shorthand at 80/60 words per minute respectively and transcription thereof at 15/11 words per minute respectively	(i) Ninety percent by direct recruitment; and (ii) ten percent by promotion from amongst Clerks or by transfer or deputation of an official already in service of State Government or Board or Corporation or Statutory Body.

	2	3	4	5
68	Fireman	Diminishing cadre		On contract basis
69	Auction Recorder.	Graduate with 55% marks from a recognized University or its equivalent with six-month certificate in computer from a recognized institution. Hindi/Sanskrit upto Matric.	(1) Seven years service in Group D employee of Board/Market Commitees; (ii) Senior Secondary (10+2); (iii) Hindi/Sanskrit upto Matric standard; (iv) Knowledge of Computer.	(i) Eighty percent by direct recruitment or by transfer or deputation of an official already in the service of State Government or Board or Corporation or -Statutory Body. (li) Twenty percent by promotion amongst Group D employees of Board/Market Commitees.
70	Tubewell Operator.	Diminishing Cadre		
71	Daftri	Matric pass.		By direct recruitment
72	Jamadar	Matric pass.		By direct recruitment
73	Road Roller Cleaner	Matric pass.		By direct recruitment
74	Mali	Matric pass.		By direct recruitment
75	Ferro Khalasi	Matric pass.		By direct recruitment
76	Sweeper	Matric pass.		By direct recruitment
77	Peon-cum-Chowkidar	Matric Pass		By direct recruitment
78	Truck Cleaner	Matric pass		By direct recruitment



PART II

## APPENDIX-'C'

(See rule 16(I))

Designation of post	Nature of penalties	Authority empowered to impose penalty	Appellate authority
2	3	4	5
	<b>Minor Penalties:</b>		
1. Chamnan	(a) warning with copy in the personal file (Character roll) (b) censure; (c) withholding of promotion, (d) recovery from pay of the whole or part of any pecuniary loss caused by negligence or breach of order to the Board/ "Market Committee" (e) withholding of increments of pay without cumulative effect;		
	<b>Major Penalties</b>		
2. Managing Director	(f) withholding of increments of pay with cumulative effect;	Government	
3. Additional Managing Director	(g) reduction to a lower stage in the time scale of pay for a specified period with further direction as to whether or not the government employee will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increment. Of his pay.		
4. Chief General Manager	(h) reduction to a lower scale of pay, grade, post or service from which he was reduced with or without further direction regarding conditions of restoration to the grade or post or service from which the government employee was reduced and his seniority and pay on such restoration to that grade, post or service.		
5. Chief General Manager, Development, Urban Inquiry Officer	(i) compulsory retirement; (j) removal from service which shall not be a disqualification for future employment under the government; and (k) dismissal from service which shall not be a disqualification for future employment under the government.		
6. District Attorney			
7. Senior Town Planner			
8. Architect			
9. Zonal Manager			

2	1	4
10 Chief Engineer		
11 Chief Manager (Finance and Account)	<b>Minor Penalties:</b>	
12 Chief Manager	(f) "aming with u cop: In the per,onal file IC baracter roll);	
13 Chief General Manager	from na (h) withholding of promotion.	Managing Director
14 Chief Engineer	(i) r very from pay of the whole or part of uD) pet.:uniary Jo, ca!SCd b) neg! gence or bre:ich of order to the Board/Macket Committee:	
15 Administrative Officer	(j) withhold ing of increment of pay without cumulative effect:	
16 Deputy Zonal Manager (Enforcement)		
17 Executive Engineer	<b>Major Penalties:</b>	
18 Chief Architect	(f) v.lthhohling of increments of pay with cumulative effect,	Admini str a- the Commit-
	(g)re du ction co a lo "er -.lage m the om! scale of pay for a specified period with furth r directions as to wheth r er not the gO\crn- ment employees will earn 1mrcm 1m of pay during the period ot sue " reduction and whether on the expiry ot uch penoJ, the reducoon will or will omi ha e the "l- iect of postporung the future increments ot his pay: (h) reduction to a lower scale of pay, grade, post or service which shall onhnanly be a bar to the promotion of the government employee to the time scale of pay, grade, post or service from which he was reduced with or without further direction egard- ing condi tion of re lation to the grade or post or service frm which the !:ovem- ment emplo)ce ,\ a, reduc d and bis sc- mory and pay on such restorations to that grade, post or ,ervice; (ti) compulsory retirement; (j) removal from service which shall not heu disqualification for future emplvyme llt under the gmernment; and (k) dismissal from e,vice which shall ur d m urty he i disqualitication u t future employment under the gm,ernmem.	Board Admini str a- the Commit- tee

	2	3	4	5
	<b>Minor Penalties:</b>			
19	y General Manager (Finance and Accounts)	(a) warning with a copy in the personal file (Character roll);		
20	t General Manager (Enforce- ment)	(b) censure;		
		(c) withholding of promotion;		
21	b Divisional Engineer	(d) recovery from pay of the whole or part of any pecuniary loss caused by negli- gence or breach of order to the Board/ Market Committee;		
22	b Divisional Engineer (Landscap- ing)	(e) withholding of increments of pay without cumulative effect:		
	<b>Major Penalties:</b>			
23	Executive Officer- cum-Secretary	(f) withholding of increments of pay with cu- mulative effect.		
24	Librarian	(g) reduction to a lower stage in the time scale of pay for a specified period with further directions as to whether or not the government employees will earn incre- ments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay;	Managing Director	Board
25	Architectural Assis- tant			
26	Private Secretary			
27	Assistant District Attorney	(h) reduction to a lower scale of pay, grade, post or service which shall ordinarily be a bar to the promotion of the government employee to the time scale of pay, grade, post or service from which he was reduced with or without further direction regarding conditions of restoration to the grade or post or service from which the government employee was reduced and his seniority and pay on such restorations to that grade, post or service;		
28	Assistant General Manager (Finance and Accounts)			
29	Superintendent	(i) compulsory retirement;		
30	Assistant Accounts Officer/Section Officer	(j) removal from service which shall not be a disqualification for future employment under the government; and		
31	Divisional Accountant			
32	Senior Draftsman (Architect)	(k) dismissal from service which shall ordi- narily be a disqualification for future employment under the government.		
33	Commercial Account- ant			
34	Circle Head Draftsman			
35	Junior Draftsman (Architect)			
36	Personal Assistant			
37	Deputy Superinten- dent			
38	Assistant Secretary			

	2	3	4	5
, 9	Agri-busIne<,s ManJger			
40	}lead DraflSnJ.tn			
41	Junior EngIneu			
42	Junwr Engmee1 (Landscaping)			
43	Statistical Assistant			
44	Kanun o			
45	Assi lalll J)rnfl!,O\,JO (/Vchitct.:t)			
46	St nior Seal<' Stenogra- pher,			
47	.\ssi'>tJnt (Accounts)			
48	Accountant (Market Commiuec:s)			
.i9	.\ssI rant Draftsman			
"0	Mandi Su rvisor-1- :um-Fee Collec tor			
:il	Assistant			
52	Audito1			
53	Assis ant Firr Sub Officer			
54	Plumber			
55	Lh:l:tricia n			
56	M11tv1 'vkch:m1c			
57	Junior Scale Stenogra- phcis			
5'3	Driver Operator			
c;()	Lc:.ding Fireman			
60	Driver,			
<,l	P.itwari			
62	Coolputt'r Ope raLOr			
63	Re torer			
64	Duplkating Machine0- perall)r			
6'i	Dus C'onducwr			
66	<.lerb			
67	Steno T,p1,t			
6X	fuem.in			
<,9	Anion R-'cord r			
7U	I'uhewell Operator			



2	3	4	5
71 Daftri	<b>Minor Penalties:</b> (a) warning with a copy in the personal file (Charal-ter roll); (b) cen,ure: (cl wnhholding of promotion; (d) recovery from pay of the whole or part of any pecuniury loss caused by negligence or breach of order to the Board/Market Committee: (e) withholding of mcrements of pay without nnnulative effect; <b>Major penalties:</b> (f} withholding of increments of pay with cumulative effect; (g) reduction to a lower stage in the time scale of pay for a specified period with further directions as to whether or not the gov-ernment employees will earn increments of pa} during the period of !,Uch reduc-tion and whether on the exp iry Of such period, the reduction will or will not have the effect of postponing the future incre-ments of hi pay; (h) reduction to a lower ,calc of pay, grade, post or service which shall ordinarily be a bar to the promotion of the government eMployee to the time scale of pay, grade post or service from which he was reduced with or without further direction regarding conditions of restoration to the grade or post or service from which the government emplo)'ee was reduced and his seniority and pay on such restorations to thar grade, post or service; (i'l comp ulsor y retirement; (j) removal from service which shall not be a disqualification for fuLUre employment under the government; and (k) dismissal from ervice which shall ordinarily be a disquitlifcalinn for future employment unuer the government	Chief General Manage,	Managing Director
72 Jamadar			
73 Road Roller Cleaner			
74 Mali			
75 Ferro Khalasi			
76 Sweeper			
77 Peon-cu m-C how klda			
78 Truck Cleaner			

**Appendix D**  
{See rule 16(2)}

Serial Number	Designation of posts	Nature of order	Authority empowered to make the order	Appellate authority
2	3	4	5	
1	Chairman	(a) reducing or withholding the amount of ordinary/additional pension admissible under the rules governing pension; and	Government	
2	Managing Director			
3	Additional Managing Director			
4	Chief General Manager			
5	Chief General Manager, Development-cum-Inquiry Officer	(b) terminating the appointment of a member of the Service otherwise, than on his attaining the age fixed for superannuation.		
6	District Attorney			
7	Senior Town Planner & Architect			
9	Zonal Manager			
10	Chief Engineer	(a) reducing or withholding the amount of ordinary/additional pension admissible under the rules governing pension; and	Administrative Committee	Board
11	General Manager (Finance and Accounts)			
12	General Manager			
13	Additional General Manager			
14	Superintending Engineer	(b) terminating the appointment of a member of the Service otherwise, than on his attaining the age fixed for superannuation.		
15	Administrative Officer			
16	Deputy Zonal Manager (Enforcement)			
17	Executive Engineer			
18	Assistant Architect			
19	Deputy General Manager (Finance and Accounts)	(a) reducing or withholding the amount of ordinary/additional pension admissible under the rules governing pension; and	Managing Director	Board
20	District General Manager (Enforcement)			
21	Sub Divisional Engineer			
22	Sub Divisional Engineer (Landscaping)	(b) terminating the appointment of a member of the Service otherwise, than on his attaining the age fixed for superannuation.		
23	Executive Officer-cum-Secretary			
24	Librarian			
25	Architectural Assistant			
26	Private Secretary			
27	Assistant District Attorney			
28	Assistant General Manager (Finance and Accounts)			
29	Superintendent			

	2	3	4	5
30	Assistant Accouuts Officer/ Section Officer			
31	Divisional Accountant			
32	Senior Draftsman (Architect)			
33	Commercial Accountant			
34	Circle Head Draftsman			
35	Juruor Draftsman (Architect)			
36	Personal Assistant			
37	Deputy Superintendent			
38	Assistant Secretary			
39	Agri-business Manager			
40	Head Draftsman			
41	Junior Engineer			
42	Junior Engineer (Landscaping)			
43	Statistical Assistant			
44	Kanango		Managing Director	Board
45	Assistant Draftsman (Architect)			
46	Senior Scale Stenographers			
47	Assistant (Accounts)			
48	Accountant (Market Committees)			
49	Assistant Draftsman			
50	Mandi Supervisor- cum-Fee Collector			
51	Assistant			
52	Auditor			
53	Assistant Fire Sub Officer			
54	Plumber			
55	Electrician			
56	Motor Mechanic			
57	Junior Scale Stenographers			



2		3	4
58	Driver Operator		
59	Leading Fireman		
60	Drivers		
61	Patwari		
62	Computer Operator		
63	Relocator		
64	Duplicating Machine Operator		
65	Rail Conductor		
66	Clerk		
67	Steno Typist		
68	Fireman		
69	Auction Recorder		
70	Tubewell Operator		
71	Daftri	(a) reduction or withholding the amount of ordinary/additional pension admissible under the rules governing pension, and (b) commencing the appointment of a member of the Service otherwise, than on his attainment of the age fixed for superannuation.	
72	Jamadar		
73	Road Roller Cleaner		
74	Mali		
75	Ferro Khali		
76	Secretary		Chief General Manager
77	Peon-i:um-Chowk-dar		Manager
78	Truck Cleaner		

RN Khar, AR,

Financial Officer and Principal Secretary to Government of India Agriculture Department