

OFFICE OF THE COMMISSIONER MUNICIPAL CORPORATION, CHANDIGARH.  
OFFICE ORDER NO. 109

DATED. 3/8/18

In pursuance to the approval from the General House of Municipal Corporation, Chandigarh in its 259<sup>th</sup> meeting held on 29.06.2018 the following amendments in the guidelines for the approval of one time charges/annual lease rent charges and restoration charges is hereby made as under:

Sr.No.	Type of Charges.	Approved rates.	
1.	ROW/One time charges	Rs.100/mtr for underground OFC Rs.50/mtr for cables on poles. Rs.1000/-per pit/manhole.	
2.	Annual user fee	*Rs.100/- per pit/manhole. *Rs.10/- per mtr for OFC *Rs.10/-per mtr For cables using poles.  The above annual charges will be taken for 5 years at the time of grant of permission. These annual charges will be re-fixed after a period of 5 years for another block of 5 years and so on.	
		In cases where telecom cables such as optical fiber cables etc. have to be laid underground by any method such as duct & conduits, tunneling core etc. the service provider will be expected to conduct the entire operation of laying the cable fiber and restoring the site and all related infrastructure to its original and useable condition at their own cost. In case, the service provider/ infrastructure provider chooses not to rehabilitate the site/infrastructure or is unable to do so within a period of 30 days after laying the infrastructure, the Municipal Corporation shall execute the rehabilitation of the site/road by levying the restoration charges as at Sr.NO.3.	
3.	Restoration Charges.	V-3, V-5, V-5 road V-6 road Paver blocks Road berm Chamber Pit on kutcha Pit on pavers Pit on road	:Rs.663/mtr :Rs.361/mtr :Rs.522/mtr :Rs.108/mtr :Rs.10760/- each :Rs.432/- each :Rs.2061/-each :Rs.2644/-each
		The above charges will be 50% for laying by HDD method with a maximum dia of duct as 120mm.  Supervision charges @ 15% of Restoration Charges will be taken on above rates.	
4.	Performance Guarantee	A Performance Bank Guarantee @ Rs.50/- per mtr. Length with a validity of one year initially (extendable if required till satisfactory completion of the work) will be furnished by the agency as a security against improper filling, unsatisfactory compaction/ restoration and damages caused to other underground installations/ utility services and interference/ interruption/ disruption or failure caused thereof to any services. The above charges can be reviewed from time to time keeping in view the restoration cost.	

Note:

1. these above said charges will be increased @10% w.e.f 1<sup>st</sup>.April of each year.
2. The other terms and conditions will remain the same as approved in the 243<sup>rd</sup>.meeting of General House" detailed as

under:

1. The Performance Bank Guarantee as a security against satisfactory completion of work by agency for a period of 6 months over and above the project completion period. In case of time over runs for completion of the works, the bank Guarantee shall be renewed / got extended by the applicant corresponding to the revised completion period + 6 months. The applicant shall obtain formal permission for time extension from the MCC. However, Performance Bank Guarantee will be immediately returned on satisfactory completion of the work by the agency.

2. The agency / contractor will carry out GPR survey along the route where the duct has to be laid for detection of existing utilities. The data for utility collected through GPS survey would be unconditional shared with MCC free of cost.
3. Permission granted to the agency/contractor will not be transferable and will be applicable only for the period for which it has been granted.
4. If required, the MCC can direct the Contractor/agency to change the optical fiber cable in stipulated time period or shift the cable to other area and the applicant license shall be bound to do the same for which all the expenses would be borne by the contractual agency.
5. Responsibility of public safety will lie with Contractor/agency during establishment or post establishment of Mast, Pole and laying of cable, during its maintenance or other related activities. The contractor/agency shall take all necessary safety steps and measures while executing the work and they will indemnify the MCC against any accident and damage caused to life or property during.
6. The contractor/agency or any 3<sup>rd</sup> party will not be allowed to display any advertisement on the Mast and Pole without permission of MCC.
7. In case of any damage to the essential Municipal Services i.e. water supply, sewerage system and telecommunication lines, electricity supply etc, it will be the responsibility of the contractor/agency to inform MCC within 24 hours. In case of failure of non-reporting, then the Bank Guarantee will be immediately forfeited. If the actual amount of damage is more than the amount of Bank Guarantee then, the same shall be recovered from the agency.
8. The permission will be granted by MCC within a period of 2 weeks subject to the application being complete with route details and fulfillment of all terms and condition as per guidelines.
9. An agreement will be executed between the contractor/agency and MCC regarding compliance of all terms and condition.
10. Contractor/agency will give a notice of 15 days with route details prior to trenching for fresh or maintenance/repair works. A separate Performance Bank Guarantee for maintenance/repair work will be furnished by the contractor/agency.
11. In case of any dispute between the contractor/agency and MCC, the Commissioner, Municipal Corporation, Chandigarh will be the final authority for settlement of such dispute and such decision will be binding on both the parties.
12. For construction of RCC manhole, the structure will be designed as per the norms of Indian Road Congress. The agency will be responsible for maintenance and upkeep of the manholes from time to time. If any manhole comes in the way of approved alignment of any proposed water supply, sewerage of any other service, the agency will be bound to shift or remove the manhole/cable and make changes at its own cost.

Chandigarh dated  
The 3<sup>rd</sup> August, 2018

Endst.No. 5365-69

KAMAL KISHOR YADAV, IAS,  
COMMISSIONER,  
MUNICIPAL CORPORATION,  
CHANDIGARH.

Dated. 3-8-18

Copy of the above is forwarded to the following:

1. PA to Mayor, MC for kind information of Worthy Mayor, Municipal Corporation, Chandigarh.
2. PS to the CMC for kind information of the Commissioner, Municipal Corporation, Chandigarh.
3. The Superintending Engineer, MC.B&R Circle, Chandigarh for information and necessary action and it is further advised instruct all the concerned offices under your control to implement the same with immediate effect.
4. The Superintending Engineer, MC.PH for information and necessary action.
5. The APRO, MC for information and getting the same published in the leading newspapers for the information of General public.

DA/-

Chief Engineer,  
For /  
Commissioner,  
Municipal Corporation,

10/120

OFFICE ORDER

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DT 21-8-18

The Commissioner, Municipal Corporation, Chandigarh is pleased to accord the approval of the Guidelines regarding laying of City Gas Distribution Network (CGDN) & determination of charges, as approved by the Finance and Contract Committee in its 284<sup>th</sup> meeting held on 26.6.2018. This policy is hereby approved to implement the guidelines in the city Chandigarh. The main features of these guidelines will be as under:

### 1. Applicability/Eligibility

The guidelines would be applicable to Municipal Corporation, Chandigarh which is approached for grant of NOC/Approvals/Clearance by the licensees who have been awarded the work of laying of gas pipelines network.

- 1.1 Any authorized licensees of Petroleum and Natural Gas Regulatory Board is eligible to seek/avail RoW facility/permission. However, enforceability of the permission so granted shall be restricted to the extent of provisions/scope of service contained/defined in the license agreement of that licensee and for the purpose for which it is granted subject to compliance of the terms and conditions fixed by Government of India or any Competent Authority from time to time.
- 1.2 The responsibility to obtain No Objection Certificate from various Department and Authority, other than the M.C., Chd as and when required shall be of the applicant licensee.

### 2. Application

#### 2.1 Document to be submitted:

- 2.1.1 For obtaining RoW facility/permissions the licensee will submit Common Application form (CAF) or application in the prescribed format along with a locality wise GIS map in the appropriate file format with detail description of location, route plan, relevant detail of the land with property ownership on which gas pipeline are to be laid, work plan (area wise and time-wise) and methodology to be used for laying for the gas pipeline i.e. Horizontal Directional Drilling (HDD) technology or open trenching or both and processing fee, will be submitted along with the application.
- 2.1.2 Information regarding the depth and length of trench, dimensions (length, width, depth) of land (cross section) required for laying gas pipeline or any other details/ specification required by the relevant Authority will also be provided.
- 2.1.3 The applicant shall submit prescribed number of hard copies of the application along with a soft copy.
- 2.1.4 This policy is being framed for giving NOCs/Approvals/Clearance for laying Gas Pipelines. For installing CNG Station, Storage Facilities, Pumping Station etc. The licensee shall separately obtain NOC from the district administration / M.C. after following the procedure.

### 3. Conditions Precedent

- 3.1 Licensee will carry out Ground Penetrating Radar (GPR) survey along the route plan where the CGDN is to be laid for detection of existing utilities. The date of utilities collected through GPR survey would be unconditionally shared with relevant Authority free of cost.
- 3.2 Permission granted to the application licensee will not be transferable and will be valid only for the period for which licensee has been granted.
- 3.3 Municipal Corporation, Chandigarh shall not be responsible for any damages/claims towards laying of gas pipelines and resultant losses, if any, during the execution of the work course of official duty by any of their employees.
- 3.4 Responsibility of public safety shall lie with the licensee during establishment or post establishment of laying of CGDN during its maintenance or other activities. The licensee shall take all necessary safety steps & measures while executing the work and the licensee will indemnify the Municipal Corporation, Chandigarh against any accident and damage caused to life and/or property during execution and post execution.
- 3.5 In case of any damage to the essential service i.e. water supply, sewerage system and telecommunication lines, electricity supply etc, it will be the responsibility of the licensee to get the service restored from the concerned Local authority within 24 hours and cost so incurred would be borne by the applicant licensee. With respect to the cost incurred on the restoration of essential service, the decision of the Municipal Corporation shall be final.

3.6 If the damaged essential services are not restored within 24 hours then the cost of restoration incurred by the department shall be recovered at the rates of 1.5 times the actual cost incurred by the department along with 15% supervision charges from the licensee.

**4. Fee/Charges**

4.1 For laying of gas pipelines, the Restoration charges, Annual rent and Security deposit shall be taken as under:

Particulars of charge	Type of roads	Rate per Square Meter		
1	2	3		
Restoration charges (please refer para (ii) below)	Premix carpet	Rs. 2000/-		
	B.M. and premix	Rs. 2600/-		
	Berm cutting (Kutcha)	Rs.100/-		
	Brick paving	Rs. 500/-		
	C.C. road	Rs. 2000/-		
	Interlocking paver block	Rs. 3000/-		
Annual rent	Rs. 50/- per running meter which shall be increased @ 5% every financial year starting from 01.04.2019			
Bank Guarantee towards Security Deposit	50% of total Restoration Charges (The same shall be reimbursed against the actual loss)			
<b>Note:</b>				
(i) the Bank Guarantee shall be released after a period of one year of completion of the work to the satisfaction of the concerned authority				
(ii) Road cut calculation will be based on minimum width of 0.5m.				
(iii) In case HDD (Horizontal Directional Drilling) method is used, the charges will be 50% para 4.1 column 3				

**4.2 Restoration and Rehabilitation**

Licenses will have two options as regards to restoration & rehabilitation. The restoration work can be carried out by the licensees themselves or they can get this work done through the Municipal Corporation, Chandigarh.

4.3 In case, licensees choose to carry out the restoration & rehabilitation work themselves, they would submit "Performance Bank Guarantee" equal to 50% of the amount as described in para 4.1 column 3 against the restoration charges and rehabilitate the site / infrastructure to its original condition at their own cost as per the drawings and specifications approved by the Municipal Corporation, Chandigarh. Gas Distributors shall complete the work of laying gas pipelines including restoration & rehabilitation thereon within permitted period and methodology as allowed by the Department while issuing NOCs / Approvals/ clearances. Needless to mention, the work would be carried out under the supervision of Municipal Corporation, Chandigarh to its satisfaction for which licensee shall also deposit the departmental supervision charges @ 15% of total restoration charges. The licensee shall be responsible for the restoration and rehabilitation works during the defect liability period which shall be one year. Inspections shall be carried out by respective wing of Municipal Corporation within the defect liability period and in case any defect/ damage is observed, the same shall be rectified by the licensee at its own cost.

4.4 In the alternative licensee can deposit restoration & rehabilitation charges as described in Para 4.1 column 3 and the work would be done through Municipal Corporation, Chandigarh.

4.5 The annual rent will be initially charged for a period of 10 years and subsequently every year till the period of the license to be deposited with Municipal Corporation, Chandigarh. Licensee will submit an affidavit to this extent to Municipal Corporation, Chandigarh for making subsequent payments.

**5. Implementation**

5.1 The above charges can be reviewed by the Municipal Corporation, Chandigarh from time to time.

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- 5.2 The site or surface of road/ streets will be restored to its original position by the licensee in case they exercise as per Para 4.3 at their own cost as per the drawings and specifications approved by the Municipal Corporation, Chandigarh under the supervision of the Municipal Corporation authorities to its satisfaction. In case the licensee fails to do so, the Performance bank Guarantee will be forfeited and the said work will be executed by the Municipal Corporation, Chandigarh at the cost of the licensee.
- 5.3 Licensee will give a notice of 15 days with route details prior to trenching for maintenance / repair works of the already laid/ existing pipelines.
- 5.4 The licensee shall abide by all the safety standards and measures as highlighted by the Petroleum and Natural Gas Regulatory Board/ Competent Authority as per terms and conditions of NOC / Approvals / Clearances.
- 5.5 Work should be executed phase wise without interrupting the traffic. Prior permission from the district administration for traffic management shall have to be obtained by the licensee.
- 5.6 The licensee shall give and advertisement in the newspapers having local circulation along with displaying notice at site before starting the work.
- 5.7 The licensee shall be solely responsible for any accident or damage due to its act, omissions or negligence.

#### **6. Restrictions**

- 6.1 Permission for RoW for laying of CGDN may be denied at location where it may cause disruptions in services and facilities.
- 6.2 Gas pipeline would be laid at the edge / as near as possible to the edge of available land width. However, if for some reasons it is not possible to lay gas pipelines at the edge/ as near as possible to the edge of available land width and if the safety standards permit, pipelines can be allowed to be laid under the carriage way. In case of canals and drains, RoU for laying gas pipelines, unless permitted otherwise will be invariably near the edge of land boundary.
- 6.3 It shall be ensured that the earth cutting is minimum and trenchless technology is used to the extent possible.
- 6.4 In case any shifting / alteration / encasing of pipeline is required due to widening of road / construction of road or any other structure (Flyover / bridge etc.), the same shall be done by the licensee at its own cost within specified period fixed by concerned department.

#### **7. Other conditions**

- 7.1 The guidelines cover permission of Right of Use of way for laying CGDN. It shall not be applied to other facilities of the project such as CNG Station, Storage Facilities, Pumping Station etc. The provisions of the Master Plan should be adhered to while granting sanction for the installation of CNG station, Gas Storage facilities, Gas Pumping Stations etc.
- 7.2 In case of any dispute between the licensee and Municipal Corporation, Commissioner, Municipal Corporation, Chandigarh will be final authority for settlement of such dispute and such decision will be binding on both the parties.
- 7.3 In case of any discrepancy in the interpretation of the guidelines the decision of the Commissioner, M.C. shall be final.
- 7.4 These guidelines shall be applicable from the date of approval with perspective effect.
- 7.5 Municipal Corporation, Chandigarh reserves the right to modify the guidelines and to amend any clause of the guidelines for the reasons to be recorded in writing.

**The rates are applicable with immediate effect.**

Chandigarh dated  
The 21<sup>st</sup> August, 2018

KAMAL KISHOR YADAV, I.A.S  
COMMISSIONER,  
MUNICIPAL CORPORATION,  
CHANDIGARH.

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Endst.No. 5615-22

Dated. 21-8-18

Copy of the above is forwarded to the following:

1. PA to Mayor, MC for kind information of Worthy Mayor, Municipal Corporation, Chandigarh.
2. PS to CMC for kind information of the Commissioner, Municipal Corporation, Chandigarh.
3. The Superintending Engineer, MC.B&R Circle, Chandigarh for information and necessary action.
4. The Superintending Engineer, MC.PH Circle, Chandigarh for information.
5. The Executive Engineer, MC.Road Divn.No.1/2/&3, Chandigarh for information and necessary action.
6. The APRO, MC for information and getting the same published in the leading newspapers for the information of the General Public.

DA/-

For

*JKW*  
Executive Engineer(W&E),  
Commissioner,  
Municipal Corporation,  
Chandigarh. *21-8-18*

OFFICE OF THE COMMISSIONER, MUNICIPAL CORPORATION,  
CHANDIGARH.

OFFICE ORDER NO. 86

DATED: 20/7/2020

In partial modification of office order no. 120 dated 21.08.2018, the following guidelines regarding laying of City Gas Distribution Network(CGDN) and determination of charges are hereby amended/added in public interest:-

1. The minimum validity of road cut permission for laying Gas Pipe shall be three month for more as per the site condition as per request of the applicant.
2. If monsoon falls within the validity period then the same shall be adjusted and extended accordingly so as to avoid to apply for extension of validity.
3. The time period as per case submitted shall be considered with time limit involvement, so that the permission shall be granted within one month from the date of receipt of application.
4. The permission for residual connection shall be granted at the level of concerned Executive Engineer.

Chandigarh dated  
13<sup>th</sup> July, 2020

KAMAL KISHOR YADAV,  
IAS,  
COMMISSIONER,  
M.C., CHANDIGARH.

Endst. No. 3833-U1

Dated: 20/7/2020

A copy of above is forwarded to the followings:-

1. PS to CMC for kind information of W/Commissioner, M.C., Chandigarh.
2. PA to Chief Engineer for kind information of C.E.M.C., M.C., Chandigarh.
3. The Superintending Engineer M.C. B&R/PH/H&E Circle, Chandigarh.
4. The Executive Engineer, M.C. Roads Division No.-1,2&3, Chandigarh.
5. Sh. Sanjay Tarat, Asset Head-Projects, Indian Oil-Adani Gas Pvt. Ltd.

DA/Nil

for

Executive Engineer(W&E),  
Chief Engineer,  
M.C., Chandigarh. 20/7/2020